

**Aims Community College**  
**Board Meeting Minutes**  
**April 2, 2008**  
College Center, Room 727-28

Prior to the regular Board of Trustees meeting, the Board participated in the annual Budget Work Session. This session introduces the Board of Trustees to the proposed budget for the coming fiscal year. The Board will consider the proposed Budget at the next two regular meetings; May 7, for first reading and June 30, for second reading and final approval of the budget.

**Aims District Board Meeting**

**I. Call to Order**

The meeting was called to order at 2:35 PM by Board President Beth Bashor. Other Board members present included Richard Bond, Mike Geile, Sandy Neb and Walt Richter. College President Dr. Marsi Liddell was also present at the meeting.

**II. Additions/Deletions to the Agenda**

There were no additions to the agenda.

**ON MOTION OF RICHARD BOND THE BOARD UNANIMOUSLY  
APPROVED THE AGENDA AS PRESENTED.**

**III. Citizen Participation**

There was no request for citizen participation.

**IV. President's Report – Dr. Liddell**

a. Financial Update – Mike Kelly

The board had no questions for Mr. Kelly.

b. Technology Update – Gary Bardsley

Trustees complimented Dr. Bardsley on his report, specifically on the completion of offsite backup at the city of Greeley datacenter and expressed appreciation that Aims is working with the city. Dr. Bardsley told the Board that city needed to bury fiber along 20<sup>th</sup> Street and approached Aims to run the cable on college property. As part of the negotiations on this request, Aims received the right to store backup data at the city datacenter and also reduced data transfer charges. The backup site is up and running at about 90% efficiency.

c. Construction Update – Don Plant

Construction Project Manager Don Plan reported to the Board that Alliance Construction worked during spring break to correct non-conforming items in the Allied Health and Sciences Building. Aims is now negotiating settlement on certain additional items.

Beaty Hall is about 80% complete. The projected end date of May 1 is currently under negotiation, as Alliance feels that they should have extra time for completion. The Board requested a tour of Beaty Hall before the May meeting.

d. Proposal for Smoking Procedure – ASACC Student Government

Dr. Liddell reminded the Board that student government had brought an initial report about smoking on campus to the March Board meeting. She offered commendation to the ASACC board for their work and noted that this is only a recommendation. College administration will be in charge of drafting a procedure to support current policy and implement the recommendations. She pointed out the map illustrating recommended non-smoking zones on the Greeley campus. The Board echoed her compliments to the student government.

e. Graduation Venue – Ron Fay

Ron Fay, Director of the Student Life Department returned to provide additional information on graduation venues as requested by the Board. Mr. Fay reported that he met with Roy Otto, Greeley City Manager and Ron Williams, Parks and Recreation Supervisor and toured Island Grove Events Center. He was pleased with what he saw and asked the board to approve moving graduation to Island Grove. He added that up to 400 students, 150 faculty and 30 dignitaries could all be seated on stage, with about 4000 guests in the audience. A trustee offered to initiate a direction from the board and added his commendation to Mr. Fay for pursuing this venue for graduation. He added that the city manager was very pleased that Aims was working with them.

f. President's Executive Summary

Dr. Liddell reported briefly on the following items:

- State Funding Update – The long bill has gone to the general assembly for final approval. There was a small reduction in the Aims allocation yesterday, but that was reversed so full funding should remain.
- Included in the Board packet is a copy of a letter from Dr. Liddell to CDHE Director David Skaggs. She added that she spoke to Director Skaggs yesterday. He was complimentary on our effort to retain funding equity and expressed no hard feelings.
- Also included was a copy of the Tribune write-up about Dr. Bond being honored for developing an international exchange program.
- Just today, the Tribune ran a beautiful article about the special degree ceremony held for student John Brandenberger, due to his illness. Mr. Brandenberger passed away less than 10 days after he received his degree.
- Five Aims faculty and staff members completed the Chair Academy program and deserve congratulations for their work.
- The Loveland Campus CNA Program has received continued program approval from State Board of Nursing. Dr. Liddell noted that the SBON is very strict, so it is always good news to get approval.
- The First Step Program, a partnership between Aims and UNC, currently has 59 applicants, but the college is hoping to see that number increase.
- The Educational Program for EMS Professionals from the Commission on Accreditation of Allied Health Programs (CAAHEP) conducted an accreditation visit in early March. The Aims EMS program ran their first cycle under approval of the Colorado Department of Public Health, but must

complete the CAAHEP accreditation to run subsequent programs. The site team complemented the following areas: involved and competent faculty, strong support from administration, community support, facilities and equipment. They commented that the program is already where most programs are at the fifth or sixth year. The only deficiency noted is the response rate on the employer survey.

- Trustee Walt Richter told the Board that he had attended both open meetings held by District 6 School Board, as he wanted to understand what they planned for career programs. He commented that the district seems to be in the concept phase right now and added that several members of the school board indicated that there would be no reason for the district to compete with Aims. He said that he is optimistic about opportunities for working together in the future. Dr. Liddell told the Board that Brenda Rask has secured 90 slots for District 6 students who will come to Aims for CTE programs next year. A Trustee asked for an update from Aims representatives to the District 6 CTE committee.
- The aviation department was notified by the FAA that Aims could reapply for the Air Traffic Control program approval. They have done so and should hear soon.
- Senator Steve Johnson was successful in adding a footnote to the long bill to indicate that Aims and Colorado Mountain College are intended to be funded with equity in this session and future years.
- Aims received an award from United Way for increased giving and renewed commitment to the organization for the 2007 campaign.
- Dr. Liddell showed the “Aims Alumni” bumper sticker that will be given to new graduates at the ceremony on May 10.
- She reported about a visit to Salt Lake Community College that she made with Deans Doherty and Reynolds and Science Lab Coordinator Scott Newkirk. The team traveled to Utah to see the biotechnician program. Deans Doherty and Reynolds reported that they had seen two facilities related to the bio-tech program. These facilities were created in partnership with the local school district. One was a high school built on the SLCC campus, with the land owned by the college and the building owned by the school district. The other was a remodeled hospital owned by the school district and shared with SLCC and the university for dual enrollment courses. It will be expensive to get a bio-tech program started but will be very important to our students and community. The courses involved in such a program will include biology and chemistry, as well as special instrumentation training and could relate to agriculture or renewable energy.
- Dr. Liddell told the Board that she has been appointed to the Governor’s Jobs Cabinet, a committee charged with identifying jobs that will provide sustainable wages and position Colorado as a leader in workplace development. She will serve on the cabinet for two years.

## **V. Consent Agenda**

- a. Minutes of the March 3, 2008 Special Board Meeting
- b. Minutes of the March 5, 2008 District Board Meeting

- c. Employees: Administration, Faculty and Exempt Staff
  - o Rosalinda Chavez, CNA Instructor, Allied Health and Sciences, faculty, new position
  - o Kenneth Howell, Executive Student Services Specialist, Student Success Center, exempt staff, replacement
  - o Connie Koenig, Coordinator of Training, Continuing Education, exempt staff, replacement
  - o Veronica Roth, Programmer Analyst, Information Resources Management, exempt staff, reallocated position
  - o Lorraine Wolfe, Program Coordinator II, Institutional Advancement, exempt staff, replacement

**ON MOTION OF MIKE GEILE, THE BOARD UNANIMOUSLY  
APPROVED THE CONSENT AGENDA AS PRESENTED.**

**VI. Information Items**

- a. Board Calendar
  - Dr. Liddell announced that the entire board will travel to San Antonio for a conference sponsored by the Association of Community College Trustees.
- b. New Hires
  - DeeDee Sabin, Staff Associate, Loveland Campus, non-exempt staff, replacement
  - Jessica Bartel, Senior Student Services Specialist, Financial Aid, non-exempt staff, replacement
  - Robert Krantz, Grounds and Building Maintenance Technician, Facilities and Operations, non-exempt staff, replacement
- c. Request for Retirement
  - Lana Simonds, Associate Professor, Associate Degree Nursing, Allied Health and Sciences
- d. Request for Retirement and Transitional Contracts
  - Carol Hogleund, Chief Business Officer
- e. Leaving the Employ of the College
  - Jane Cross, Staff Assistant, Continuing Education
  - Jane Hartsock, Nursing Instructor, Allied Health and Sciences
  - Joy Jeffres, Staff Assistant, Continuing Education
  - Lucille Stenger, Senior Advisor, Loveland Campus
  - Christine Winkler, Senior Accountant, Financial Services

**VII. Action Items**

- a. Medical and Dental Insurance Benefits for FY 2008-09
  - Chief Business Officer Carol Hogleund presented the proposal for medical and dental insurance benefits for the 2008-09 fiscal year and explained that she chairs a committee that oversees the annual benefits proposal for the college. She asked the Board for questions or comments. Trustee Mike Geile commented that with benefit costs going up across the country, it is great to be able to keep them down at Aims. He credited the health and wellness programs at the college in part for the low utilization. Ms. Hogleund informed the Board that the Human Resources Department has taken the lead in offering these programs and has done an excellent job of promoting employee wellness.

**ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY APPROVED THE PROPOSAL FOR THE MEDICAL AND DENTAL INSURANCE BENEFITS FOR FY 2008-09 AT AN ADDITIONAL COST TO THE COLLEGE OF \$50,592.**

- b. Policy 3-715 Weapons – Amendment (Second reading)  
Dr. Liddell informed the Board that there had been an amendment to this policy since the last meeting to clarify some language that had caused confusion.

**ON MOTION OF RICHARD BOND THE BOARD UNANIMOUSLY VOTED TO APPROVE AMENDMENTS TO POLICY 3-715 AS PRESENTED ON SECOND READING.**

- c. Administrative corrections to Policy and Procedure Manual (Second reading)  
Dr. Liddell reminded the Board that this group of policies had been presented at the last Board meeting to bring certain archaic language up-to-date.

**ON MOTION OF WALT RICHTER THE BOARD UNANIMOUSLY VOTED TO APPROVE ADMINISTRATIVE AMENDMENTS TO POLICIES 2-600, GRADUATION REQUIREMENTS; 3-900, PUBLIC INFORMATION; 4-701, FACULTY LOAD; 4-2000, COFLICT OF INTEREST; 5-1105, AIMS/UNC TUITION GRANTS EXCHANGE PROGRAM; 5-1109 AND 5-1110, AIMS/UNC AND AIMS/CSU COOPERATIVE REGISTRATION AS PRESENTED ON SECOND READING.**

- d. Aims Fellows Awards – Board Ballot and Announcement of Awardees  
Dr. Liddell commented that the Board of Trustees began this program to recognize individuals who have made a special contribution to the college or higher education in general. Board President Beth Bashor announced the following honorees, who were selected by supermajority, noting that they will be honored at the May meeting:

- Scott Ehrlich
- Bernie Kinnick
- Ken Nickerson
- David Owen

#### **VIII. Comments from Board Members**

- **Beth Bashor:** We have an inordinate number of people to thank for our success in the quest for funding equity. Employees, students, and community members all had a hand. This kind of support makes it feel good to be a part of Aims.
- **Sandy Neb:** Agreed that everyone did an excellent job.
- **Mike Geile:** Has been hearing very positive comments. It will be very important to make sure the success continues in the future. We will be communicating with legislators and CDHE even earlier next year and will work aggressively to support our position

- **Richard Bond:** The addition of a footnote to the long bill is very important. While no legislature can bind another, it is significant to have this footnote on the record.
- **Walt Richter:** Commented that he saw an article in the Denver Post regarding extra money that the legislature found for the science building on Auraria Campus and asked if Aims might be in line to get any money that was left over from the project costs. Ms. Hogle answered that if this money is designated for capital construction, Aims would not qualify, but she would look into it. When there more information, a work session will be arranged if necessary. The board discussed measures that Aims might take to ensure inclusion in any bill that would be introduced.

**IX. Comments from Board Reps**

- a. Faculty (Marsha Driskill or Alysian Broda, ACEA Board Reps)  
The faculty representatives had no comments.
- b. Aims Staff Association (Carrie Schaefer-Randolph or Bonnie Steele, ASA Reps)  
Staff Association representatives had no comments.
- c. ASACC (Mike Borden, ASACC President)  
Mr. Borden reported on the 9news Health Fair, scheduled for April 19 and 20. It will be open to the public and will take place in the College Center. Aims will be participating in the community Holocaust Observance from April 13 to 16. Several of the events will be held at Aims. The Cinco de Mayo celebration will take place on May 2. The Biggest Winner program is continuing with parts of the program being broadcast on Channel 22.
- d. **Adjourn to Executive Session**  
The Board adjourned to executive session to discuss real property, personnel and to receive legal advice from counsel, as allowed by CRS 24-6-402(4) (a) (b) and (f). Invited to attend the session were Dr. Liddell, Carol Hogle, Sandra Owens, Steven Kahla and Karoline Woodruff as recorder.

**ON MOTION OF SANDY NEB, THE BOARD ADJOURNED TO EXECUTIVE SESSION AT 3:20 PM.**

**X. Reconvene in Regular Session**

The Board reconvened into regular session at 4:52 PM and took no action.

**XI. Adjourn**

**ON MOTION OF MIKE GEILE, THE BOARD ADJOURNED AT 4:52 PM.**

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Sandy Neb, Board Secretary

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Date