

Aims Community College Board Meeting Minutes

September 5, 2007

Greeley Campus, College Center Room 727-728, 2:30 PM

I. Call to Order

The meeting was called to order at 2:41 PM by Board President Ken Nickerson. Other Board members present included Beth Bashor, Richard Bond, Bernie Kinnick and Sandy Neb. College President Dr. Marsi Liddell was also present at the meeting.

II. Additions/Deletions to the Agenda

The following changes were made to the Board of Trustees Agenda:

- o Addition of Action Item H – Law Enforcement Services. Dr. Liddell informed the Board that Sheriff John Cooke and two of his staff were in attendance at the meeting to address this issue.

ON MOTION OF SANDY NEB THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS AMENDED.

III. Citizen Participation

There was no request for citizen participation.

IV. President's Report – Dr. Liddell

Dr. Liddell requested that the Board consider Action Item H – Law Enforcement Services early in the meeting since guests were in attendance to address this issue. The Board moved temporarily to this item, returning to the President's Report upon completion.

a. Financial Update – Susan Dale

The board had no questions for Ms. Dale. She told the Board that while Financial Aid was shown at \$0 at the end of July, \$381,140 has been awarded to date for this academic year.

b. Foundation Update – Julie Buderus

The Board had no questions for Ms. Buderus.

c. Technology Update – Gary Bardsley

A Board member asked about the current agreement with Strata. Dr. Bardsley told the Board that Aims had recently renewed the contract and added that his department has drastically cut down the number of hours used through Strata, and in the last two years haven't come close to the maximum number of hours allowed on contract.

d. Construction Update – Don Plant

Don Plant reported that classes are now being held in the new Allied Health and Sciences Building. Construction will continue in the administration wing and there are still "punch list" items to complete in the lab wing. Alliance Construction is estimating completion of the administrative wing by September 17, which would allow occupancy to begin in the first week of October. The estimated date for completion of Beaty Hall is December 20, so move in could begin in early January.

e. President's Executive Summary

Dr. Liddell reviewed the following items:

- The State Board of Nursing approved the Practical Nurse portion of the Associate Degree Nursing program.
- The Beta Kappa Lambda chapter of Phi Theta Kappa received a special commendation. Dr Liddell reminded the Board that Phi Theta Kappa was the student honor society at Aims.
- Dr. Liddell informed the Board that Governor Bill Ritter held a meeting at the Loveland campus focusing on how economic development groups and higher education institutions could address workforce needs together.
- Dr. Liddell also mentioned that she had been invited to a CCHE luncheon meeting hosted by Senator Ken Salazar. The Senator had arranged the meeting so that he could inform higher ed presidents about the reauthorization of and changes to the federal Higher Education Act.
- Dr. Liddell discussed enrollment saying that on the second day of class, enrollment was about the same as fall of 2006, but with many late start classes yet to begin; it is likely that enrollment will increase overall. On the outlying campuses, Fort Lupton is showing a 16% increase; while Loveland is down significantly, approximately 23%. Dr. Liddell told the Board that a history of canceling classes due to low enrollment in Loveland had resulted in a reticence for students to enroll in classes there. She expressed the belief that the new west campus should improve that situation since they will be able to offer complete degree programs.
- The job listing for the new Internal Auditor has been posted.
- Dr. Liddell noted that the Fall Convocation, held on August 30, had been a great success. Guest speaker Vince Tinto discussed the advancement of the Learning-centered College philosophy.
- President Liddell thanked Alysian Broda and her many assistants for their work on the 40th anniversary employee picnic. She reported that the event was a great success and that it could become an annual event.
- Burns Marketing Group will be engaged to facilitate focus groups in the communities surrounding the future west campus, including Berthoud, Mead, Johnstown and Longmont. The purpose of these groups is to gain input from citizens on appropriate programs for the campus.
- Petitions for all candidates for open Board of Trustees seats have been verified. Candidates for the November election will be: Sandra Neb, District A; Michael Geile, District B; Walter Richter and Tambor Williams, District E.

V. Consent Agenda

- a. Minutes of the June 20, 2007 District Board Meeting
- b. Minutes of the August 1, 2007 District Board Meeting
- c. Administrator, Faculty and Exempt Employee Hires:
 - **Sara G. Burtwell, Physics Instructor, Science Department, faculty, replacement**
 - **Harry Mills, Mathematics Instructor, Math Department, faculty, replacement**
 - **Janine Moore, Printing Services Supervisor, Reprographics & Graphic Design, exempt staff, replacement**

ON MOTION OF RICHARD BOND THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. Information Items

- a. Board Calendar
- b. Non-exempt Employee Hires:
 - o Robert Vasquez, Trades Specialist, Facilities, non-exempt, new position)
 - o Lee Anne Rosenquist, Supervisor, Food Services, Student Life, non-exempt, replacement
- c. Retiring or Leaving the Employ of the College:
 - o Robbe Thibault, Staff Executive, Continuing Education Division

VII. Action Items

- a. Resolution on House Bill 07-1256 concerning In-State Tuition.
House counsel Sandra Owens reminded the board that while other colleges have to decide if they will offer in-state tuition to employees relocated to Colorado due to economic development initiatives, the Aims Board will have to decide if they want to offer in-district tuition or just in-state tuition. Board President Ken Nickerson suggested that the Board could request counsel to prepare a resolution for approval at the next meeting.

ON MOTION OF BERNIE KINNICK, THE BOARD UNANIMOUSLY VOTED TO DIRECT COUNSEL TO DRAFT A RESOLUTION TO OFFER IN-DISTRICT TUITION TO STUDENTS WHOSE COMPANY RELOCATES TO COLORADO DUE TO ECONOMIC DEVELOPMENT INCENTIVES.

- b. Policy 1-800 Foundation (New) – Second Reading
As this policy was presented and discussed at the August Board of Trustees meeting, the Board had no further questions.

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY VOTED TO APPROVE POLICY 1-800 AS PRESENTED ON THE SECOND READING.

- c. Policy 1-850 Grants Office (New) – Second Reading
As this policy was presented and discussed at the August Board of Trustees meeting, the Board had no further questions.

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY VOTED TO APPROVE POLICY 1-850 AS PRESENTED ON THE SECOND READING.

- d. Policy 1-900 Continuing Education (New) – Second Reading
Dr. Liddell informed the Board that the procedure regarding signature authority for the Dean of Continuing Education that had been requested at the last meeting had been included in the Board packet. There were no further questions from the Board.

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY VOTED TO APPROVE POLICY 1-900 AS PRESENTED ON THE FIRST READING.

- e. Rescission of Policy 4-100 Affirmative Action – Second Reading
As the rescission of Policy 4-100 was presented and discussed at the August Board of Trustees meeting, the Board had no further questions.

ON MOTION OF BERNIE KINNICK, THE BOARD UNANIMOUSLY VOTED TO APPROVE RESCISION POLICY 4-100 AS PRESENTED ON THE SECOND READING.

- f. Policy 4-101 Anti-Discrimination (New) – Second Reading
As this policy was presented and discussed at the August Board of Trustees meeting, the Board had no further questions.

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY VOTED TO APPROVE POLICY 4-101 AS PRESENTED ON THE SECOND READING.

- g. Request for Emeritus Status – Anne Jackson
Dr. Liddell told the board that Anne Jackson had been an employee of Aims for over 22 years and was one of the persons who took the early retirement buyout. Carol Hoglund nominated Ms. Jackson for emeritus status and included an extensive list of Ms. Jackson's accomplishments at Aims. Dr. Liddell encouraged the Board to approve the request.

ON MOTION OF BETH BASHOR THE BOARD UNANIMOUSLY VOTED TO APPROVE EMERITUS STATUS FOR ANNE JACKSON ON HER RETIREMENT.

- H. Law Enforcement services –
Dr. Liddell reminded the Board of incidents that had happened in the last year on Aims' campus and at other schools around the country. Carol Hoglund informed the Board that the college has arranged with an independent contractor to perform crisis risk assessment, which will begin soon. One of the first issues that came up in the initial consultation was whether the school should have armed or unarmed security. The consultant insisted that if the college is going to have uniformed officers, they need to be armed, because they become a target if they are not. Out of conversations with the Sheriff's Office, there arose a proposal that would provide deputy coverage from 7:00 AM to 10:00 PM, Monday through Friday. At other times, the college would need to supplement with contracted security personnel.
Carol Hoglund then introduced Weld County Sheriff John Cooke said that in light of situations here and across the country, he believes the agreement is a good move. The sheriff's office is prepared to give whatever assistance Aims needs. For the coverage discussed, Aims would contract for 2.5 employees, allowing staffing overlap to cover the Fort Lupton Campus and the Downtown Center, as well as covering vacation and training time for the campus officers. While the Sheriff would have ultimate responsibility for the deputies, Aims would have input since the officers would be dealing with students. The Board discussed the level of staffing during night and weekend hours and asked if the decision should be delayed until the crisis risk analysis is completed. Board President Ken Nickerson stated that the Board could approve this proposal and ask Ms. Hoglund to bring additional needs to the Board after the risk assessment is complete.

ON MOTION OF BETH BASHOR THE BOARD VOTED 4-1 (RICHARD BOND VOTED NAY) TO APPROVE THE CONTRACT WITH THE SHERIFF'S OFFICE FOR 2.5 ARMED DEPUTIES AND REQUIRED EQUIPMENT FOR SCHOOL RESOURCE OFFICERS. THE ISSUE OF

VEHICLES WILL BE EXAMINED AND BROUGHT BACK TO THE BOARD AT A FUTURE DATE.

VIII. Comments from Board Reps

I. Faculty (Marsha Driskill or Alysian Broda, ACEA Board Reps)

The faculty representatives had no comment.

II. Aims Staff Association (Carrie Schaefer-Randolph or Bonnie Steele, ASA Board Reps)

Carrie Schaefer-Randolph introduced Bonnie Steele who will be serving as one of the ASA board representatives this year.

III. ASACC (Mike Borden, ASACC President)

Mike Borden reported to the Board that ASACC has many exciting things going on this semester.

IX. Adjourn to Executive Session, room 726

ON MOTION OF SANDY NEB THE BOARD ADJOURNED TO EXECUTIVE SESSION AT 3:51 PM TO DISCUSS REAL PROPERTY, AS ALLOWED BY CRS 24-6-402(4)(A), PERSONNEL MATTERS, CRS 24-6-402(4)(F) AND TO RECEIVE LEGAL ADVICE FROM COUNSEL, CRS 24-6-402(4)(B).

X. Reconvene in Regular Session

The Board of Trustees reconvened in regular session at 4:55 PM and took the following action:

ON MOTION OF SANDY NEB THE BOARD VOTED UNANIMOUSLY TO APPROVE THE PROPOSAL SUBMITTED FOR AIMS COOPERATIVE RELATIONSHIP WITH MARTIN LIND AND TROLLCO INC. FOR THE DEVELOPMENT OF AN ADDITIONAL SITE IN WINDSOR WITH FINAL AGREEMENT SUBJECT TO BOARD APPROVAL.

XI. Adjourn

ON MOTION OF SANDY NEB, THE BOARD ADJOURNED AT 4:56 PM.