

Aims Community College Continuing Education Authority (CEA)
Wednesday, December 7, 2005
Board Meeting Summary

CEA AND FLIGHT SIMULATOR UPDATE

- There will be a small midyear graduation for the High School Diploma Program on December 13. Fifteen students will graduate. Most other students are waiting until spring to walk in graduation.
- Building Highways/Building Careers Project is at 124% of CDOT contract requirements for the number of people trained or placed. Greg Maldonado & Diana Laws both became Master Trainers for National Council for Construction Education and Research Curriculum.
- Updated visual system on the flight simulator was installed over the past week. This will provide better graphics and is more economical due to lower power use and less downtime.

REPORT ON NON-CREDIT ENROLLMENT AND COMMUNITY IMPACT OF CED PROGRAMS

Roseann Guyette, Interim Dean of Continuing Education: Discussed non-credit enrollments:

- Enrollments in Continuing Education are looking good so far with 5136 enrollments in the first 5 months of the year compared to 10,000 for all of last year.
- Colorado first grants in the 2004-05 fiscal year total \$335,000 with 679 employees trained. For 2005-06 the grants should total \$456,585 and more than 1000 employees trained.

Aims Junior College District
Wednesday, December 7, 2005
Board of Trustees Meeting Summary

ADDITIONS/DELETIONS TO THE AGENDA

- New hire Laura Jensen was removed from Consent Agenda
- Lab fee reports from Allied Health and Human Services and Trade, Public Safety, Art and Life Skills Divisions were added under Information Items

PRESIDENT'S REPORT – DR. LIDDELL

- a. Information Technology Update – Gary Bardsley
 - President Liddell mentioned that Gary will be making a presentation at the League of Innovation titled “Achieving a Digital Renaissance at a Community College.

- Gary noted that the upgrade to Banner 7 is going quite well. He thanked the financial aid, financial services and registrar's offices, who have been testing the new version to make sure that all the bugs are worked out. There have been some problems with the WebCT and Web Services interfaces, but those have been corrected.
- b. Enrollment Update – Final Enrollment for Fall
 - Gary Bardsley fielded questions on the updated fall enrollment figures, noting that while enrollment appears to be down, these are still interim figures and don't include all registrations.
 - Gary discussed several ongoing projects that should help enrollment. Aims will continue the work with Clarus to address promotion to Hispanic students. The Strategic Planning committee turned a milestone in becoming a tactical tool for Aims. One of the goals adopted for 2006-08 is enrollment management.
 - In Fort Lupton, they will be emphasizing the new Technology Lab to increase enrollment.
- c. Financial Update – Susan Dale
 - Susan Dale answered questions on the income statement that she presented to the Board. She pointed out that we have only received 3.66% of the general property taxes up to this point. The rest will come in the first half of next year.
- d. Diversity Report – Jerry Jones
 - Diversity - Multi-cultural Council co-chairs are Jerry Jones & Art Terrazas.
 - The council is charged with oversight of diversity issues. Goals in the current diversity plan include:
 - Increasing enrollment, persistence and graduation among underrepresented populations
 - Improving the persistence and graduation rates of all students
 - Increasing the percentage of underrepresented populations among faculty, administration & staff. Human Resources is actively recruiting a more diversified faculty and administration.
 - Upcoming events sponsored by the Diversity Committee:
 - Faculty Committee on Infusion of Diversity into the Curriculum will hold training on diversity infusion.
 - Dr. Jim Banning, Environmental Psychologist from CSU will present results of his cultural climate survey survey to next administrators.
 - The Anti-Defamation League will present a workshop titled "A Campus Difference" at Aims in January.
- e. Project Crossroads Update on Facilities – Ken Dabbs & Mike Ossian of H & L Architecture

- Mike Ossian and Ken Dabbs presented the complete schematic design for the Allied Health & Sciences building. At this point, about 15% of design/planning process is complete.
 - The next step in the planning for the Allied Health & Science Building is the design development phase. This phase could be completed in February.
 - Occupancy of new building would be planned for the fall of 2007. Then the work could begin on Beaty Hall.
 - Beaty Hall renovation would probably be done in phases, since it will not be possible to empty the building.
- f. Executive Summary
- Dr. Liddell reviewed the following in the President's Executive Summary:
- The surgical technology program received national certification. This was the highest possible achievement for the program.
 - Student Services hosted high school counselors for a campus visit. More than 90 counselors attended.
 - Aims has received an award from Weld County Employment Services for our contribution as an outstanding employer.
 - Aims hosted the regional DECA conference for marketing students. 97 students from local high schools participated.
 - Several Aims faculty members have been nominated for Who's Who Among America's Teachers.
 - Dr. Liddell and Carol Hoglund will make a presentation to the Joint Budget Committee on December 12.
 - Aims received a letter from Phi Theta Kappa thanking us for participation in the community service project "Project Graduation, Feed a Body, Feed a Mind."
 - The search for a new Dean for the Continuing Education Division will resume in January.
 - President Liddell expressed her wishes for good holidays and thanked the Board for their support in the 2005 calendar year.

CONSENT AGENDA

- Consent agenda approved as listed in agenda

INFORMATION ITEMS

- As listed in agenda

ACTION ITEMS

- a. Policy 1-100: College President Duties, Second Reading

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY APPROVED AIMS POLICY 1-100, COLLEGE PRESIDENT DUTIES ON SECOND READING.

- b. Approval of Academic Master Plan – Tracy Hume

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY APPROVED THE ACADEMIC MASTER PLAN FOR 2005-06

c. Property Tax Certification – Carol Hoglund

ON MOTION OF BERNIE KINNICK, THE BOARD UNANIMOUSLY APPROVED THE PROPERTY TAX CERTIFICATION AS PRESENTED

ADJOURN TO EXECUTIVE SESSION, ROOM 726

ON MOTION OF KEN NICKERSON, THE BOARD UNANIMOUSLY VOTED TO ADJOURN TO EXECUTIVE SESSION AT 5:38 PM, TO DISCUSS REAL ESTATE, LEGAL ADVICE FROM COUNSEL AND PERSONNEL ISSUES.

RECONVENE IN REGULAR SESSION

Ken Nickerson reconvened the Board in Regular Session at 7:08 pm and took the following action:

Aims Community College will not renew the contracts of the probationary faculty, Robert Palmer and Eric DuMontiel. They will be notified of non-renewal. The president is authorized to take appropriate measures to fulfill the meaning of this motion.

ON MOTION OF SANDY NEB, THE BOARD UNANIMOUSLY APPROVED THE ACTION.

ADJOURNMENT:

ON MOTION OF BERNIE KINNICK, THE BOARD ADJOURNED AT 7:10 PM.