

**Aims Community College
Continuing Education Authority (CEA)
Thursday, March 2, 2006
Fort Lupton Campus, Room 204, 3:00 pm**

UPDATE ON CEA ISSUES

Roseann Guyette, Interim Dean for Continuing Education, reported on the following:

- CED has had a year to date total of 1922 registrations.
- The High School Diploma Program will host the District 6 School Board on March 20 at 4:00 PM.
- This semester, there are 44 students from 19 countries participating in the International Program.
- The Biomedical program was reviewed by Army staff from Ft. Sam Houston and their students will continue to enroll in the program.
- Flight simulator: There is a possibility of a new client in the near future. Training for February totaled 284 hours. Hours for March are estimated at 310.
- College for Kids will begin June 10. Class schedules are currently in process.

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ADDITIONS/DELETIONS TO THE AGENDA

None

PRESIDENT'S REPORT – DR. LIDDELL

- a. Financial Update– Mike Kelly
Aims Community College Controller, Mike Kelly presented the monthly Financial Update and asked if the Board had any questions. A Board member asked what was being done about student non-payment. Mr. Kelly explained that starting summer semester, students must pay 25% of their tuition and fees up front or they will be dropped from classes. Admissions and Records also hopes the non-payment policy will help with scheduling, by eliminating students who enroll in more than one section of a class and never drop the extra session.
- b. Naming Opportunities - Susan Kirkpatrick
Susan has worked with architect, Joe Bilotta to compile a list of naming opportunities for the new Allied Health Sciences Building and the renovation of Beaty Hall, including both interior and exterior features.
- c. Diversity Update
The report included in the Board packets is an update of a report that was sent earlier in the month. Dr. Liddell stated that while the revised numbers are somewhat better, we still need to work on recruiting minority students and employees. Toward that goal, Damion Cordova, Assistant Director of Human Resources, will assume additional duties as Aims Community College Diversity Officer. Dean of Student Service, Pat Matijevec, is creating a position that will focus on minority student recruitment.
- d. Conversation Day
As part of the AQIP accreditation process, another Conversation Day was held on February 24. The day was well attended with 230 to 240 participants. Ideas, suggestions and propositions developed during the workshop will be collected for

possible inclusion into additional action projects for AQIP. There seems to be a strong interest in additional projects focusing on valuing people.

- e. Nominations for Aims Fellows will close March 15, 2006.
- f. Dr. Liddell reviewed the following in the President's Executive Summary:
 - o Phi Theta Kappa annual honor luncheon. Congratulations go to Wendy Oster and Dawn Weeks for being chosen as this year's honorees.
 - o Dr. Liddell received a letter thanking Aims Community College for making the Aims College Trumpet Symposium, on February 10 & 11, a success. Special thanks go to June Schock, Dept. Chair, for support and planning and Bill Pfund, Aims Faculty, for giving two clinics.
 - o A Forum on Foreigners (part of Aims' Faculty Forum) presented by Roger DeWitt on February 22 discussed what it means to be a "foreigner" and how the us/them mindset affects everyone.
 - o Faculty Showcase Lunch (sponsored by the Faculty Teaching and Learning Center) –
This series of programs was designed to improve teaching, thereby increasing persistence and retention. So far in 2006, sessions have been offered by Ann Rowe, Alysan Broda, Tracie Nobles, Paula Yanish, and Maxine Obleski. The February session was lead by a team from Maricopa Community College and focused on infusion of Diversity topics into Math and Science curricula.
- g. Dr. Liddell introduced Mark Paylor, superintendent of Fort Lupton Schools. Dr. Paylor said he had met with Dr. Liddell and other Aims officials to talk about a possible partnership called the Virtual Vocational High School, which would allow students to attend High School or the High School Diploma Program in the morning, then to Aims for vocational training in the afternoon. The program would begin with the construction and auto programs.
- h. Dr. Liddell then introduced Dan Wheeler, Ron Randel, and Kim McAuliffe of Wheeler Management, as well as Nick Francis and Roger Tharp who have made an offer on the land.
 - o Mr. McAuliffe discussed the land development plan. Due to the size and age of two water lines that run under the north residential section of the property, the city won't allow the lines to be buried any deeper than 5 to 6 feet. Since the original plan would require significant contouring of the land, it was necessary to redesign these lots, reducing the number of lots from 37 to 32 or possibly 27 lots.
 - o Dan Wheeler said that Wheeler Management has been working with Francis Properties, LLC to develop the offer for the land. He introduced Nick Francis & Roger Thorpe. The Board discussed the amount of water required to meet the stipulations of the Letter of Intent. Mr. Francis stated that the total amount of water to be transferred with the title would depend on final design of the development and the ratio of residential to commercial property. The Board asked for information on the current cost of water shares and an estimate of how much water would need to be transferred with the land. Kim McAuliffe estimated that the development would require 175 acre feet. Aims owns a total of 450 acre feet. A Board member commented that by giving away the water, Aims would be reducing its assets, which also reduces the value of the offer.

- Board President Ken Nickerson stated that the Board understands that before any offer can be accepted, there will need to be negotiations on water rights and the oil wells will need to be removed.

CONSENT AGENDA

Consent agenda approved as listed in agenda.

INFORMATION ITEMS

- a. Board Calendar
- b. Proposed Budget Workshop – Wednesday, April 5, 2006, 2:00 pm.
- c. Medical/Dental Insurance
Dave Schaubert, Faculty Member and Dick Wood, Academic Dean presented an overview of the Medical and Dental Insurance Benefits Preliminary Review. There will be an estimated 17% increase across the board, if there is no buy down from CCCS state-wide benefit trust. There are no proposed increases in dental coverage. Aims Benefit Committee is recommending that Aims share of premium costs would be 81% for employee, 75% employee, and 72% for employee + family. This would mean an increase in cost for each category of coverage. Carol Hoglund stated that this doesn't include any of the changes to the plan that are being considered. Dr. Liddell said this is just information for the Board at this point and more information will be given to employees as the details become finalized. She also stated that the committee is very cognizant that young families might not have the income to cover premium increases. We don't want people to have net loss in salary next year because of increase in health insurance.
- d. Probationary Faculty
- e. Continuing Employment
- f. Lease on Ft. Collins Site
After the two-year trial period, Deans Wood and Guyette recommend that the activities in Fort Collins be consolidated into other campuses.

ACTION ITEMS

- 1. Option to Match Remaining Title V Scholarship Monies
Susan Kirkpatrick, Director, Institutional Advancement, summarized the item for the Board, explaining that approximately \$132,000 of an available \$150,000 of matching had been utilized in the scholarship challenge. By approving an allocation from the general fund, the Board could facilitate use of all available funds and an endowed scholarship fund totaling \$300,000. An allocation of approximately \$17,000 would be required for the match.

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY APPROVED THE ALLOCATION OF GENERAL FUND MONIES TO MATCH SCHOLARSHIP.

- 2. Purchase Offer on Aims Land
Several Board members expressed concern that the offer on the land will not bring in sufficient revenue by the time that the value of water and the cost of removing oil wells is considered. Board President Ken Nickerson advised the board that they could table the item or vote to accept or reject. Mr. Nickerson commented that the Board has been given the privilege of representing the citizens of Weld County, but expressed concern about accepting the offer on the property. Other Board members concurred.

ON MOTION OF SANDY NEB, THE BOARD UNANIMOUSLY VOTED TO NOT ACCEPT THE OFFER ON THE LAND.

3. Construction Project – Dr. Liddell introduced Ken Dabbs of H & L Architecture, stating that the Board needs to make decision on how to proceed with the construction on the new building. Should we go out for hard bid or chose a Construction Manager/General Contractor? Mr. Nickerson emphasized that the Board would like to give preference to local contractors and asked this be taken into consideration during the selection process.

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY APPROVED BLENDING THE TWO PROCESSES SO THAT AIMS WILL GO OUT TO BID, BUT PREQUALIFY BIDDERS.

4. Policy 4-800: Faculty Due Process, Second Reading (Amendment)
The Board had no additional questions about Policy 4-800.

ON MOTION OF BERNIE KINNICK, THE BOARD UNANIMOUSLY APPROVED THE AMENDMENT TO AIMS POLICY 4-800, FACULTY DUE PROCESS ON SECOND READING

5. Policy 4-801: Faculty Reduction in Force (Amends Policy 4-800),
Second Reading
The Board had no additional questions about Policy 4-801.

ON MOTION OF SN, THE BOARD UNANIMOUSLY APPROVED AIMS POLICY 4-801, FACULTY REDUCTION IN FORCE ON SECOND READING

ADJOURN TO EXECUTIVE SESSION, ROOM 113

ON MOTION OF BERNIE KINNICK, THE BOARD UNANIMOUSLY VOTED TO ADJOURN TO EXECUTIVE SESSION AT 4:58 PM, TO DISCUSS PERSONNEL ISSUES AND ADVICE FROM LEGAL COUNSEL. THOSE INVITED TO ATTEND INCLUDED BOARD MEMBERS, DR. LIDDELL, AND KAROLINE WOODRUFF. THE ACADEMIC DEANS WERE ASKED TO STAND BY AS POSSIBLE RESOURCES FOR THE BOARD.

RECONVENE IN REGULAR SESSION

Ken Nickerson reconvened the Board in Regular Session at 5:12 pm. and took the following action:

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY VOTED THAT THE FOLLOWING PROBATIONARY AND/OR TERM-LIMITED FACULTY BE NON-RENEWED FOR ACADEMIC YEAR 2006-07: DEBRA DIRKSEN, JAMIE EDWARDS, LYNETTE MARKLEY, AND JEAN OTTE.

ON MOTION OF SANDY NEB, THE BOARD ADJOURNED AT 5:15 PM.