

Aims Community College Board Meeting
January 10, 2007
Summary of Minutes

Prior to the Board meeting, Trustees toured the Cultural Center in the College Center.

Aims District Board Meeting

I. Call to Order

The meeting was called to order at 1:07 PM by Board President Ken Nickerson. Other Board members present included: Beth Bashor, Richard Bond, Bernie Kinnick and Sandy Neb. College President Dr. Marsi Liddell was also present at the meeting.

II. Additions/Deletions to the Agenda

Dr. Liddell added the following items to the agenda:

- Information Item: Leaving the Employ of the College – Susan Kirkpatrick
Dr. Liddell noted that Susan Kirkpatrick, Director of Institutional Advancement and the Foundation, has resigned her position to take a seat on the cabinet of new governor, Bill Ritter.
- Information Item: Leaving the Employ of the College – Ruth Bott
- Information Item: Retirement & Request for Transitional Retirement – Kathy Hamblin

III. Citizen Participation

There were no requests for citizen participation.

IV. President's Report – Dr. Liddell

- a. Aviation Building Design – College President Marilyn Liddell introduced David Laurence, Physical Plant; Ken Dabbs, H&L Architects and Tom Roche, Roche Constructors to give update on the new building for the aviation program. Mr. Laurence recapped the project to the current point. The project must meet the educational requirements for the aviation program, must stay on schedule for fall semester occupancy and must stay within budget. He continued by stating that Aims has contracted with Roche Constructors for completion of the project.
Ken Dabbs of H & L Architects presented the proposed design for the new building. The building will be 8100 square feet with two general purpose classrooms, a modular flight lab, single pilot stations and an air traffic control lab. There will also be flexible student areas between the labs. Plans were submitted to the city on January 2nd and are scheduled to go before the planning commission on January 23rd.
- b. Financial Update – Susan Dale
Dr. Kinnick asked what is included in the category “Other Revenue.” Susan Dale, Chief Financial Officer, replied that the majority of those revenues come from the Child Care Center, along with other miscellaneous revenue.
- c. Foundation Report – Susan Kirkpatrick
Ken Nickerson thanked Susan Kirkpatrick for her work while she was at Aims. Board member Richard Bond echoed his comments and asked that these commendations be included in meeting minutes.

d. Construction Update – Don Plant

Aims Construction Supervisor Don Plant gave an update on construction. He stated that there had been several days lost due to inclement weather, but Aims is working with Alliance Construction to make up those days and they are still planning on an occupancy date of August 17.

Mr. Plant reported that in Beaty Hall, the walls isolating the Phase One construction area from the occupied areas are installed and the major tear out was completed over the holidays. All asbestos abatement is completed with clean reports on current air quality.

Reprographics facilities will be completed by January 12, so that they can move in the week of January 16.

Board member Bernie Kinnick asked how long the first phase will last. Mr. Plant replied that this first phase should be completed by the end of April.

Mr. Nickerson asked if staff and faculty been appraised that this part of the project is complete and that air quality has been maintained. Don Plant assured the Board that this information would be shared with employees. Dr. Liddell stated that Aims holds regular meetings with Alliance and will continue to ensure that health and safety issues are addressed. She also stated that soon there would be mock-ups of spaces and furniture for both the new building and Beaty Hall.

ACEA Board Representative Marsha Driskill asked if all modifications to classrooms and labs in Westview Hall had been completed. Several meeting attendees assured Ms. Driskill that the work was completed.

e. Alliance Construction Solutions – Personnel Assignments

Don Plant introduced Lisa Ferlita, the new Construction Executive for the project and Chad Rock, newly assigned Project Manager.

f. President's Executive Summary

Dr. Liddell briefly reviewed the following topics:

- A \$2000 Auto Collision Scholarship given by Akzo Nobel to Aims Student Tasha Vigil-Lira.
- Letter from Accreditation Review Committee on Education in Surgical Technology with commendations to Mark Urso on maintaining high standards in the program.
- Dr. Liddell thanked Bill Moseley, Damion Cordova and Marsha Harmon for their work in preparing the United Way grant application.
- She also expressed thanks for the joint effort to create the 40th anniversary calendar. January 24th is the anniversary of the election that established the Junior College District. It will be marked with birthday cakes at all Aims locations. The first child born at NCMC that day will receive a gift basket and a \$1000 scholarship from Aims Foundation.
- As a follow up to the Learning Centered College Benchmark report, Aims will begin implementation of the recommendations immediately. Dr. Liddell has created the position of Senior Academic Dean to provide consistency of procedure and process, as well as compliance with policies and regulations. Dean Donna Souther will take that position effective January 11, 2007. In response to another recommendation from the report, Brenda Rask's position will be changed to Associate Dean of Career and Technical Education. She will be charged with increasing visibility and recognition of our CTE faculty and programs.

- Dr. Liddell mentioned that the agreement with the City of Greeley regarding the construction of the Allied Health Sciences Building and the Aviation Building is complete. Board President Ken Nickerson stated that he would like the Board of Trustees to direct the President to sign this document.

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY VOTED TO DIRECT DR. LIDDELL TO SIGN THE AGREEMENT ON BEHALF OF THE COLLEGE.

V. Consent Agenda

- a. Minutes of the November 1, 2006 District Board Meeting
- b. Minutes of the December 13, 2006 Special Board Meeting
- c. Employees:
 - **Roger Brockhaus, Radiologic Technology Instructor, Allied Health and Human Services Division, faculty, replacement**
 - **Teri Dorchuck, Director, Student Financial Assistance, Financial Aid, administrator, replacement**
 - **Jennifer Malinski, Program Coordinator I, Allied Health, exempt, new position**
 - **Timothy Rees, Associate Dean – Loveland Campus, administrator, replacement**
 - **William Tankovich, Instructional Lab Coordinator, Science Department, exempt, replacement**
 - **Christine Winkler, Senior Accountant, Financial Services, exempt, replacement**

ON MOTION OF BERNIE KINNICK THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

Dr. Liddell introduced Teri Dorchuck, Director of Student Financial Assistance and Timothy Rees, Associate Dean of the Loveland Campus.

VI. Information Items

- a. Board Calendar
- b. Hires:
 - Jackie A. Chabot, Senior Student Services Specialist, non-exempt, re-allocated position
 - Jill R. Donnelly-Sandin, Staff Assistant, Continuing Education, non-exempt, new position
- c. Leaving the Employ of the College
 - Liz McFerron, Program Coordinator I, Learning Resource Center

VII. Action Items

- a. Approval of Academic Master Plan
Dr. Liddell reminded the Board that annual approval of the Academic Master Plan is required by the Colorado Commission on Higher Education. Dean Donna Souther took charge of this project with the help of many others.

ON MOTION OF BERNIE KINNICK THE BOARD UNANIMOUSLY VOTED TO APPROVE THE ACADEMIC MASTER PLAN AS PRESENTED.

- b/c/d. Request for Sabbatical – Rita Clark, Michael Ort and June Schock
Dr. Liddell told the Board that this is one way to demonstrate that we value people. By granting sabbatical, we are not only allowing faculty to do their jobs, but also to grow in them. The current practice is to allow no more than 2 faculty to take sabbatical leave per semester. Each faculty member granted sabbatical leave will present a report to the Board of Trustees upon their return.

ON MOTION OF BETH BASHOR THE BOARD UNANIMOUSLY VOTED TO APPROVE SABBATICAL FOR RITA CLARK, MICHAEL ORT AND JUNE SCHOCK.

b. Comments from Board Members

Beth Bashor and Sandy Neb: Both commented that they appreciate the earlier meeting time, especially since they have a long drive home.

Ken Nickerson: Told about his experience at the Eagles Hockey game was been sponsored by the Aims Foundation and the Public Information Office. He complimented staff on the impressive event, noting that the Aims calendars were passed out and that it was great to get the Aims name in front of the public.

VIII. Comments from Board Reps

- a. Faculty (Alysan Broda or Marsha Driskill, ACEA Board Reps)
The faculty representatives to the Board made no comment.
- b. Aims Staff Association (Sue Burrows, ASA Board Rep)
Sue Burrows reported that the November ASA silent auction made \$3300. She added that through auction receipts over the last 3 years, ASA has capped the endowment of a scholarship fund and also contributed \$5000 to the new building.
- c. ASACC (TJ Dalton, ASACC President)
As the semester was not in session, ASACC President TJ Dalton was not present at the meeting.

IX. Adjourn to Executive Session

ON MOTION OF SANDY NEB THE BOARD UNANIMOUSLY VOTED TO ADJOURN TO EXECUTIVE SESSION AT 1:55 PM.

x. Reconvene in Regular Session

Board President Ken Nickerson reconvened the regular session of the Board of Trustees meeting at 3:37 PM. No action was taken.

XI. Adjourn

ON MOTION OF RICHARD BOND, THE BOARD MEETING WAS ADJOURNED AT 3:38 PM.