

Aims Community College Board Minutes
January 9, 2008
Greeley Campus, College Center Room 727-728

Aims District Board Meeting

I. Call to Order

The meeting was called to order at 2:38 PM by Board President Beth Bashor. Other Board members present included Richard Bond, Mike Geile, Sandy Neb and Walt Richter. College President Dr. Marsi Liddell was also present at the meeting.

II. Additions/Deletions to the Agenda

President Liddell requested to add action item VIIId: Request for Sabbatical, Tony Park to the agenda.

ON MOTION OF SANDY NEB THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS AMENDED.

III. Citizen Participation

There was no request for citizen participation.

IV. President's Report – Dr. Liddell

College President Marsi Liddell asked the new school resource officers to introduce themselves to the Board. Les Wiemers, told the Board that he has 20 years experience with the Sheriff's office and has served as school resource officer at several schools in District 6. He told the Board that he is very excited to be assigned at Aims. Daniel Heins, has been with the Sheriff's Department for 6 years and has a background in the transportation industry before that. Recent assignments include the critical incident and SWAT teams. He too indicated that he is thrilled to be part of the Aims community. Both officers are Aims alumni.

a. Financial Update – Mike Kelly

Mike Kelly was present to answer questions for the Board, but the Board had no questions.

b. Construction Update – Don Plant

Don Plant reported to the Board that the Alliance crew is working on the punch list for the Allied Health and Sciences Building and should have interior items done this week. The weather is delaying work on exterior items. Beaty Hall is currently scheduled for completion on April 1. As the team gets closer to that date, they will begin scheduling the move. A Trustee asked if the building will be used for summer semester. Mr. Plant replied that some areas such as the television studios will take a little longer to complete, but most of the building should be ready for summer. He told the Board that Beaty will house the art and music programs, communication media, graphic technology, computer information systems and math. The building will include a large learning resource and study center. Mr. Plant offered to give new trustees a tour of the building.

c. President's Executive Summary

Dr. Liddell reported on the following issues:

- The Board received a thank you letter from Narcissa Polonio of ACCT for using an ACCT facilitator for the November retreat.
- The packet included a copy of a letter on higher education funding from Board Chair Beth Bashor to David Skaggs and his reply.
- The Aims Foundation continues to receive donations. Based on the El Pomar grant we received, the Boettcher foundation gave a grant of \$100,000.
- The College Promise program continues to grow. This program, initiated by Scott Ehrlich, is to be used for scholarship for District 6 students to attend Aims. Mr. Ehrlich seeded the program with \$20,000. Recently the Foundation received an additional \$20,000 from Dr. and Mrs. Kemme, as well as several other donations from private donors. A local corporation has pledged a matching grant if donations total \$100,000 or more.
- House Counsel Sandra Owens has been selected to present at the Community College Law Conference in February.
- The college received a thank you letter from the Board of the Greeley Chamber of Commerce for hosting Business After Hours in December.
- The executive summary of the Adams Group Report on "The Impact of Public Higher Education in the State of Colorado" was included in the packet. The entire report is available in the president's office.
- Dr. Liddell reminded the Board that Heather Lechhook, Director of the Downtown Center, was chosen to participate in a Rotary Group Service Exchange trip to Finland. She will be studying education and will receive an Alternative Assignment from the college for part of her time. She will present a brief report to the Board on her return.
- Enrollment for spring semester is up about 4%. Dr. Liddell offered special thanks to the IRE team for identifying students from the outlying campuses for recruiting and enrollment calls.
- She informed the Board that ACCT will be holding a Governance Leadership Institute in San Antonio on April 13 through 15. Trustees Bashor and Neb attended this conference last July and brought back very good reports on its value. Dr. Liddell said that ACCT encourages Board members and college presidents to attend this conference together and asked if any trustees would be interested in attending.
- The college has extended the transitional agreement with Don Plant so that he will stay through the completion of the Beaty Building.
- Dr. Liddell reported that she met with Joe Bilotta, the planning architect for the new west campus. Mr. Bilotta has requested that a trustee, specifically the chair, serve on the steering committee for the project.
- Dr. Liddell complimented PIO on the new "Aims has it all" brochure.
- President Liddell reported that she had recently attended the Mountain States Presidents Conference. At the conference, she received a copy of an article titled "The Immigration Charade." She provided copies to the Board and indicated that it contains very good information for colleges. She also noted that a conference speaker, David Baime with AACC, told the group that college accreditation will be a huge issue in the near future. The federal government wants to oversee the regional accreditation process. Dr. Liddell will keep the Board up-to-date on this issue.

- She informed the Board that the Innovations Conference from the League for Innovations is being held in Denver this year. A copy of the flyer was given to each board member.
- Dr. Liddell reminded the Board that she had earlier distributed a copy of the new initiatives process flow chart. College administration will use this process to examine the next step of Project Crossroads and the Master Facilities Plan. This involves the peripheral landscaping around Beaty Hall and the campus “spine”, the walkway that will facilitate student movement between buildings and parking areas on the campus. The final part of this stage of the plan is to move all student services to the College Center, so that students can receive advising and assessments, register for class and purchase textbooks all in one building.

V. Consent Agenda

- a. Minutes from November 27, 2007 Special Board Meeting and Retreat
- b. Minutes of the December 5, 2007, 2006 District Board Meeting
- c. Minutes of the December 12, 2007 Special Board Meeting
- d. Administrator, Faculty and Exempt Employee Hires:
 - **Michael Avers, Asst. Network Services Architect, Information Resource Management, Exempt Staff, replacement**
 - **Missy deMontigny-Korb, Nursing Instructor, Allied Health and Sciences, Faculty, new position**
 - **Michael Jensen, English Composition and Literature Instructor, Faculty, replacement**

Dr. Liddell noted that Missy dMontigny-Korb is a new nursing faculty member who will work through our agreement with UNC. She will not only teach here, but has an affiliate position at the UNC School of Nursing.

ON MOTION OF SANDY NEB, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. Information Items

- a. Board Calendar
- b. Non-exempt Employee Hires:
 - **Francie Vander Lugt, Staff Executive, Student Success Center/Financial Aid, non-exempt, replacement.**
- c. Retiring or Leaving the Employ of the College:
 - **Kara Johnson, Senior Student Services Specialist**

Board President Beth Bashor requested that Dr. Liddell schedule a work session in May to go over results of the west campus market study.

VII. Action Items

- a. Approval of Academic Master Plan
Chief Academic Officer Donna Souther was present to answer questions from the Board. Dr. Liddell noted that the Academic Master Plan is an annual report that Aims is required to present to CCHE. There are typically few changes from one year to the next. It is a cumulative report, with many people contributing. Donna Souther

told the Board that the college must comply with certain requirements in preparation of the Academic Master Plan. She thanked Greg Appling and the IRE team, Damion Cordova, for his work on the diversity report, and other employees for their efforts toward completion of the plan. This year, there were a few additions to the report including campus planning and distance education, plus several appendices. Dean Souther noted that the plan is intended as a working document. Board President Beth Bashor praised the report and commented that it shows that we don't just talk the talk, we walk the walk. Trustee Mike Geile offered congratulations on the thoroughness of the report and asked about the partnership with Fort Lupton High School for the horticultural program. Dean Souther replied that the high school's greenhouse was underutilized, so the partnership made sense for both parties. Trustee Walt Richter also offered his commendations on the report.

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY VOTED TO APPROVE THE 2007-08 ACADEMIC MASTER PLAN.

- b. Request for Sabbatical – Tracy Trenam
Dr. Liddell informed the Board that Dr. Trenam teaches history and is very active at the college, including serving as chair of the curriculum committee. Her dean Dan Doherty, fully supports her request for sabbatical.

ON MOTION OF WALT RICHTER, THE BOARD UNANIMOUSLY VOTED TO APPROVE SABBATICAL FOR TRACY TRENAM.

- c. Request for Sabbatical – Vicky Bollenbacher
Vicky Bollenbacher is the chair of the Social Sciences Department and is also requesting sabbatical. Dr. Bollenbacher has done a great deal of work for the college and is a terrific chair for her department. Dean Doherty is also her dean and supports her request.

ON MOTION OF SANDY NEB, THE BOARD UNANIMOUSLY VOTED TO APPROVE SABBATICAL FOR VICKY BOLLENBACHER

- d. Request for Sabbatical – Tony Park
Dr. Tony Park is the chair of the Arts and Humanities Department. He has served at Aims for many years. His dean, Jeff Reynolds, supports his request. Dr. Liddell also endorsed the request and asked for approval from the Board.

ON MOTION OF RICHARD BOND, THE BOARD UNANIMOUSLY VOTED TO APPROVE SABBATICAL FOR TONY PARK.

Dr. Liddell reminded the Board that all faculty granted a sabbatical will present a brief report when they return from their leave.

VIII. Comments from Board Members

No Board members wished to share comments.

IX. Comments from Board Reps

I. Faculty (Marsha Driskill or Alysyan Broda, ACEA Board Reps)

The faculty representatives had no comment.

II. Aims Staff Association (Carrie Schaefer-Randolph or Bonnie Steele, ASA Board Reps)

ASA Board Rep Bonnie Steele informed the Board that the Aims Staff Association will be participating in a food drive for the Weld County Food Bank from January 15 through 31. Flyers will be distributed and boxes will be available on all campuses. Dr. Liddell thanked the ASA for their efforts and noted that the local AAWCC chapter collected over 150 coats during the holidays.

III. ASACC (Mike Borden, ASACC President)

ASACC President Mike Borden told the Board that the student association is already busy with new student orientations this week and noted that they will begin welcoming students to the Downtown Center this semester, as they do in Greeley, Fort Lupton and Loveland. He added that in January the I-Focus program will kick off with orientation to online classes and the Biggest Winner Program, for health and weight loss, will begin in February. Dr. Liddell told the Board that the ASACC team does a wonderful job of running the new student orientation sessions.

X. Executive Session

The Board adjourned to executive session to discuss real property, as allowed by CRS 24-6-402(4)(a) and security issues, as allowed by CRS 24-6-402(4)(d).

ON MOTION OF SANDY NEB, THE BOARD ADJOURNED TO EXECUTIVE SESSION AT 3:15 PM.

XI. Reconvene into Regular Session

The Board reconvened into regular session at 4:38 PM and took no action.

XII. Adjourn

ON MOTION OF MIKE GEILE, THE BOARD ADJOURNED AT 4:38 PM.

Sandy Neb, Board Secretary

Date