

# **Aims Community College Board Meetings**

## **Board Meeting Minutes**

**April 1, 2009**

College Center, Room 727-28

### **Aims District Board Meeting**

#### **I. Call to Order**

The meeting was called to order at 2:39 PM by Board President Beth Bashor. Other Board members present included Mike Geile, Sandy Neb and Walt Richter. College President Dr. Marsi Liddell was also in attendance. Trustee Richard Bond was excused from the meeting.

#### **II. Additions/Deletions to the Agenda**

**ON MOTION OF WALT RICHTER, THE BOARD UNANIMOUSLY VOTED TO ACCEPT THE AGENDA AS PRESENTED. DURING CITIZEN PARTICIPATION, HOWEVER, THE BOARD REQUESTED THAT AN EXECUTIVE SESSION BE HELD.**

#### **III. Citizen Participation**

Two neighbors from along the North property line of the Greeley Campus, Carrie Bedell and Tom Fisher, addressed the Board to share their disappointment with the outcome of the tree trimming along the property line. They explained that after the last board meeting, all parties came to an agreement regarding the trimming and possible removal of the trees. While trimming of trees was required, the neighbors do not feel that the severe trimming of lower branches completed by Wright Tree Service conforms to the written agreement. In light of Aims not complying with the agreement Ms. Bedell asked the board to pay the legal fees incurred by the home owners. Tom Fisher expressed that while the homeowners know that Aims has the right to cut down the trees, an agreement was reached and the result didn't conform to the agreement.

College President Marsi Liddell asked Carol Hoglund to summarize the issue. Ms. Hoglund told the board that there had been significant power outage issues on the Greeley campus. The College sought advice from Xcel Energy, who stated that of the three poles on north side of campus, two belonged to Xcel and one to Aims. The College first installed mitigation measures on the poles to prevent squirrels but when the problem continued, Xcel representatives suggested that the trees be removed. The College informed the neighbors, who protested the removal, so the College offered to install a fence, which also did not meet with their approval. At this point, the College ordered a survey of the property line and discovered an encroachment. According to the final agreement between Aims and the neighbors, the College trimmed the trees, first with a safety cut by Xcel contractors to take the trees to a level 10 feet below the power line. Next, an Aims contractor trimmed to tree form rather than shrub form and at the same time, trimmed the deadwood and pruned trees away from the roadway to abate hazards. A total 10 trees were removed, leaving 115 trees standing. A Trustee asked Dr. Liddell to inform the neighbors when they could expect a response to their request. Dr. Liddell suggested an executive session to receive legal counsel on the issue from Sandra Owens.

#### **IV. President's Report – Dr. Liddell**

- a. Introduction of International Students – Alan Hendrickson  
Alan Hendrickson, Director of the International Program, reminded the Board about International Week programs taking place at Aims. He then asked 17 international students to introduce themselves to the Board.
- b. Financial Update – Mike Kelly  
Mr. Kelly was present to answer questions, but the Board had none.
- c. Information Technology Update – Gary Bardsley  
Dr. Bardsley asked if the board had any questions on his written report. Dr. Liddell told the Board that the College had avoided the recent computer worm attack due to the diligence of the IT department. Dr. Bardsley noted that Aims fields 30,000 attacks each year.
- d. President's Executive Summary
  - o Citizen Trustee Survey results are in from the Association of Community College Trustees (ACCT) and indicate that most Trustees are happy with training they receive from ACCT and the opportunity for community service.
  - o Several Trustees traveled to Washington, D.C. for the ACCT Legislative Summit. While there they had the opportunity to meet with Representative Betsy Markey. She has also been invited to speak at the April 9 meeting of the Rocky Mountain Chapter of the American Association for Women in Community Colleges (AAWCC.) Dr. Liddell asked the Board to approve a resolution naming April 9 Betsy Markey Day at Aims. Board President Beth Bashor read the resolution.
  - o Maxine Christiansen has been named ACEA Faculty of the Year. She will serve as Grand Marshal at the graduation ceremonies.
  - o Dr. Liddell met with Jim White, Berthoud Town Administrator, to discuss next steps now that House Bill 1079 has passed the House and Senate. Mr. White requested Dr. Liddell and Board members to attend the April 14 Town Council meeting. He indicated that the Council is excited about the future Aims Berthoud campus.
  - o She also met at the Loveland Campus with City Administrator Betsy Hale and representatives from the Downtown Development Authority, CSU and UNC about the formation of the International Center for Renewable Energy Training in space at the Loveland Campus. Funding for the project will be based on stimulus money.
  - o Along with the City of Greeley and School District Six, Aims will participate in a series of election information sessions called the Candidate's Academy. Sponsored by the Greeley Chamber of Commerce, the Academy will run May 13, 20 and 27.
  - o Aims has learned that the College is now eligible to apply for Title III and Title V grant funds. The College has had both grants in the past and will consider applying for them again.

- Dr. Walt Richter, Aims Trustee, has been appointed to ACCT Western Regional Awards Committee for a two year term.
- Aims was awarded a gold level award from the National Council for Marketing and Public Relations. Dr. Liddell offered congratulations to the PIO office and Allyson Byerly.
- The Dream Act has been reintroduced into U.S. Congress. This bill would allow undocumented students to get amnesty or other benefits.
- Capitol Solutions news article – Unions Win Round One in Battles with Business
- There are currently 178 students scheduled to graduate and there may be an additional 30-40 late applicants. This would bring the number of graduates to about the same as last year.

## **V. Consent Agenda**

- Minutes of the March 4, 2008 District Board Meeting
- Minutes of the March 12, 2008 Special Board Meeting
- Employees: Administration, Faculty and Exempt Staff
  - Damion Cordova, Assistant Director HR/Diversity Officer, exempt staff, reinstatement after leave for military duty

**ON MOTION OF SANDY NEB THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.**

## **VI. Information Items**

- a. Board Calendar
- b. New Hires
  - Larry Holder, Training Coordinator, Continuing Education, non-exempt, replacement, grant funded
  - June Small, Staff Specialist, Nursing, Allied Health and Science, non-exempt, replacement
- c. Request for Retirement and Transitional Retirement
  - Debi Knudson, Professor, Radiologic Technology, Allied Health and Sciences
- d. Leaving the Employ of the College
  - Shawn Miller, Media Technician, Media Services

Dr. Liddell introduced Fred Brown who will serve as campus director at Windsor campus and Debi Knudson, who is retiring after 28 years at Aims.

## **VII. Action Items**

- Medical and Dental Insurance Benefits for FY 2009-10  
Carol Hoglund summarized the final benefits proposal for the board, saying good actuarial experience in the benefits group have allowed only modest increases in premiums. She added there would be some benefits enhancements: 1) Cost of 90 day prescriptions will be reduced to one co-pay, 2) Home health care limits will increase from 60 to 100 days, 3) No annual limit to smoking cessation therapy (\$500 lifetime limit). Ms. Hogland told the Board that employee premiums for employee-only plans

would increase by \$3 per month, while family plans would increase by \$14 per month and dental plans would increase by \$1-2. The estimated increase to the Aims general fund is \$79,409. The benefits plan has been posted for 30 days and employee comments were included in Board packet. Ms. Hoglund thanked the benefits team, which was made up of faculty, staff and administrators. A Trustee commented that the plan performance is excellent and the increases are very reasonable.

**ON MOTION OF MIKE GEILE THE BOARD VOTED UNANIMOUSLY TO APPROVE THE PROPOSED MEDICAL AND DENTAL INSURANCE BENEFITS FOR 2009-10.**

- Administrative corrections to Policy and Procedure Manual (First Reading)  
Dr. Liddell explained that this group of changes were generally non-substantive matters, intended to correct terminology or edit policies to reflect current practice. The changes arose from the Policy and Procedure Review project that is on going. She told the Board that House Counsel Sandra Owens could answer any specific questions, but the Board had none.

**ON MOTION OF MIKE GEILE THE BOARD VOTED UNANIMOUSLY TO APPROVE ADMINISTRATIVE AMENDMENTS TO SEVEN POLICIES ON FIRST READING.**

- Policy 3-950 – Identity Theft Prevention (Emergency Approval on First Reading)  
Dr. Liddell stated that typically the College doesn't expedite the passage of a policy, but it was necessary in this situation as federal law states that the policy must be in place by May 1, 2009. Congress charged the Federal Trade Commission to enact an identity theft "red flag" policy. All institutions who maintain personal financial information or issue credit, including colleges have to complete policies at the same time. Dr. Bardsley has assisted by obtaining similar policies from other colleges. She reminded the Board that a single reading was allowed under Policy 0-800 in case of emergency.

**ON MOTION OF SANDY NEB THE BOARD VOTED UNANIMOUSLY TO APPROVE POLICY 3-950: IDENTITY THEFT PREVENTION, AFTER ONE READING , AS ALLOWED BY POLICY 0-800: POLICY ADOPTION AND AMENDMENT, SO THAT THE COLLEGE CAN ADOPT SAID POLICY BY MAY 1, 2009 AND REMAIN IN COMPLIANCE WITH FEDERAL FACTA REGULATIONS**

- Aims Fellows Awards – Board Ballot and Announcement of Awardees  
Dr. Liddell summarized the history of the Aims Fellows Award and said that the recipients would be invited to the May Board meeting. Beth Bashor read the list of new Aims Fellows: Dr. Lorenzo Aragon, Donald Cummins, Julianne Haefeli, H. Gordon Johnson, Dale Majors and Ruth Slomer.

**VIII. Comments from Board Members**

- **No comments**

**IX. Comments from Board Reps**

- Faculty (Marsha Driskill or Tracey Trenam, ACEA Board Reps)  
Faculty representatives had no comments.
- Aims Staff Association (Jeff Smith or Bonnie Steele, ASA Reps)  
Bonnie Steele invited the Trustees to the May 13 staff association breakfast, adding that it would be a light breakfast with humorist and speaker Karen White. She thanked the Board for the opportunity of sharing ASA information, as she will no longer be serving as Board representative after two year.
- ASACC (Dan Beal, ASACC President)  
Dan Beal reminded the Board that students getting ready for finals. The Student Program Council is currently presenting International Week. Student Government Association is revising bylaws and getting ready for election, with eight current ASACC members graduating this year.. The new president will be introduced at the May Board meeting. Brandon Sellers, coordinated the recent ASACC and Phi Theta Kappa volunteer project, a food drive at Wal-Mart, King Soopers and Sam's Club which raised 5600 pounds of food and \$2400 for area food banks. Brandon has been elected vice president for PTK at the district level.

**X. Adjourn to executive session**

Beth Bashor asked for a motion to adjourn to executive session to receive legal advice from counsel, as allowed by CRS 24-6-402(4)(f).

**ON MOTION OF MIKE GEILE, THE BOARD ADJOURNED TO EXECUTIVE SESSION AT 3:38 PM.**

**XI. Reconvene.**

Beth Bashor reconvened the Board into regular session at 4:08 PM and took no action.

**XII. Adjourn**

**ON MOTION OF MIKE GEILE, THE BOARD UNANIMOUSLY VOTED TO ADJOURN AT 4:08 PM.**

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**Sandy Neb, Secretary**

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**Date**