



# Aims Community College Disclosure and Release Form

As part of the student/employment application process for Aims Community College (the "School"), I understand that the School and/or its agents may conduct an investigation of my personal information (the "Background Check"). The Background Check may include but is not limited to names of previous/current employers and dates of employment, work experience, criminal history records (from state, federal and other agencies), motor vehicle records, military records, names and dates of prior education, residency history, Medicare/Medicaid excluded list, FBI/CBI fingerprinting, child abuse/neglect check, OIG Sanction report, sex offender registry and drug screening. I understand that the Background Check may be used by the School to determine my eligibility (i) to participate in clinical activities in the School's Allied Health and Human Sciences programs and/or (ii) for employment.

I hereby authorize, without reservation, the Background Check and the release of any information and/or records related thereto by American DataBank to the School. I also authorize the School to release the Background Check and any information and/or records related thereto for purposes related to my (i) application for admission to the School and at any time while I am enrolled and/or (ii) employment.

I hereby release and discharge and agree to hold harmless American DataBank and the School and all of their respective employees, officers, directors, agents and assigns from and against any claims for losses or damages, and liabilities, actions or causes of action or any other charges or complaints arising out of or related to the Background Check or the release of information and/or records relating thereto.

I certify that all information provided on the Background Check application is correct to the best of my knowledge, and I acknowledge that any false statements provided will be considered just cause for denial of admission to or employment by the School. I also understand that upon request, American DataBank will supply a copy of my report and my rights under the Fair Credit Reporting Act. Requests may be directed to: American DataBank, 820 Sixteenth Street, 8<sup>th</sup> Floor, Denver, CO 80202 or by telephone at 1-800-200-0853.

**Steps/Directions:**

- 1. Fill in the bottom section of this Disclosure and Release Form.**
  - 2. Fax completed form to American DataBank at: 303-573-1779**
  - 3. Go online to [www.aimscx.com](http://www.aimscx.com) (Initiate a background check) to complete and process your order.**
- Each one of the above three steps is critical to the successful processing of your order.**

< Please Print >

**Applicant's Name:** \_\_\_\_\_  
First M.I. Last

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_mm/\_\_\_\_dd/\_\_\_\_yy

**Date of Birth:** \_\_\_\_mm/\_\_\_\_dd/\_\_\_\_yy (this is used for only criminal and driving records retrieval.)

**Social Security Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Driver's License Number:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Current Address:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip **Length of Residency:** \_\_\_\_yr