



# RECOMMENDATION FORM

**APPLICANT:** Section I to be completed by applicant. Section II to be completed by evaluator. After completed please return it with your application materials to Aims Community College Paramedic School c/o Patricia Rand.

## **SECTION I**

**APPLICANT'S NAME** \_\_\_\_\_

Please check one:

I waive my right to review this recommendation form.

I reserve the right to review this form at a later date.

**APPLICANT'S SIGNATURE** \_\_\_\_\_



## **SECTION II**

**TO BE COMPLETED BY THE PERSON MAKING THE RECOMMENDATION:**

**Name** \_\_\_\_\_

**Title/Position** \_\_\_\_\_

**Company/Institution** \_\_\_\_\_

## SECTION II

Please assist the Aims Community College Paramedic Program in trying to make an accurate determination of the prospective student's qualifications as related to her/his professional objectives as well as academic and leadership potential. In order to ensure consistency of application review, we ask that you do not attach any additional narratives.

Indicate in what capacity you have been associated with the applicant:

- Employee
- Professional
- Academic

How long have you known the applicant?

- 0 - 6 months
- 6 months - 1 year
- Longer than 1 year
- Longer than 5 years

Excellent	Above Average	Average	Unable to Comment	
				<b>Communication Skills:</b> Effective oral and written language, clarity, poise, articulate, organized, non-verbal congruent with verbal
				<b>Interpersonal Relations:</b> Listening ability, sensitivity, responds effectively to the feelings and needs of others, assertive, ability to negotiate
				<b>Reliability:</b> Dependability, honest, follows through with assignments/tasks, consistent performance
				<b>Resourcefulness:</b> Effectively adapts to new and changing situations, prepared, utilizes and seeks appropriate resources
				<b>Problem Solving:</b> Able to analyze aspects of situation and set priorities, common sense, logical thinking
				<b>Intellectual Ability:</b> Open perceptive, inquisitive, ease in understanding principles and concepts
				<b>Leadership:</b> Ability to motivate and inspire people, organizational skills, ability to take charge as well as delegate, self-directed, initiative, gains the respect of others
				<b>Motivation &amp; Perseverance:</b> Commitment, realistic view of the future, self-disciplined, self-motivated



**EMT FUNCTIONAL POSITION DESCRIPTION  
PHYSICIAN SIGNATURE SHEET**

**Emergency Medical Technician  
FUNCTIONAL POSITION DESCRIPTION EMERGENCY MEDICAL TECHNICIAN**

*Qualifications*

Successfully complete an EMS Division approved course. Achievement of a passing score on written and practical certification examinations.

Must be at least 18 years of age. Generally, the knowledge and skills required show the need for a high school education or equivalent. Ability to communicate verbally via telephone and radio equipment; ability to lift,, carry,, and balance up to 125 pounds (250 with assistance); ability to interpret written, oral, and diagnostic form instructions; ability to use good judgment and remain calm in high-stress situations; ability to work effectively in an environment with loud noises and flashing lights; ability to calculate weight and volumes,, ratios and read small print, all under threatening time constraints; ability to read and understand English language manuals and road maps; accurately discern street signs and address numbers; ability to interview patient, family members, and bystanders; ability to document, in writing, all ramifications of such; ability to converse in English with co-workers and hospital staff as to status of patient. Good manual dexterity, with ability to perform all tasks related to highest quality patient care. Ability to bend, stoop, and crawl on uneven terrain; and the ability to withstand varied environmental conditions such as extreme heat, cold, and moisture. Ability to work in low light, confined spaces and other dangerous environments.

*Competency Areas*

EMT-Basic

Must demonstrate competency handling emergencies utilizing all Basic Life support equipment and skills in accordance with all behavioral objectives in the DOT/EMT Basic curriculum. Automated external defibrillation and intravenous access are optional skills and curriculum.

EMT-Intermediate

Must demonstrate competency handling emergencies utilizing all Basic and Advanced Life Support equipment and skills in accordance with all behavioral objectives in the Colorado EMT-Intermediate curriculum.

EMT-Paramedic

Must demonstrate competency handling emergencies utilizing all Basic and Advanced Life Support equipment and skills in accordance with all behavioral objectives in the DOT/EMT-Paramedic curriculum.

**CERTIFICATION OF TASKS**

Receives call from dispatcher, responds verbally to emergency calls, reads maps, may drive ambulance to emergency site, uses most expeditious route, and, observes traffic ordinances and regulations.

Determines nature and extent of illness or injury, takes pulse, blood pressure, visually observes changes in skin color, auscultates breath sounds, makes determination regarding patient status, establishes priority for emergency care, renders appropriate emergency care (based on competency level); may administer intravenous drugs or fluid replacement as directed by physician. May use equipment (based on competency level) such as, but not limited to: defibrillator, electrocardiograph, performs endotracheal intubations to open airways and ventilate patient, inflates pneumatic anti-shock garment to improve patient's blood circulation.

Assist in lifting, carrying, and transporting patient to ambulance and into a medical facility. Reassures patients and bystanders, avoids mishandling patient and undue haste, searches for medical identification emblem to aid in care. Extricates patient from entrapment, assesses extent of injury, uses prescribed techniques and appliances, radios dispatcher for additional assistance or services, provides light rescue service if required, provides additional emergency care following established protocols.

Complies with regulations in handling deceased, notifies authorities, arranges for protection of property and evidence at scene. Determines appropriate facility to which patient will be transported, report nature and extent of injuries or illness to the facility, asks for direction from the hospital physician or, emergency department, observes patient en route and administers care as directed by physician or emergency department or according to published protocol. Identifies diagnostic signs that require communication with facility. Assist in removing patient from ambulance and into emergency facility. Report verbally and in writing observations about and care of patient at the scene and in-route to facility, provides assistance to emergency staff as required.

Replaces supplies, sends used supplies for sterilization, checks all equipment for future readiness, maintains ambulance in operable condition, ensures ambulance cleanliness and orderliness of equipment and supplies, decontaminates vehicle interior, determines vehicle readiness by checking oil, gas, water in battery and radiator, and tire pressure, maintains familiarity with all specialized equipment.

**Signature by the Physician indicates that the individual named below is in sufficient health to perform the skills listed in the above mentioned Functional Job Description for a Paramedic.**

\_\_\_\_\_  
Printed Physician's Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Physician's Signature

=====  
\_\_\_\_\_  
Aims Community College Paramedic School Applicant (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

