

# LIBRARY SERVICES



Kiefer Library  
College Center, 5401 W. 20<sup>th</sup> St.  
P.O. BOX 69, Greeley, CO 80632  
(970) 339-6227 / 800- 301-5388 x 6227

Thomas M. McKee  
Academic Resource Center- Loveland  
104 E. 4<sup>th</sup> Street, Loveland CO 80537  
(970) 667-4611 x3304

Academic Resource Center  
Ft. Lupton  
206 College Ave. Ft. Lupton, CO 80621  
(303) 857-4022 x4326

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## Databases & Article Search

### Using ProQuest

#### What is ProQuest?

ProQuest provides full-text articles and citations from magazine, periodical, journal and newspaper articles in both full-text and citation format. It is one of the main databases to use to locate periodical articles. A good source for nursing and medical periodicals.

#### On Campus Access

- Go to the library home page at <http://www.aims.edu/kieferlibrary/index.html>.
- Click on **Databases & Article Search**.
- Click on **Complete List of Databases**.
- Scroll down to **ProQuest**.
- Click on **ProQuest**.

#### Off Campus Access

- Go to the library home page at <http://www.aims.edu/kieferlibrary/index.html>.
- Go to **Off Campus Access** on the left side of the screen.
- Type in your Web Services username and password.
- Click on **ProQuest**.

#### Finding Articles

- Type your search terms in the **Basic Search** box.
- Click **Search**.
- Click on an article title from the list. You can then copy from the article into a MS Word document, print the article, or email the text to yourself.
- Limit your results by:
  - clicking the box next to **Full Text**. Only full-text articles will be included in your results.
  - clicking the box next to **Scholarly journals**. Only articles appearing in scholarly journals will be included in your results. A scholarly journal is more academic and technical. Popular magazines and newspapers are not scholarly journals.
- For more search options, click on the **Advanced** tab at the top of the page.
  - Enter separate terms in each box.
  - You may choose different Boolean operators by clicking on the drop down menu next to the box with the word **AND** in it and changing the operator.
  - You can broaden or narrow your search by clicking on the drop down menu next to the box with the words **Citation and Abstract** in it and changing the option.
- Further options to tailor your search are displayed when you click on the link called **More Search Options**.