

Student Consent To Release Confidential Information

(To be retained in student file in the Admissions & Records Office)

Please refer to the current Aims Community College Catalog for information regarding the release of information. In compliance with the Family Education Rights and Privacy Act (FERPA) regulation 34 C.F.R. part 99.30, the disclosure of information from a student's education record requires the parent or eligible student to provide signed and dated written consent before Aims Community College discloses personally identifiable information from the student's education records, except as provided in section 99.31.

STUDENT NAME (Please Print) _____

AIMS ID **OR** LAST 4 DIGITS OF SS# _____

YOU MUST ANSWER ALL 4 SECTIONS LISTED BELOW

1) Records to be disclosed (please be specific): Choose from A, B, or C

- A) Transcripts Course Schedule Name/Address/Phone
 Grades Financial Tuition Balance/ Payments Birth date
 GPA Financial Aid Funds Student Holds

Or **B)** Release only the following information from my educational records (Be Specific):

Or **C)** Release **all** educational records/information.

2) Reason / purpose for this release:

- Want parents to have access to above info Want school/counselor to have access to above info
 Scholarship Financial Assistance Insurance

3) Person/Organization to whom information is to be released :

Name: _____ Name: _____
Relationship to Student: _____ Relationship to Student: _____
Password: _____ Password: _____

Password will be used for identifying person listed above. Password must consist of **6** characters with **one** being a number.

4) Requests are valid for a maximum of two full calendar years unless revoked by student sooner.

If less than two years, Authorization to Release Expires (date): _____
(If left blank, authorization to release expires two years after signing)

By signing below, I am authorizing Aims Community College officials to release to the person/organization specified above the information specified above for the time period I've indicated.

Student Signature

Date