



PO Box 69, Greeley, CO 80632

Transfer Credit Evaluation Request

(for students planning to complete an Aims Degree or Certificate)

USE THIS FORM FOR CREDIT EVALUATIONS OF:

- ◇ College transcripts
- ◇ Standardized Tests (CLEP, AP, etc)
- ◇ Published Guides (Military training, etc.)

PLEASE PRINT

Name (Last, First Middle) _____	Aims Student ID _____
Name on transcript(s) if different from current name _____	Date of Birth _____
Address _____	Social Security Number _____
City _____ State _____ Zip Code _____	Telephone _____

Aims Degree or Certificate sought:

- | | |
|---|---|
| <input type="checkbox"/> Associate of Arts, Liberal Arts
<i>Emphasis (if Applicable):</i>
<input type="checkbox"/> Early Childhood Education
<input type="checkbox"/> Business Transfer
<input type="checkbox"/> Elementary Education
<input type="checkbox"/> Criminal Justice (___UNC/ ___Metro Agreement) | <input type="checkbox"/> Associate of Science, Liberal Arts
<i>Emphasis (if Applicable):</i>
<input type="checkbox"/> Engineering |
|---|---|

Associate of Applied Science: _____
Major (and Option, if applicable)

Occupational Certificate: _____
Major

Check here to have evaluation results forwarded to the Assessment Office to meet assessment requirements.
(Recommended if you have prior English, math, and/or science courses)

Aims Catalog Year to be used:

_____ - _____
Year Year

Example: 2007-2008

School, Institution, or Test to be evaluated: _____	City, State: _____
_____	_____
_____	_____

Students planning to complete a degree or certificate program at Aims and who wish to have credits from other institutions evaluated toward that program MUST:

- Have **OFFICIAL** transcripts from all applicable institutions sent to Aims Community College.
- Complete this Transfer Credit Evaluation Request form and return it to Aims Community College in Greeley, Loveland, or Ft Lupton. If you're unsure which Aims program you will be completing, please consult with an advisor prior to completing this form.
- Have a current Admissions Application on file at Aims.
- **Unofficial transcripts will not be evaluated.**

Also, it is the student's responsibility to provide course descriptions and/or syllabi of previously completed courses when necessary.

Allow 30 days for processing after receipt by the Admissions & Records Office of all documentation listed above. Evaluation results will be mailed to the student and advisor of record.

I have read and agree to the terms stated above:

Signature: _____ Date: _____

OFFICE USE ONLY

Rcvd/By _____ Evaluator _____ Date _____ Eval Complete Date _____