

**PROGRAM WORKSHEET AND GRADUATION REQUIREMENTS**

**Student Name:** \_\_\_\_\_ **Aims #:** \_\_\_\_\_ **Graduation Evaluator:** \_\_\_\_\_

**Advisor:** \_\_\_\_\_ **Ext:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<u>Course Number</u>	<u>Certificate Requirements:</u>	<u>Required Credits</u>	<u>Term Completed</u>	<u>Transfer Credits</u>	<u>Transfer School</u>	<u>Needs</u>
ACC 121	Principles of Accounting	4	_____	_____	_____	_____
MAN 125	Teambuilding	1	_____	_____	_____	_____
MAN 216	Small Business Management	3	_____	_____	_____	_____
MAR 220	Advertising	3	_____	_____	_____	_____
<b>Select ONE from the following courses:</b>						
MAN 226	Principles of Management	3	_____	_____	_____	_____
MAR 216	Principles of Marketing	3	_____	_____	_____	_____
<b>Select ONE from the following courses:</b>						
MAN 116	Principles of Supervision	3	_____	_____	_____	_____
MAN 200	Human Resource Management	3	_____	_____	_____	_____
<b>TOTAL CREDITS FOR CERTIFICATE:</b>		<b>17</b>				