



CAREER & TECHNICAL EDUCATION - CERTIFICATE

MIST Level I

PROGRAM WORKSHEET AND GRADUATION REQUIREMENTS

Student Name: _____ **Aims #:** _____ **Graduation Evaluator:** _____

Advisor: _____ **Ext:** _____ **Date:** _____

<u>Course Number</u>	<u>Requirements</u>	<u>Required Credits</u>	<u>Term Completed</u>	<u>Transfer Credits</u>	<u>Transfer School</u>	<u>Needs</u>
MAN 102	Business Ethics and Values	1	_____	_____	_____	_____
MAN 125	Team Building	1	_____	_____	_____	_____
MAT 108	Technical Mathematics	4	_____	_____	_____	_____
CIS 118	Introduction to PC Applications	3	_____	_____	_____	_____
PRO 100	Introduction to Processing Technology	3	_____	_____	_____	_____
CAR 101	Basic Safety	1	_____	_____	_____	_____
ENG 131	Technical Writing	3	_____	_____	_____	_____
	OR					
BUS 217	Business Communication & Report Writing	3	_____	_____	_____	_____
TOTAL CREDITS FOR CERTIFICATE:		16				