

INTERNATIONAL STUDENT APPLICATION

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- Completed and signed Financial Statement
- Proof of English Proficiency
- Copy of Passport
- High School Transcript with date of graduation
- College/University Official Transcripts
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INTERNATIONAL STUDENT ADMISSIONS APPLICATION PROCESS

Aims Community College welcomes non-immigrant individuals who wish to pursue their educational goals in a caring and personalized environment. Prospective students will apply to Aims Community College by submitting the International Student Admissions Application, along with additional documents.

Deadlines: To be considered for admission, international students must submit all materials to the International Student Office by the following deadlines:

- | | |
|------------------------------------|----------------------|
| Summer Semester (May to August) | Deadline: March 15 |
| Fall Semester (August to December) | Deadline: June 1 |
| Spring Semester (January to May) | Deadline: November 1 |
- Applications received after the deadline will be processed for the following semester.

FORMS IN THIS ADMISSIONS PACKET:

- 1. International Student Admission Application:** The application must be completed and signed. Your responses must be legible. If you are ineligible for admission or admitted but do not enroll for the stated term, your file will remain active for one year from your original term of application. After that time, a new application and required requirements must be resubmitted for continued admission consideration. Please submit the following documents with the application:
 - Photocopy of your valid passport. The copy must be legible to allow us to ensure that the name and birthdate on your admissions documents match your passport information.
 - Official High (secondary) school transcript showing proof of high school or secondary education.
 - Official college transcripts from all colleges or Universities attended (U.S. or foreign). A class by class evaluation by a certified agency must be included from universities in home country if you want to transfer credits to Aims CC. If you are transferring from another U.S. institution, you must also provide copies of your visa, I-94, and previous I-20. The Aims CC Transfer-in form verifying transfer eligibility must be completed by your previous school's International Office once you have been conditionally admitted.

Proof of English proficiency: English Proficiency cannot be waived. Scores must be sent directly from the Testing Service. Aims code is 4204. Minimum required scores are:

 - TOFEL: 490 paper/pencil based test, 163 computer-based test, and 57 internet-based test
 - IELTS (academic): 5.5

The Intensive English Program: Students seeking admission into the program are not required to submit proof of English proficiency. However, knowledge of the English alphabet is recommended. You will be required to take the Levels of English Proficiency (LOEP) test once you arrive at Aims CC.

Students who have met the required proof of English proficiency will be required to take the ACCUPLACER college placement test.

Proof of Health Insurance. All international students are required to submit proof of health insurance coverage prior to registration of classes. Visit <http://www.aims.edu/student/international.insuranceProof> for suggested insurance agencies. Your classes will be dropped by the Last day to drop if you have not purchased Medical insurance by the Last Day to Drop Full Term Courses.
- 2. Financial Support Statement.** This form verifies, as required by U.S. Immigration regulations, that applicants have sufficient financial support that will enable them to cover at least one year of academic year. Estimated funds needed for college level is \$26,000USD and for English language program is \$18,900USD; plus additional funds if you will have dependents traveling with you. Proof of financial support includes:
 - Bank Statement. An official bank statement indicating you have the required funds for one year. If you are being sponsored by someone other than yourself, you must include an Affidavit of Support signed by your sponsor accepting responsibility for our educational costs and notarized by an official.
 - Letter of Financial Guarantee
Submit a statement of the student's or the sponsor's financial resources in United States currency. The statement must show minimum funds deposited in a financial institution to cover expenses for each academic year. Financial statements from personal, family, sponsor, government, etc must be originals sent directly from the bank or financial institution and must be translated into English, and converted into U.S. dollars and notarized by a bank official. An award letter must be sent from your sponsor or other source of financial support. Refer to Affidavit of Financial Support for costs.

Be sure to keep original documentation as you will need proof of available funds to provide to the Embassy or Consulate when you apply for your visa. **ATTENTION:** Full payment of tuition and fees is required upon registration for classes. Failure to pay in full the day you register for classes will result in your being dropped from all classes and you will be considered out-of-status.
- 3. International Student Transfer Form.** This form is exclusively for students who are transferring to Aims College from another college/university in the U.S. Please complete the top portion of the form and submit it to the International Student Advisor at your current college/university. They will complete the bottom portion and submit it to me on your behalf.

If you are NOT transferring from a U.S. institution, you DO NOT need to complete this form. With this form you need to submit the following documents:

- *International Student Admissions Application*
- *Copy of current and old I-20's.*
- *Copy of current and valid passport and I-94*
- *Official Academic Transcripts from any colleges/universities attended. (We suggest you use a transcript evaluation service to get the maximum number of transfer credits from any **non-U.S. college/university** courses you have taken.)*
- *Proof of English proficiency*
- *Proof of Financial Support*

4. Release of I-20 form. This form will indicate where you would like the Welcome Packet mailed. If it is to be sent to another individual will need to complete the Authorization for Release of the I-20. Payment for Shipping I-20.
5. Housing Guide. Contact information for housing. You will be informed of the rental fees and requirements.
6. Application Checklist. This checklist will help to ensure you have all the required documentation before mailing.

Please submit your completed application to: Aims Community College
Office for International Students
P.O. Box 69
Greeley, CO 80632.

ATTENTION: All documentation **MUST** be received before you can be accepted and issued an I-20 and official letter of acceptance.

DO NOT DELAY IN COMPLETING AND SUBMITTING YOUR APPLICATION!!
YOU WILL NEED TO APPLY FOR F-1 STUDENT VISA

INTERNATIONAL STUDENT ADMISSIONS APPLICATION

International Student Office, 5401 West 20th Street, P.O. Box 69, Greeley, CO 80632 USA (970)339.6675 www.aims.edu

Please print legibly and complete all sections with dark blue or black ink.

Term: _____

PERSONAL INFORMATION

Female: _____ Male: _____ Single _____ Married _____ Date of Birth: _____ / _____ / _____
Month / Day / Year

Name: _____
Family Name First Name Middle Name

Home Country Mailing Address: _____
House/Apartment/ Street City State/Province Country

Telephone Number _____ E-mail _____

U.S. Mailing Address: _____
House/Apartment /Street City State Zip Code

Telephone Number: _____ Email: _____

Country of Birth: _____ Country of Citizenship: _____

RACE (voluntary for state & Federal reporting) **Check all that apply**

American Indian/Alaskan Indian Asian Black/African American Native Hawaiian/Pacific Islander White

TERM OF ATTENDANCE / COURSE OF STUDY INFORMATION

Indicate the term and year you wish to enroll:

Spring Deadline: November 1st **Fall** Deadline: June 1st **Summer** Deadline: March 1st **Year 20** _____

Mark all that apply: **College** **Transfer** **ESL/ Intensive English Language Program**

Intended Major or Field of Study: _____

PROOF OF ENGLISH PROFICIENCY

Evidence of English proficiency is required for acceptance into a degree program. Please have test scores sent directly from the Testing Service. Aims Community requires a TOFEL internet-based score of 57 or higher or an IELTS Academic score of 5.5 or higher.

Please indicate the test you have taken:

Test: _____ Date of test: _____ / _____ / _____ SCORE: _____
Month / Day / Year

Are you currently attending an English Language School? Yes No If yes, please indicate the name and location of the school. Please submit an official transcript as proof of attendance.

Name of School _____ City _____ State _____ Zip Code _____

Date of attendance at an English Language School? _____ / _____ / _____ Highest level completed: _____
Month / Day / Year

Name of School _____ City _____ State _____ Zip Code _____

Date of attendance at an English Language School? _____ / _____ / _____ Highest level completed: _____
Month / Day / Year

ARE YOU CURRENTLY IN THE U.S.?

Current U.S. Visa type: _____ Visa Expiration Date: _____ Intended U.S. Visa Type: _____

I-94 expiration Date: _____ Passport Number: _____ Expiration Date: _____ / _____ / _____
Month / Day / Year

Are you currently in the U. S. using an I-20 from another school? Yes No Please be aware of the Transfer-in deadlines.

If yes, which school? _____
Name of School City State

EDUCATION**High School Education:**

Applicants must submit High School transcripts and diploma and **certified English translations**. Date of completion/graduation **must** be indicated.

Name of High School _____

State/Country _____

Graduation Date _____

Post-Secondary Education (College or University)

Applicants who have attended college level courses under a foreign system must submit original language transcripts, certificates, and/or diplomas with **certified English Translations**. Official American college/ university transcripts requested by the applicant must be sent directly from the college/ university to the International Student Advisor at Aims community College.

Name of College/University _____

Location _____

Dates of Attendance _____

Degree/Certificate _____

Grade-Point-Average _____

Name of College/University _____

Location _____

Dates of Attendance _____

Degree/Certificate _____

Grade-Point-Average _____

DEPENDENTS List dependent(s) on the Financial Statement

Will you have dependent(s) accompanying you who will require an F-2 visa? Yes No Number of dependents: _____

HOW DID YOU HEAR ABOUT AIMS COMMUNITY COLLEGE? Agency: _____ Internet: _____ Book/Magazine: _____ Educational Fair: _____ Friend/Relative: _____ Other: _____**HOUSING INFORMATION**

The college does not provide housing. Students are responsible for their housing arrangements. A list of housing resources will be provided to assist you in locating housing.

STATEMENT OF FINANCIAL RESPONSIBILITY

All applicants must show proof of financial support that will enable them to study at Aims Community College. The Financial Support statement must be completed and signed before the admissions process can be completed. Attach current and official bank statements (must be dated within 6 months of the first term you will attend Aims CC). If you will be sponsored by your government or an agency, an official letter of financial guarantee must be provided.

STUDENT/PARENT SIGNATURES MUST BE SIGNED

I certify, under penalty of perjury, that the information I have provided is true and complete without evasion or misrepresentation. I understand that if found otherwise, it is sufficient cause for delay of admission, loss of credit, rejection, or dismissal. If asked by an authorized official, I agree to provide proof of the information I have provided.

I agree to abide by all policies, rules and regulations of the College regarding conduct and other obligations.

Student's Signature _____

Date _____

If the student is under 18 years of age at the time this application is signed, the student's parent or court-appointed guardian must also sign the application:

Signature of Parent or Guardian _____

Date _____

Print Name of Parent or Guardian signing _____

FOR OFFICE USE ONLY:

Student ID#: A00 _____ Term admitted: _____ Date Admitted/Denied: _____ Holds: RF RV RP Res Class: 3

____ Photocopy of Passport

____ Proof of English Proficiency TOFEL IELTS other _____ Transfer-In Request Form

____ H.S. Record or Transcripts

____ Financial Support Documents

____ Previous I-20s

____ Financial Support Form

____ Letter of Concurrent Enrollment HS C/U

____ Transfer Transcripts

Date Entered: _____

____ I-20 Issued: _____ Sent: _____

Reason for Denial: _____

This form must be completed by the sponsoring agency, firm, or government. Please attach an award letter or letter of financial guarantee.

Term and year of award: _____

Student: _____ ID # with your agency: _____

Major/Degree _____ Begin and End Date: _____/_____/_____

Sponsoring Agency Name and Address:

Agency Name: _____

Advisor: _____ Contact Person: _____

Billing Address: _____
Street Address /P.O. Box

City State/Province Postal Zip Code Country

Check items covered by the sponsor and enter limit amount (if amount is not limited, please write not limited). Aims Community will only bill the sponsor for tuition and fees (\$26,000USD college level or \$18,9000USD English Language Program

- _____ Tuition and fees
- _____ Medical Insurance (mandatory) Student will be responsible for purchasing medical insurance.
- _____ Medical Insurance will be cover through this agency, firm, or government.
- _____ Housing, living expenses, books and supplies
- _____ Other (explain) _____

Billing Authorization

Aims Community College is authorized to bill the sponsor listed above for the items indicated in accordance with the terms of this student's award.

Authorizing Signature Date: ____/____/____
Month / Day / year



International Student Office

Transfer -In Verification

TO THE STUDENT:

To process your request for transfer to Aims CC, we must receive a status report from your current school's International Student Advisor. Please complete this top section of the form, then, have your current International Student Advisor complete the lower section.

Last Name (Print): _____ First Name: _____ Middle Name: _____

Date of Birth): ____/____/____ Aims ID#: _____
Month Day Year

Term/year of Transfer: Fall Spring Summer Year: 20_____

I give permission for the information requested below to be sent to Aims Community College.

Signature: _____ Date: _____

To the International Student Advisor:

The student named above has applied for transfer admission to Aims Community College. Your assistance is requested in determining the student's eligibility to transfer. Please supply the following information:

1. Student's SEVIS ID #: _____ Admission # on I-94: _____

2. What were the student's dates of attendance at your institution? _____

3. Is the student in good standing at your institution? (If no, please explain in #7) Yes No

4. Has the student met all financial obligations to your institution? Yes No

5. According to your knowledge, is the student currently in status? Yes No

6. The student is eligible transfer to Aims Community College: Yes No **Release date:** _____

7. We would appreciate any other information, which you feel would be helpful:

I certify that the statements I have marked are true regarding this student.

- I **recommend** this student for transfer and will release his/her SEVIS record upon proof of acceptance at Aims CC.
- This student is **not** eligible to transfer at this time.

Printed Name & Title of DSO _____ DSO Signature _____

School Name & Address _____

Phone /Fax/Email _____ Date _____

Aims Community College's Code is DEN214F00236000

**Please complete this form and return it to our office via mail or fax. See contact information below.
Thank you.**

Aims Community College
International Office
5401 W. 20th Street
Greeley, CO 80634

Fax: 970-475-2357 Phone: 970-339-6675

RELEASE OF I-20

To ensure there is not a delay in the receipt of your I-20, please complete and return this form with your Application of Admissions. Print your address neatly and clearly in dark blue or black ink

Admissions Term: _____ DATE: _____

Student: _____ Home Country: _____

Send my I-20 by: Postal mail USPS Express
The will be an extra charge to mail by USPS (United States Postal Service)

Send to my home address: _____

OR Send to this address: Relative Friend Agent

Student's signature: _____ Date: _____

Do not send the I-20 by mail

I will pick up the I-20 in person at the International Office.
I must show a photo ID before the I-20 will be released.

Please notify me when it is ready. E-mail: _____
Phone: _____

I authorize my I-20 to be released to: Name: _____
Relationship: _____
E-mail: _____
Phone: _____
He/She must show a photo ID before I-20 will be released.

For Office Use Only: Aims ID # _____ Term: _____
Date sent: _____ Date received: _____ Release Acpt form: _____
Method: __Student __Designated person By: __Mail __Pick-up in person



AUTHORIZATION FOR RELEASE OF I-20

Please print clearly and in dark blue or black ink.

As the authorized person to receive the student's I-20, please complete and sign this and return this form with the Student's Application for Admissions to:

International Office
Aims Community College
P.O. Box 69
Greeley, CO 80632

The student's I-20 will be sent to his/her home address if this form has not been completed and signed correctly.

Student's name: _____ has authorized his/her Welcome Packet (containing the Acceptance Letter and I-20) be released to me. By signing this release, I, _____, verify I will be responsible for mailing or personally delivering the packet to him/her.

Mailing Address: _____

E-mail address: _____

Signature: _____ Date: _____



PAYMENT OF SHIPPING I-20

Please print clearly to prevent a delay in processing your Application

The Welcome Packet will include the following:

- Official Letter of Acceptance
- I-20 Immigration Document
- Housing Guide
- Transfer-In –Form

The shipping charge via FedEx or USPS Priority to an international or U.S. address will be determined by the country and must be paid prior to the Welcome Packet being sent. You may pay by one of following methods:

1. Cash (please do not send cash through the mail)
2. Check from a U.S. bank
3. Credit Card

Name of Student: _____ Aims ID#: _____

Name on Credit Card: _____

Relationship to Student: _____

Card Type: _____ Card Number:

Security Code: _____ Expiration Date: _____/_____/_____
Month Day Year

Signature of the Card Holder: _____

Card information will be destroyed once payment has been processed.

Rental Apartments/Houses

Some students rent a room, apartment, or house, independently or with roommates. There are many rental options in Greeley. Please consider the following:

- Houses or apartments are available through private individuals or agencies.
- Most renters are required to sign a lease from six (6) months to one (1) year and pay additional damage deposits.
- Rentals rarely include furniture (bed, couch, desk, etc).
- Below is a listing of housing options – houses and apartments. Please contact the offices directly.

Housing Locators

Property Solutions
1013 37th Ave, Suite 202A
Greeley, CO 80631
Office: 970-373-3181
Website: www.propertyolutions4rent.com

Property Technica
1719 9th Street
Greeley, CO 80631
Office: 970-352-2998
Toll free: 1-866-882-2998
www.propertytechnica.com

Scott Realty Co.
1212 8th Ave
Greeley, CO 80631
Office: 970-673-0590
www.coloradorealestatenorth.com/

Vintage Corporation
5801 West 11th Ave, #202
Greeley, CO 80634
Office: 970-353-3000
<http://vintage-corp.com/>

Two Rivers Investment
1422 8th Ave, #A
Evans, CO 80620
Office: 970-352-1209

Apartment Complexes

The Grove
3202 11th Ave
Greeley, CO 80631
Office: 970-330-4337
<http://collegerentals.com/>

Sterling Heights
2420 W Reservoir Rd
Greeley, CO 80634
Office: 970-673-4239
www.aptsetc.com/sterlingheights

PeakView at T-Bone Ranch
4750 W 29th Street
Greeley, CO 80634
Office: 970-673-4238
<http://www.echelonrents.com/peakview-at-t-bone-ranch-apartments/>

Country Club West Apartments
1001 50th Ave
Greeley, CO 80634
Office: 970-356-3830
1-866-679-4840
<http://www.apartmenthomeliving.com/apartment-finder/Country-Club-West-Apartments-Greeley-CO-80634-197059>

WHAT NOW?

APPLYING FOR YOUR F-1 STUDENT VISA:

Once you have received your acceptance letter and I-20 form, you can direct questions about applying for a student visa to the U.S. Embassy or Consulate in your country, or visit <http://www.travel.state.gov/> or www.educationusa.info for information on applying for your visa.

STEP 1: MAKE SURE YOUR NAME AND BIRTHDATE ARE CORRECT. Occasionally errors are made and a student will write their birthday as day/month/year instead of month/day/year on the application or not write their name legibly. Contact us immediately as this will cause a delay or problem with applying for your F-1 student visa.

STEP 2: READ THRU THE I-20 FORM. It is very important that you read the form carefully and understand your responsibilities as an international student in the U.S. when you sign your I-20.

STEP 3: PAY the I-901 SEVIS FEE. The SEVIS is a standard fee paid by all international students to cover the costs of maintaining the SEVIS system. The current cost is \$200 and the fee must be paid and you should bring the receipt to your visa interview. For specific details on the I-901 fee SEVIS or to pay the fee, visit: <http://www.ice.gov/sevis/i901/index.htm>.

STEP 4: COMPLETE THE VISA APPLICATION FORM(S). All applicants will have to complete the visa application form. Most embassies are moving to only accepting online submissions of the visa application ([DS-160](#)) which combines the old [DS-156](#), [DS-157](#) and [DS-158](#) forms. However, these forms are still available in fill in PDF form online, simply click on the form(s) you need above and you will be redirected. You can apply for the visa up to 120 days prior to the term of admission.

Please check with the Embassy or Consulate where you will be applying to ensure that you are using the correct version of the visa application form.

STEP 5: MAKE AN APPOINTMENT WITH THE EMBASSY OR CONSULATE. The best way to set an appointment with the U.S. Embassy or Consulate nearest you will vary by location. This website lists all U.S. Embassies and Consulates: <http://www.usembassy.gov/>. Oftentimes, you can make an appointment for our interview online. Apply early for the visa to ensure there is sufficient time for the visa to be processed. The months of June, July, and August are the busiest months and interview appointments are the most difficult to get during these months.

PRE-INTERVIEW CHECKLIST OF FORMS NEEDED

- A current and valid passport.
- VISA Applications ([DS-160](#) or [DS-156](#) and [DS-157/DS-158](#) if applicable).
- One 2x 2 photograph as specified by the Embassy or Consulate.
- Receipt for the SEVIS [I-901 Fee](#).
- Receipt or payment for Application and VISA fees as specified http://travel.state.gov/visa/temp/types/types_1268.html
- I-20 from Aims Community College and official Letter of Acceptance.
- Academic transcripts if you have studied in the U.S. before.
- Proof of ability to pay for your education in the United States. You should bring bank statements, letters of sponsorship and Financial support Statement with you to demonstrate proof of funds at minimum to cover one year of your education in the United States.
- Any other documents specifically required by the Embassy or Consulate where your interview will occur.

STEP 6: THE VISA INTERVIEW. The most important thing to remember is to be on time, be brief and be specific when answering the questions of the official conducting your interview as they have just a short time in which to make their assessment. The interview process will vary by Embassy or Consulate, so check ahead to know what to expect.

STEP 7: YOUR VISA IS APPROVED. Processing times may vary by Embassy or Consulate, it can take anywhere from a few days to over a month. Please wait until you have your VISA to schedule your flight as you cannot enter as a student without it. You may enter the U.S. 30 days prior to the start of the term you were admitted.

STEP 8: PURCHASE YOUR AIRLINE TICKET TO THE U.S. Contact the International student advisor with your flight

STEP 9: Upon arrival at Aims Community College, report immediately to the International Student Office. You must report no later than one (1) week prior to the start of the semester for which you were accepted.

- You will meet with the international student advisor upon your arrival. The international student advisor is located at the College Center. Please check in at the Information Desk.
- You need to bring in your passport, student visa, I-94, and I-20 with the Port of Entry stamp.
- You must report your U.S. address and telephone number.

- You will take a computer placement test and be placed in the appropriate course based on your scores.
- You will meet with the international student advisor and select your classes.
- Proof of Health Insurance. All international students are required to submit proof of health insurance coverage prior to registration of classes. Visit <http://www.aims.edu/student/international.insuranceProof> for suggested insurance agencies. Your classes will be dropped by the Last day to drop if you have not purchased Medical insurance by the Last Day to Drop Full Term Courses.
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- You will pay your tuition and fees in full the same day at the Cashier's window (financial assistance is not available to international students)
- You must maintain satisfactory progress to be eligible to enrollment for the next semester.

For questions please contact Marie Gallegos at (970) 339-6675, or marie.gallegos@aims.edu.

We look forward to your being a student at Aims Community College!

ADMISSIONS APPLICATION CHECKLIST

To ensure you are accepted and receive your I-20 and Official Letter of Admission, please double check that you have all the required documents.

___ Completed and signed admissions application. Have you answered all the questions?

___ Completed and signed Financial Statement.

- Financial Statement of Support
- Bank Statements and official bank letter
- Signatures – student and sponsor's
- Affidavit of Financial Guarantee

___ Copy of Biographical page of Passport. Is it a clear copy?

___ Official Transcripts – Certified copies in English, must indicate proof of high school completion

___ Official College/University transcripts – Certified copies in English.

___ Transfer-In form once conditionally admitted

___ Transfer- Form. To be completed by a student who is attending or has attended a U.S. college/university.

___ Completed Release of I-20

- Authorization for Release of I-20
- Payment of Shipping of I-20

___ Is all information legible? All information must be printed except when a signature is required.