Guide to Rave Alert Site – Account Management

Account Information	Page 5
Email Contacts	Page 9
Log Into Rave Site	Page 2
Mobile Contacts	Page 6
My Account	Page 4
Name	Page 5
Password	Page 5
Privacy Settings	Page 5
Text or Email Preferences	Page 3
Voice Contacts	Page 8

Help	Page 10

Login to Rave Site (Home)

Go to: <u>https://www.getrave.com/login/aims</u>.

At this site, users will login with their Aims email address and the password supplied to them by Rave in their Welcome email.

If users cannot recall their password, guide them to the 'Forgot username or password' link.

Community College		Rave
Login	Introduction	Not your site? Click here
Rave Username	Register for approved Aims Community College information via text message and email.	e emergency communications and other important
	Rave does not charge subscribers to send or n charges apply depending upon your wireless ca can opt out of SMS messages at any time by te	eceive SMS messages. Standard or other messaging arrier plan and subscription details. Once registered, you exting STOP to 67283 or 226787
Registration		
Not registered yet?		

Manage Text or Email Preferences (Home)

On the 'Groups' tab, the user may use this screen to opt out of text alerts OR email alerts, but NOT BOTH. They must be enrolled in at least one alerting method. However, they are able to delete personal email addresses by going to "My Account".

Click 'Update' to save changes.

Community College				Hello, Kyla Logout
		Group	S My Account Help	
			My Groups Find Groups	
General Info	You are here: G	<u>roups</u> > My Groups		
Invitations: Groups that you have	My Gr	oups		
been invited to join. Click on the Group name to respond.	Туре	Role	Groups (click for details)	Text / Email
Official Groups: Groups that represent an official communication	Resource	Member	Aims Broadcast Alerts	
moves it to the "My Groups" list; the	-		Page 1 of 1	
those official groups you have not yet joined. My Groups: Groups of which you are			Update	

(If the user tries to opt out of both methods, they will receive the following error.)



My Account (Home)





Groups My Account Help	
My Account	
Rave Account	<u>Edit</u>
Name: Kyla Studente User name: kylastudente	
Mobile Contacts	<u>Edit</u>
Mobile Phone (1): 970-2	
Add New Mobile Contact	
Maine Ortholine Contents	
Voice Only Line Contacts	Edit
Voice Only Line (1): 970-	
Add New Contact	
Emoil Contacto	
	Edit
Registration email: kyla.studente@aims.edu Preferred email (1): kyla.studente@aims.edu	

Manage Account Information (Home)

My Account > Edit Rave Account

On this screen, users may change:

- Name
- Password
- Profile Privacy

Community College	G	roups My Account Help	Rave
	You are here: <u>My Account</u>	> Edit Rave Account	
	Rave Acco	unt	
	Profile Privacy: Vis	sible to all registered users of my site. 🔻	
	First Name	Last Name	
	Username	Studente	
	Change Passwor	d	
	Old Password		
	Enter New Passwo	rd	
	Re-enter New Pass	sword	
		Cancel Save Cha	nges

Manage Mobile Contacts (Home)

My Account > Mobile Contacts

Users may add mobile phones or edit existing mobile contacts on this screen. They will be required to confirm their carrier. This is to ensure the user receives text messages.

First, choose to edit or add a new contact:



Manage Mobile Contacts, continued... (Home)

My Account > Mobile Contacts > Add Contact

The user enters their mobile number and then verifies the mobile carrier. This ensures proper delivery of text messages.



© 2010 Rave Wineless Inc. Al rights reserved. Privacy Policy | Terms of Use

Manage Voice Contacts (Home)

My Account > Voice Only Line Contacts

Users may edit, add or delete voice contacts on this screen.

A 'Voice Only' line is one dedicated to receive only voice alerts from Aims. An example of this is a home phone that is a land line.

Community College			Hello, Kyla Logout
	Groups	My Account Help	
	You are here: <u>My Account</u> > Voice On	y Line Contacts	
	Voice Only Line	Contacts	
	voice only Line	Contacts	
	The Broadcast Alert ad	Please Note: messages may not be sent to all provided contac ministrator will choose which contact point(s) to message during	xs. 1g a given notification event.
	Contact	Phone Number	Action
	Volce Only Line (1)	970-330-8008	Edit Delete
		Add New Contact	
© 2010 Rave Wireless Inc. All rights reserve	d. Privacy Policy Terms of Use		

Manage Email Contacts (Home)

My Account > Email Contacts > Add Contact

Users may edit, add or delete email contacts on this screen. They will be unable to delete their Aims email address.

Community College	Groups My Account Hole	Rave
	You are here: <u>My Account</u> > <u>Email Contacts</u> > Add Contact	
	Email Contact	
	Preferred Email (1): kyla.studente@aims.edu	
	Cancel Save	

 \otimes 2010 Rave Wireless Inc. All rights reserved. Privacy Policy $~\mid~$ Terms of Use

Help With Rave Account (Home)

Mins mmunity College		Hello, Kyla Log
	Groups My Account Help	-
Help		
General Help		
Overview		
Rave does not charge subscribers to so depending upon your wireless carrier p messages at any time by texting STOP t How do I access Rave Alert? 1. Launch www.getrave.com from you 2. Select Your School. You will be directed to your school's Rave	send or receive SMS messages. Standard or other messaging charges a plan and subscription details. Once registered, you can opt out of SMS to 67283 or 226787 our PC.	apply
 Enter username and password. 		
How do I register for Rave Alert?	bur PC.	
 2. Enter your school email address. 3. Click on the link Join Now! 		
 Enter your school email address. Click on the link Join Now! Follow steps for creating your Rave user a 	account.	
 Enter your school email address. Click on the link Join Now! Follow steps for creating your Rave user a What if I forgot my Rave username and point of the second statement of the second statemen	account. I password?	
 Enter your school email address. Click on the link Join Now! Follow steps for creating your Rave user a What if I forgot my Rave username and p Launch www.getrave.com from you 	account. I password? pur PC.	

1. Click on Submit.