Aims District Board Meeting

I. Call to Order
The meeting was called to order at 2:30 PM by Board President Sandy Neb. Other Board members present included Mike Freeman, Mike Geile, Walt Richter and Larry Wood. College President Dr. Marsi Liddell was also in attendance. Ann Grotness was present to take minutes.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
No additions or deletions were requested.

ON MOTION OF WALT RICHTER THE BOARD UNANIMOUSLY VOTED TO ACCEPT THE AGENDA AS PRESENTED.

IV. Citizen Participation
Carter Sekerak, former Aims automotive instructor, gave the Board a brief summary of his service at the college. He asked the Board to consider reinstating his employment. President Neb indicated the Board would take his comments under advisement.

V. President’s Report – Dr. Liddell
   a. Financial Update – Dan Erbert
      Mr. Erbert noted that there were minor changes in the Financial Statement format. The statement now includes a column that compares actual budget to original budget, as well as a column that compares actual budget to revised budget. In answer to Board inquiries, Mr. Erbert explained there are two separate accounts for books and subscriptions—one is for purchases made by the library, and the other is for purchases made by individual departments. “Fees—Bank and Credit Card” shows that Aims is charged when students pay by credit card. “Motor Pool Vehicle Use” shows revenue because departments are charged back for pool vehicle usage.

   b. President’s Executive Summary
      o Policy 3-715—Violence and Weapons on Campus passed on second reading in the special board meeting on May 13, 2010.
      o On May 29, more than 1,000 community members and prospective students visited the Aims Automotive and Technology Center to see the Magnuson Hot Rod.
      o Employer satisfaction survey results are available.
      o Advocates for High Plains Library District would like to schedule presentations regarding Amendments 60 & 61 and Proposition 101.
Dr. Liddell received a certificate acknowledging her six years of service on the Workforce Development Board.

A letter was received from the Secretary of Senate regarding Career and Technical Education month – February 2010.

The June edition of the Tech Talk newsletter from IRM department is available.

Results of the student-sponsored ‘Final Fling’ recycling drive indicate Aims produced 1,915 pounds of recyclable material.

Dr. Liddell met Wednesday morning with Dr. Dan Hanna, who conducted a site visit of the Automotive and Technology Center and the Flight Training Center as part of the process for reaffirming AQIP accreditation. The site visit went well, and Dr. Liddell thanked Fred Brown, Dr. Doherty and staff for their thoroughness in preparing for the visit.

Kudos to Julie Buderus and the Foundation Board for meeting the $4 million Capital Campaign goal.

A retirement reception is planned for Alan Hendrickson on Thursday, June 24, from 4-5:30 PM on the Greeley campus. Dr. Liddell thanked Mr. Hendrickson for his years of service to the college.

The process of moving back into the College Center is underway and going smoothly. The Grand Reopening is scheduled for July 28, at 4 PM immediately following the Board meeting.

The state is projecting a budget shortfall of $75 million for FY10-11, which could mean up to $4 million in lost revenue for Aims.

SB03 has passed, which grants Colorado institutions of higher education greater flexibility in setting tuition, while ensuring that institutions provide protection for low and middle income students. Beginning in FY 2011-12, governing boards seeking increased flexibility will be asked to submit five-year financial accountability plans to the Colorado Commission on Higher Education for review and approval. Dr. Liddell answered Trustee questions about the report and timeline for submission.

The board may schedule a work session to discuss projected ramifications of Amendment 60, 61 and Proposition 101.

VI. Consent Agenda
1. Minutes of the May 7, 2010 District Board Meeting
2. Minutes of the May 13, 2010 Special Board Meeting
3. New Hires: Administration, Faculty and Exempt Staff
   - Ty Melton, Controller, Financial Services, administrator, replacement

ON MOTION OF WALT RICHTER THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VII. Information Items
a. Board Calendar
   Dr. Liddell highlighted the following items on the Board calendar:
   - The August board meeting has been moved to Wednesday, July 28. There will be a board work session at 12 PM followed by the board meeting at
2:30 PM. The grand reopening of the College Center is scheduled for 4 PM so board members have an opportunity to attend.
  o Fall convocation is scheduled for Thursday, August 19 from 8-10 AM at the Corporate Education building. Dr. Pat Stanley, former assistant undersecretary of the U.S. Department of Education, will be the keynote speaker. The college will be closed from 8-10 AM so all employees can attend.

b. Continued Faculty Appointments for FY 2010-2011
c. Continued Personnel Appointments for FY 2010-2011
d. New Hires: Non-exempt Staff
  o Joshua Jeffrey, Program Coordinator I, EMS, Division IV, replacement
  o Victoria Maloney, Program Coordinator I, Allied Health/EMS, replacement
e. Retiring or Leaving the Employ of the College
  o Shirley Casady, Instructor, Nursing
  o Jaimee Collins, Instructor, Nursing
  o Alan Hendrickson, Program Coordinator, International Program
  o Peter Montez, Associate Professor, Construction Management
  o Connie Osaki-Hansen, Media Specialist, Public Information
  o Carter Sekerak, Instructor, Automotive Technology
  o Gina West, Professor, Aviation Technology
f. Leaving the College After Transitional Period
  o Debra Knudson, Professor, Radiologic Technology

VIII. Action Items
1. Approval of FY 2010-2011 Operating Budget, Second Reading – Mike Kelly
   Mr. Kelly indicated there were no changes to the budget since the first reading. Dr. Liddell noted that there is a 30-day period between the first and second reading so the public has an opportunity to review the budget before it is approved by the board. Mr. Kelly added that the college budget is always available to the public.

   **ON MOTION OF MIKE FREEMAN THE BOARD UNANIMOUSLY APPROVED THE FY 2010-11 OPERATING BUDGET ON SECOND READING.**

2. Appropriations Resolution - Mike Kelly
   $66,835,244 has been appropriated to support the operations of the college, and the college is authorized to make expenditures and incur obligations for the purposes thereof. The appropriation will be revised if shortfalls occur in revenue projections and/or if changes occur in projected expenses.

   **ON MOTION OF MIKE GEILE THE BOARD UNANIMOUSLY APPROVED THE APPROPRIATIONS RESOLUTION FOR FY 2010-11.**
3. Revision to Policy 3-905: Computing and Communications Resources Appropriate Use – Second Reading
   Changes were made to address board concerns voiced at the first reading. Trustee Richter requested further clarification and wording revisions.

   ON MOTION OF WALT RICHTER THE BOARD UNANIMOUSLY AGREED TO TABLE THE POLICY UNTIL THE JULY 28 MEETING.

4. Revision to Policy 4-601: Overtime – Second Reading
   Revisions are being made to ensure compliance with current employment laws.

   ON MOTION OF LARRY WOOD, THE BOARD UNANIMOUSLY APPROVED THE REVISIONS TO POLICY 4-601: OVERTIME ON SECOND AND FINAL READING.

5. Revision to Policy 1-850 Office of Grants and Restricted Funds – First Reading
   Revisions to the policy are intended to reflect the expanded purview of the Office of Grants and Restricted Funds.

   ON MOTION OF MIKE GEILE THE BOARD UNANIMOUSLY APPROVED THE REVISIONS TO POLICY 1-850: OFFICE OF GRANTS AND RESTRICTED FUNDS ON FIRST READING.

6. Revision to Policy 2-300: Transfer Credit - First Reading
   Revisions were made to reflect current practices and to ensure compliance with Higher Education Opportunities Act.

   ON MOTION OF WALT RICHTER, THE BOARD UNANIMOUSLY APPROVED THE REVISIONS TO POLICY 2-300: TRANSFER CREDIT ON FIRST READING.

7. New Policy – 4-2050: Conflict of Interest for Financial Aid Professionals – First Reading
   This new policy was drafted to formalize practices regarding conflict of interest specific to the Financial Aid office and to ensure compliance with the Higher Education Opportunities Act. Trustee Geile asked for clarification of potential conflict of interest. Ms. Owens gave the example of financial aid personnel giving preference to certain banks or bank employees. Trustee Geile asked if this broad statement would hold up in court, and Ms. Owens answered yes noting that additional details will be included in the procedure.

   ON MOTION OF LARRY WOOD, THE BOARD UNANIMOUSLY APPROVED THE REVISIONS TO POLICY 3-2050: CONFLICT OF INTEREST FOR FINANCIAL AID PROFESSIONALS ON FIRST READING.
8. Revision to Policy 5-101: International Students – First Reading
The policy is being revised to allow for broader flexibility in requirements for the admission of international students, while ensuring requirements they meet governmental requirements for enrollment.

ON MOTION OF MIKE GEILE, THE BOARD UNANIMOUSLY APPROVED THE REVISIONS TO POLICY 5-101: INTERNATIONAL STUDENTS ON FIRST READING.

9. Rescission of Policy 5-1105: Aims/UNC Tuition Grants Exchange – First Reading
Rescission is recommended because this policy is redundant and partially in conflict with recently revised Policy 4-1521 and Procedure 4-1521A. Marsha Driskill asked that the record reflect that the policy pertains to employees only, not students. Trustee Geile asked if UNC had been notified, and Mr. Kelly answered affirmatively.

ON MOTION OF MIKE FREEMAN, THE BOARD UNANIMOUSLY APPROVED THE RESCISSION OF POLICY 5-1105 ON FIRST READING.

10. Nomination for Emeritus Status – Alan Hendrickson
Dr. Liddell voiced her support of Dr. Kahla’s recommendation that Alan Hendrickson be granted emeritus status. Trustees Richter and Geile also added their support.

ON MOTION OF WALT RICHTER, THE BOARD UNANIMOUSLY APPROVED EMERITUS STATUS FOR ALAN HENDRICKSON UPON HIS RETIREMENT FROM AIMS.

IX. Comments from Board Members
1. Mike Geile congratulated Fred Brown and his staff for a successful May 29 event at the new Automotive and Technology Center, noting that the public was very impressed with the facility.
2. Walt Richter commended Julie Buderus and the Foundation Board on meeting their Capital Campaign goal, particularly during these economic times.
3. Sandy Neb thanked Aims employees for their work with the move into the College Center.

X. Comments from Board Reps
1. Faculty (Marsha Driskill or Tracey Trenam, ACEA Board Reps)
The faculty representatives had no additional comments.
2. Aims Staff Association (Karen Brighton, ASA Reps)
Ms. Brighton announced the new ASA board officers: President—Jane Hays; President Elect—Rachel Veretto; Secretary—Allyson Byerly; Treasurer—Darla Underhill; Representatives to the Board of Trustees—Amy Kegg and Karen Brighton; Fort Lupton Campus Representative—Diane Seeley; Loveland Campus Representative—Nan Printz; Greeley Campus Representative—Jill Sandin; Past President—Bree Huseby. Ms. Brighton thanked Ms. Huseby for her dedication to
ASA. Commendations were also given to IT and Facilities—Jim Bates in particular—for their work in ensuring the move into the College Center went smoothly. In conjunction with fall convocation on August 19, ASA will hold an event to raise funds for their operating budget and student scholarships.

3. Associated Students of Aims Community College (Robert Small, ASACC President)
The new ASACC board takes office in August. Mr. Small will share the 2010-11 events calendar as soon as it is set. Mr. Small thanked Aims staff for their efforts with the College Center remodel project.

XI. Adjourn to Executive Session
The Board adjourned to Executive Session to discuss personnel issues as allowed by CRS 24-6-402(4)(f). Invited to join executive session were Dr. Liddell, Sandra Owens, Fred Brown, Dan Doherty and Ann Grotness.

ON MOTION OF MIKE GEILE THE BOARD VOTED UNANIMOUSLY TO ADJOURN TO EXECUTIVE SESSION AT 3:31 PM.

XII. Reconvene in Regular Session
Board President Sandy Neb reconvened the Board into general session at 4:35 PM.

XIII. Adjourn

ON MOTION OF MIKE GEILE THE BOARD VOTED UNANIMOUSLY TO ADJOURN AT 4:35 PM.

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Walt Richter, Secretary      Date