Aims District Board Meeting
I. Call to Order
   The meeting was called to order at 2:39 PM by Board President Sandy Neb. Other Board members present included Mike Freeman, Mike Geile, Walt Richter and Larry Wood. College President Dr. Marsi Liddell was also in attendance.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
   College President Dr. Liddell requested the addition of an executive session so that the Board could receive legal counsel and discuss real estate and personnel matters.

   ON MOTION OF WALT RICHTER THE BOARD VOTED UNANIMOUSLY TO APPROVE THE AGENDA AS AMENDED.

IV. Citizen Participation - none

V. Consent Agenda
   a. Minutes of the December 1, 2010 Board Meeting
   b. Minutes from the December 13, 2010 Special Board Meeting
   c. Employees: Administration, Faculty and Exempt Staff
      o Daniel Alvarez, Humanities Instructor, Division I, faculty, replacement.
      o Dana Jones, Disability Access Center Coordinator, exempt staff, replacement
      o Mary Ann Lucero, Advisor, Student Support Services/STEM Grant, Student Services Division, exempt staff, new position, grant funded
      o David “Scott” Wilson, Safety and Security Coordinator, Facilities and Operations, exempt staff, replacement

   ON MOTION OF LARRY WOOD THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. President’s Report – Dr. Liddell
   a. Financial Update – Dan Erbert
      Budget Director Dan Erbert presented the fiscal report for the period ending December 31, pointing out that a new report was included in the packet. He said that the new report is an internal report that is frequently used by the Financial Services Department. The report allows for budget comparison from one year to another. Differences are sometimes due to timing of bills and receipts or business decisions and sometimes indicate errors that need to be investigated. The Board indicated that they appreciated the report and the detail it contains.
      A Trustee asked about a change in employee salaries. Chief Administrative Officer Mike Kelly answered that this reflects a reduction in the number of employees, some of which is due to the closure of the Monfort Early Childhood Education Center, as well as planning for the budget downturn.
b. Foundation Update – Julie Buderus
Ms. Buderus told the board that, knowing the needs of the institution, the Foundation will continue to raise funds even though the capital campaign goal has been met. The Board had no questions on the report.
Dr. Liddell commended the Foundation for their work and on completing the capital campaign.
The Board discussed the possibility of District 6 forming a foundation, with former school board member Doug Lidiak spearheading the movement. The foundation will raise funds to compensate for budget segments that are affected by the economic downturn.

c. President’s Executive Summary
Dr. Liddell presented a brief report on the following topics:
- College enrollment is up. All Aims employees are working hard to fill student needs, from financial aid to grounds and facilities.
- Aims has been notified that we have a new HLC liaison, Dr. Eric Martin, who will be taking the place of Stephen Spangehl. In a recent conversation, he said that Aims would be included in the next group for reaffirmation review and the Council should act on March 21. No issues are anticipated.
- The Aviation Program has been reinstated for new enrollees in Spring semester. Dr. Liddell reminded the Board that as a part of the budget alignment last spring, Senior Management discussed closing the flight center. The College issued an RFP for a flight training company, but didn’t find a company that fulfilled all the requirements to comply with FAA regulations. Aviation program staff found that due to reduction in staffing and other reduced costs, they should be able to balance the program budget. With this information, the College decided to reopen the program for student enrollment for a two and a half year trial period. The program budget will be closely monitored during this period.
- The Nursing Program will host an accreditation visiting team from February 2nd to 4th, with a open session scheduled for February 3 from 4:30 to 5:30 PM. The Board was invited to attend the open session.
- Two Aims students won the Broadcast Education Association Two-year School scholarships at $1500 each. With only two scholarships awarded this is truly an outstanding showing. Dr. Liddell offered congratulations to Department Chair Jim Crandall and Division Dean Jeff Reynolds.
- Aims was included in a list of colleges that have helped businesses apply for and receive Colorado First Grant training dollars. Dr. Liddell congratulated Dean Steven Kahla and the Continuing Education team.
- Dr. Leba Sarkis will represent Aims as Faculty of the Year at the Colorado Community College System Luncheon and Awards Ceremony on February 9. He was selected by students last year as faculty of the year. Dean Donna Souther will also attend the event.
- Community College Day, an event to showcase Aims to the community, has been rescheduled to April 15, which is not tax day this year. It is hoped that many community members will come. Board members are welcome to teach or take a class.
VII. Information Items
   a. Board Calendar
      Dr. Liddell reminded the Board that the next Board meeting will be in Fort Lupton on March 2. Graduation will take place on May 8 at Embassy Suites near I-25.
   b. Non-exempt Employee Hires:
      o Gabriel “Gabe” Daurio, Grounds/Building Maintenance Technician, Facilities, non-exempt, replacement
      o Carol Garcia, Staff Assistant, Information Resource Management, non-exempt staff, new position
   c. Retiring or Leaving the Employ of the College
      o Greg Appling, Director, Institutional Research and Effectiveness
      o Doug Clay, Computer Information Systems Professor, Division 1, ending transitional retirement
      o Gary Jack, Trades Specialist, Facilities and Operations
      o Tammy Peck, Staff Assistant, Information Resources Management
      o Margaret Richards, Biology Instructor, Division III
      o June Schock, Music Professor, Division 1, ending transitional retirement
      o Bonnie Steele, Data Specialist, Institutional Research and Effectiveness
      o Marjorie Yarmer, Senior Student Services Specialist, Financial Aid

VIII. Action Items
   a. Approval of Academic Master Plan – Donna Souther and Dan Doherty
      Chief Academic Officer Donna Souther told the Board that to stay in compliance the College must submit the Academic Master Plan, which includes reporting and planning elements, to the state. This year elements of the Colorado Higher Education Strategic Plan were included in the document.
      Commendations on the report went out to Deans Souther and Doherty. In response to a question regarding the stated requirement that no institution shall place requirements on admission and how it related to the use of Accuplacer tests, Dr. Liddell and Dean Souther explained that Accuplacer tests are used for placement in classes, not admission to the College. The Accuplacer tests show where students need assistance. Over 50% of students need help. The Board suggested that the Academic Master Plan should be available on the website for public access.

      ON MOTION OF MIKE GEILE THE BOARD UNANIMOUSLY APPROVED THE ACADEMIC MASTER PLAN AS PRESENTED.

IX. Comments from Board Members
   - Larry Wood: The number of wells being drilled and amount of oil and gas to come out will lead to a boom. The College should be ready take advantage of developments in energy.
   - Walt Richter: Would like to commend Dr. Liddell on the handling of the lock-down situation at the time of the local bank robbery. Student safety is vital. I also visited the Learning Commons in the College Center and was extremely impressed with the set-up and the number of students using computers in the area. We may need to provide additional days and times for access. Would students benefit
from having it open sometimes during the weekend? Dr. Liddell responded that she has not heard any complaints from students since we closed the campus on the weekend, but College administration will monitor the situation, in case concerns arise in the future.

X. Comments from Board Reps
   a. Faculty (Marsha Driskill, ACEA Board Rep)
      Marsha Driskill told the Board that faculty are supporting Community College Day. Many faculty & staff are preparing very exciting programs.
   b. Aims Staff Association (Karen Brighton and Amy Kegg, ASA Board Reps)
      Karen Brighton told the Board about the ASA sponsored “breather” event on the first Wednesday after winter break. The event allowed Aims employees to take a short break from work with food, drinks and inspirational cards. Many people attended and appreciated a few minutes away from their desks. Fort Lupton and Loveland campuses participated as well. ASA is planning a Handmade Market fundraiser for March 23 in the Fireside Lounge and is requesting donations. Financial Aid staff is planning on doing sessions on Community College Day. They will share information on scholarships and other financial aid opportunities. College Goal Sunday is scheduled for February 15 at UNC. This will offer information on financial aid, no matter where the student wants to attend.
   c. ASACC (Robert Small, ASACC President)
      The ASACC board has decided to jump on board with the Phi Theta Kappa (PTK) project, “A Call to Action.” This project is part of President Obama’s initiative on college completion. The project will involve all three campuses and will encourage students to complete their certificate or degree programs. Dr. Liddell mentioned that Representative Riesberg is holding a community forum on education on Saturday, February 5. She will be speaking at the forum, as will an Aims student representative.

XI. Adjourn to executive session
   Board President Neb requested a motion to adjourn to executive session to discuss real estate and personnel issues and receive advice of counsel as allowed by CRS 24-6-402 (4)(a), (b) and (f). Invited to join the session were Dr. Liddell, Sandra Owens, Mike Kelly, Steven Kahla, Donna Souther and Karoline Woodruff.

ON MOTION OF LARRY WOOD THE BOARD VOTED UNANIMOUSLY TO ADJOURN TO EXECUTIVE SESSION AT 3:25 PM.

XII. Reconvene in Regular Session
   Ms. Neb reconvened the Board into general session at 3:58 PM. The Board took no action.

ON MOTION OF MIKE FREEMAN THE BOARD VOTED UNANIMOUSLY TO ADJOURN AT 3:58 PM.