Aims Community College Board Meeting
Minutes from November 2, 2011
Beaty Hall Theater 2:30 PM

Aims District Board Meeting
I. Call to Order
The meeting was called to order at 2:47 PM by Board Secretary Walt Richter. Other Board members present included Mike Geile and Mike Freeman. College President Dr. Marsi Liddell was also in attendance. Larry Wood was excused.

II. Ratification of Results of the 2011 Aims Junior College District Board Election and Swearing in of New Trustees
Designated Election Official Karoline Woodruff reported that the election was canceled on August 31, 2011, due to a lack of contested seats as allowed by CRS 1-5-208. The three valid candidates will be ratified today as Aims Junior College District Board of Trustees: Carol Ruckel, District A; Mike Geile, District B; and Walt Richter, District E.


Ms. Woodruff swore in Carol Ruckel, District A and Mike Geile, District B and Walt Richter, District E. The trustees were seated in accordance with CRS 1-1-202.

III. Election of Board Officers
The Board then addressed the Election of Board officers for the coming two years. Open for election were seats for Board President, Secretary and Treasurer.

a. Mike Geile nominated Walt Richter as Board President. His nomination was seconded by Trustee Mike Freeman.

THE BOARD UNANIMOUSLY VOTED TO ELECT WALT RICHTER AS PRESIDENT FOR A TWO YEAR TERM (RICHTER ABSTAINED FROM THE VOTE).

b. Trustee Mike Freeman nominated Mike Geile as Board Secretary. The nomination was seconded by Carol Ruckel.

THE BOARD UNANIMOUSLY VOTED TO ELECT MIKE GEILE AS BOARD SECRETARY FOR A TWO YEAR TERM (GEILE ABSTAINED FROM THE VOTE).

c. Mike Freeman nominated Larry Wood as Board Treasurer. The nomination was seconded by Mike Geile.

THE BOARD UNANIMOUSLY VOTED TO ELECT LARRY WOOD AS BOARD TREASURER FOR A TWO-YEAR TERM (WOOD WAS ABSENT).
IV. Additions/Deletions to the Agenda
   There were no additions or deletions to the agenda.

ON MOTION OF MIKE GEILE, THE BOARD UNANIMOUSLY AGREED TO APPROVE THE AGENDA AS PRESENTED.

V. Citizen Participation
   There was no citizen participation.

VI. Consent Agenda
   a. Minutes of the October 12, 2011 District Board Meeting

ON MOTION OF MIKE GEILE, THE BOARD UNANIMOUSLY APPROVE THE CONSENT AGENDA.

VII. President’s Report – Dr. Liddell
   a. External Auditors Report and BKD Proposal
      o JoAnne Bennett and Marcie Ardan were in attendance from BKD, the external auditors. Ms. Ardan presented. She highlighted the detailed audit results for the basic financial statements and also the single audit for the college’s federal compliance under O&B Circular A133, and the as state funded student financial aid programs. Highlighted basic. Will be issuing an Unqualified Clean Opinion for the College, which does include the Foundation as a discretely presented component unit with a statement at the end of each section.
      o Management’s discussion and analysis includes financial highlights.
         1. Statement of Net Assets: As of June 30, 2011: Assets $124.5 million. Liabilities $27.5 million Overall Net Assets at $97 million. Comparing that to the previous year, it shows an increase of total assets by $11 million. Liabilities decreased about $1.7 million or 5.7% mainly from a paydown of long-term debt. Overall, the college’s assets increased about $12.7 million from the previous year.
         2. Statement of Revenue Expenses and changes in Net Assets.
            a. Required to be broken down between operating and non-operating sections. Operating Revenue at $20.3 million include tuition and auxiliary revenues. Operating costs at $50.4 million. Overall operating loss $30 million but when you factor in non-operating funds, e.g., property tax and state appropriations you get $12.7 million increase in assets. This is due mainly because of an increase in tuition and fees an FTE increase, and the $1.4 million decrease in operating expenses due to the college’s cost cutting measures over the year.
      o Mr. Geile commented that audits tend to bring forward issues that need to be fixed. Mr. Geile commended Mr. Kelly and his team for these results that found everything working well with the proper paper trails and controls to ensure that the college is operating according to accounting rules and regulations to achieve maximum efficiencies. He congratulated Mr. Kelly and his entire team.
      o Dr. Liddell echoed Mr. Geile’s statement.
1. Financial Update – Dan Erbert
   a. There were no questions for Mr. Erbert.

b. Student Services Department Report – Pat Matijevic
   c. Dr. Matijevic reported on highlights and ongoing projects in her department:
      o The college’s Trio Grant was renewed and the college received a second Trio grant focusing on STEM majors. It is unusual for a college to have two Trio grants. The grants will run from 2010 to 2015. 160 students will be served in the tradition Trio program, and 120 will be served in the STEM program.
      o The state of the economy has created growth in our Financial Aid department. Last year there was a 17% increase in applications and a 16% increase in those receiving aid. Last year’s total distributions was $26 million, $2.5 million over the previous years.
        1. The Student Success Center has also experienced an increase in requests for services, including: 23 % in advising.
        o Testing Center administered 10,000 Accuplacers; academic testing is now done in the Testing Center and 6,000 academic tests were administered there last year.
        o Through a Hansen grant the college is partnering with North Range Behavioral to provide onsite counseling services to students several times a year. This also helps in retention efforts, and is in addition to crisis intervention services we already provide.
        o Student Life provides extracurricular activities. Leadership opportunities through ASACC. More than 25 clubs have 700 students participating. Also iFocus provided more than 50 workshops last year. Our AAA class, which is collaborative with our developmental faculty chair Phyllis Gosch. This program helps underprepared students learn how to learn. The results have been very strong.
        o Admissions and Records impacts students from start to finish, from recruiting to application, registration to student records, and through graduation. We are also seeing more activity moving to online, where about 65 % of our students apply and about 75 % of students do all of their registration online.
   d. Mr. Geile commented that he was impressed to learn that almost 25 % of students who graduate from District 6 come to Aims. He also commented that he was glad to know that, while sophomore year can be very difficult for students at some schools, when the services and resources they had during their first-year dissipate, we do not do that at Aims, and much of this is due to what is being accomplished in Dr. Matijevic’s division.
   e. Dr. Richter commented that he would like to see the College For Kids program expanded to the levels it used to be, because it brought so many people onto campus and served as a great recruiting tool.
   f. President’s Executive Summary
      Dr. Liddell suggested that a work session be set up for the Board to explain the FAFSA processes.
        o Administration is looking at opportunities for Supplemental Benefits for full- and part-time employees at no cost to the college. Human Resources is looking into the possibilities and preparing to offer focus sessions on the topic. This is in alignment with our part-time appreciation initiatives.
        o The Strategic Marketing Plan is close to being implemented for the Spring Campaign.
o The Trustees are invited to attend the National Legislative Summit for Community Colleges in February.

o Several Aims representatives went to the Community College Summit on Oct. 24 and 25, where nearly all community colleges in the state sent representatives to address state and national issues.

o The oilrig is not yet in place, but should be on campus by the end of November.

o GHPhipps included an article about Horizon Hall in their newsletter.

VIII. Information Items
a. Board Calendar
   o It was suggested to move the January meeting to January 11 to accommodate holiday schedule and to cancel the February meeting to accommodate the National Legislative Summit in Washington D.C.
   o For the Holiday Season of 2012, Dr. Liddell recommended that Monday, December 31 be added as a day of and return to regular work schedule on Wednesday, January 2.
   o On Friday, November 4, a representative from CU Regent Steve Ludwig will be on campus for his "4 Year 4 You" tour.
   o On Friday, December 2, Dr. Richter will attend the Colorado Department of Higher Education’s Conference in Denver with Dr. Liddell.

b. Administration and Staff Hires
   o Becky Chandler, Staff Associate- STEM, Non-exempt staff, replacement position, Student Services
   o Judith Baptist, Staff Specialist, Non-exempt staff, replacement position, Continuing Education

IX. Action Items
   There are no Action Items for the Board’s consideration.

X. Comments from Board Members
a. Ms. Ruckel said she was delighted to join the Board in the ongoing endeavor of continuous improvement.

b. Mr. Freeman congratulated Ms. Ruckel and welcomed her to the Board.

c. Mr. Geile also extended his congratulations to Ms. Ruckel and welcomed her.

d. Dr. Richter also welcomed Ms. Ruckel and said he looked forward to her contributions. He also congratulated Dr. Liddell for two recent awards, the Outstanding Women of Weld County, where students Cris Ortiz, Joe Larson, Moses Garcia and Bob Small escorted the Distinguished Women Awardees at the event. Also, Dr. Liddell received the Citizen of the Year award from Youth and Family Services of Weld County, which helps at-risk youth get onto the right path.
   o Dr. Liddell commented that the two students who received awards from Youth and Family Services were Aims students, who both went through the Aims GED program.

XI. Comments from Board Reps
a. Faculty (Marsha Driskill or Patricia Rand, ACEA Board Reps)
   o Ms. Driskill welcomed Ms. Ruckel on behalf of faculty and thanked the continuing Trustees for their work.

b. Aims Staff Association (Michelle Brown, ASA Board Rep)

c. Ms. Brown announced that ASA will be offering an Employee Breather in the first week of December.
d. ASACC (Cristina Ortiz, ASACC President)
   o On behalf of ASACC, Ms. Ortiz congratulated Dr. Liddell on her awards and welcomed Ms. Ruckel to the Board. She listed a series of events the students are planning.

XII. Adjourn
ON MOTION OF MIKE FREEMAN THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE MEETING AT 3:35 PM.

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Mike Geile, Secretary                                      Date