Aims Community College Board Meeting
Minutes from April 4, 2012
Beaty Hall Theater 2:30 PM

I. Call to Order
The meeting was called to order at 2:37 PM by Walt Richter. Other Board members present included Larry Wood, Carol Ruckel and Mike Freeman. Mike Geile was not present. College President Dr. Marsi Liddell was also in attendance.

II. Additions/Deletions to the Agenda
   o Dr. Liddell requested that item VII d be added to the agenda regarding an RFP for development of educational facilities on the Fort Lupton campus.

   ON MOTION OF CAROL RUCKEL THE BOARD UNANIMOUSLY AGREED TO APPROVE THE AGENDA AS AMENDED.

III. Citizen Participation
There was no citizen participation.

IV. Consent Agenda
   b. Retirement for Barb Soleta

   ON MOTION OF MIKE FREEMAN THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

V. President’s Report – Dr. Liddell
   a. Financial Update – Dan Erbert
      o A Preliminary Budget Workshop was held immediately prior to this Board meeting during the work session. As such, there were no questions for Mr. Erbert.

   b. Sabbatical Report – Nicki Medina
      o Professor Medina’s sabbatical focused on developing content for her online English classes.
      o She developed her courses’ complementary blog spot, which now includes slideshows, videos and voice-overs by Professor Medina.
         1. By identifying with the instructor personally, online students feel more connected to the virtual classroom.
      o For Professor Medina’s online literature class she focused on developing her collection of ethnic literature by conducting primary and secondary research.
      o She interviewed a poet who is also a professor at Virginia Tech whose work Medina’s students study.
      o For the Native American literature class, Medina traveled to several Native American reservations including the Sioux, Pueblo, Zuni, Navaho and Ute.
         1. At the Sioux (aka Lakota) reservation she stayed with the medicine man’s family. Part of her trip included experiencing a sweat hut for about 1.5
hours with 15 others. She visited a small university on the reservation. She was also invited to a memorial ceremony for one of the tribe members.

- A trustee asked if there are museums or cultural centers to help visitors understand the reservations’ cultures. Professor Medina said they do, but that they vary in size and scope generally depending on the wealth of the tribe.

c. President’s Executive Summary

- Aims Early Childhood Education program has received conditional accreditation from the National Association of the Education of the Young Child.
- Dr. Liddell said that representatives from the Colorado Commission on Higher Education will be meeting with senior leaders of each college in Colorado to discuss the upcoming Performance Contracts from the state that will be tied into higher education institutions’ funding from the state. The groups will meet to determine the best metrics and performance standards for each institution. CEOs will also meet with those CCHE representatives in August and the Performance Contracts are to be implemented by this December.
- The state is reporting approximately $300 million more in its budget than anticipated. Therefore, Aims state appropriations are expected to remain flat from last year, rather than the $350,000 reduction initially anticipated.
- The percentage of the college’s budget made up by tuition has now outpaced the state appropriations portion of our budget.
- County Commissioner Sean Conway brought a reporter from Colorado Public Radio to Dr. Liddell’s office to discuss how money from oil and gas contributed to the Board of Trustees decision to not raise tuition this year. The story is scheduled to air April 10.

Mr. Geile joined the meeting at approximately 3:20 p.m.

VI. Information Items

a. Board Calendar

- April 19 is the President’s Reception, more than 1,000 years of service will be recognized.
- May 11 is graduation at Island Grove at 7 p.m.

b. Administration and Staff Hires

- Eileen McGaughey; Advisor, Senior; Exempt-Staff; New Position; Division III
- Matthew Sewald; IT Support Specialist; Non-Exempt, Staff; Replacement; Technical Support Services
- Corey Archuleta; Staff Assistant; Non-Exempt, Staff; Replacement; Bookstore
- Beau Bienvenu; Data Specialist; Exempt, Staff; Replacement; Institutional Effectiveness and Assessment
- Francie Vander Lugt, Staff Executive, Student Success Center (moving to part-time status, Retention Advisor, Student Services)
- Cody Hanson, Program Coordinator I, Div. IV, Fire Science (moving to part-time status)

C. Administration and Staff Leaving the Employ of the College

- Carol Lehman, Staff Associate, Office of Institutional Advancement
- Joshua Jeffrey, Program Coordinator I, Emergency Medical Services
VII. Action Items
   a. Benefits Proposal
      o Mike Kelly presented information on the benefits proposal. The following excerpt is taken from a memo to employees.
         ▪ With the passage of Senate Bill 10-146 in 2010, the employer’s portion of PERA for fiscal year 2010-11 was reduced by 2.5 percent and the employee contribution to PERA was increased by 2.5 percent. The bill was scheduled to expire June 2011. However, Senate Bill 76 sponsored by the Joint Budget Committee extended the rate “swap” in PERA contributions to June 2012.
         ▪ The Board made it clear that the higher percentage of medical premiums covered by the College for 2010-11 and 2011-12 was due to the State’s decision to increase the PERA contributions on employees for both 2010-11 and 2011-12.
         ▪ For the coming year, Aims will pay 75 percent for Employee Plus Family insurance and 85 percent for Employee Only packages, amounting to $341 more annually for Employee Only and $930 more for Family coverage.

   ON MOTION OF MIKE FREEMAN THE BOARD UNANIMOUSLY AGREED TO ACCEPT THE BENEFITS PROPOSAL AS PRESENTED.

   b. Aims Fellows
      o The Fellows award is bestowed to those who champion higher education in general and Aims in particular. This year’s recipients are:
        ▪ Sandra Neb
        ▪ Bob and Sallie Johnson

   ON MOTION OF LARRY WOOD THE BOARD UNANIMOUSLY AGREED TO NAME THE AIMS FELLOWS AS PRESENTED.

   c. Revision of Policy & Procedures
      i. 2-1000 Credit Hours, second reading
         1. This policy is created to ensure that semester hours will be equivalent to commonly accepted practices in conjunction with Aims’ regional accrediting agency and align with the federal definition of a credit hour. At the March Board meeting, the trustees asked that the language be revised to include a reference to common course numbering. The policy was approved on first reading as amended and these amendments are included in this draft.
         2. The administrative recommendation is to move to approve Policy 2-1000 on second reading as amended.

   ON MOTION OF CAROL RUCKEL THE BOARD UNANIMOUSLY AGREED TO APPROVE POLICY 2-1000 CREDIT HOURS ON SECOND READING.

      ii. 4-902 Discriminatory Harassment Policy, second reading
          1. This policy is revised to reflect changes in Title IX.
2. The administrative recommendation is to move to approve revisions to Policy 4-902 on first reading and move second reading to the May board meeting.
   a. A trustee asked about a strike-through on the copy of the policy. Ms. Owens said that it is a formatting error that will be corrected in the final document.

ON MOTION OF MIKE FREEMAN THE BOARD UNANIMOUSLY AGREED TO APPROVE POLICY 4-902 DISCRIMINATORY HARASSMENT POLICY ON FIRST READING.

iii. 5-601 Student’s Rights and Responsibilities, second reading
1. This policy is revised to reflect changes in Title IX regulations.
2. The administrative recommendation is to move to approve revisions as amended to Policy 5-601 on first reading with knowledge that it is under review by a college committee and will likely see revisions in coming months.
   a. A trustee asked for further clarification of the term “egregious behavior” and asked if the policy requires a statement such as, “any individual engaging in behavior which violates any of the student responsibilities shall be subject to disciplinary action up to and including termination and expulsion.”
   b. Another trustee commented that this is included in the Procedures.
   c. Dr. Liddell suggested holding the recommendation and deferring the question to the committee that is reviewing the policies and procedures related to Student Rights and Responsibilities.

ON MOTION OF LARRY WOOD THE BOARD UNANIMOUSLY AGREED TO APPROVE POLICY 5-601 STUDENT’S RIGHTS AND RESPONSIBILITIES.

d. Dr. Liddell put forward the action item: TO DIRECT ADMINISTRATION TO DEVELOP AN RFP FOR DESIGN OF EDUCATIONAL FACILITIES AT THE FORT LUPTON CAMPUS TO HOUSE OIL & GAS TECHNOLOGY AND AGRICULTURAL EDUCATION PROGRAMS.
   1. These programs are under review by the state and approval is anticipated to be imminent. Currently the facility in Fort Lupton is not adequate to add these programs. Dr. Liddell is asking the Board to expedite the process so that it could be possible to open this new facility by Fall 2013.

ON MOTION OF CAROL RUCKEL THE BOARD UNANIMOUSLY AGREED TO DIRECT ADMINISTRATION TO DEVELOP AN RFP FOR DESIGN OF EDUCATIONAL FACILITIES AT THE FORT LUPTON CAMPUS TO HOUSE OIL & GAS TECHNOLOGY AND AGRICULTURAL EDUCATION PROGRAMS.

VIII. Comments from Board Members
   a. Trustee Ruckel commented that she is delighted to be a member of the All College Action Committee, which reviews ongoing projects. The Data Scrub project is looking at metrics, which will fit well with the performance contracts the state is moving toward. In April Professor Chuck Fisher presented to the group about the Aims Honors program, which will see its first graduates this year. In May ACAC will look to future projects.
b. Trustee Freeman said he is glad to see the progress in Fort Lupton moving forward, particularly to see agriculture and oil and gas as an academic focus there since he believes they are the two most important industries in Weld County.

c. Chair Richter mentioned a nonpartisan initiative by Gov. Hickenlooper asking for input on major issues facing Colorado. It is called TBDColorado (To Be Determined Colorado). The group discusses importuning issues such as education, workforce development, healthcare and transportation. Dr. Richter is a member of group that met recently at UNC. Similar meetings will be held across the state. Results can be viewed at BDColorado.org

d. Dr. Liddell mentioned that Trustee Geile was late for the meeting because he was attending Julianne Haefli’s funeral. Haefli was an Aims Fellow, a champion of Aims and higher education in general, a pillar of the community, and a generous donor to the college. Dr. Liddell expressed her sympathies.

IX. Comments from Board Reps
a. Faculty (Marsha Driskill or Patricia Rand, ACEA Board Reps)
   o Trisha Rand discussed the increased interest in enhancing security and refining the student conduct code. Two committees have recently been formed to:
     ▪ Develop a student disciplinary algorithm
     ▪ Rewrite the student code of conduct
   o Ms. Rand thanked Dr. Liddell for helping to expedite solutions.

b. Aims Staff Association (Michelle Brown, ASA Board Rep)
   o Michelle Brown invited the Board to attend the all employee breakfast set for Thursday, May 17. The college will be on an official late start at 10 a.m.
   o There are a few vacant positions on the ASA. Information will be posted in the Daily.

c. ASACC (Cristina Ortiz, ASACC President) Ms. Ortiz gave a report about student activities.
   o The Aims Relay for Life team raised $1,100 and the overall event for college students raised close to $60,000.
   o Representatives from voter registration drives have been on campus and will return again in the fall.
   o The College Day for high school students occurred over Spring Break. ASACC students provided tours, scavenger hunts and Q&As for prospective students from local high schools.
   o ASACC is currently conducting interviews for positions on the Student Government Association for 2012-2013.

X. Executive Session
To receive real estate and legal advice related to Fort Lupton Oil and Gas Museum proposal. The Executive Session was held at the beginning of the meeting and is noted in the CEA minutes.

XI. Adjourn
DR. RICHTER ADJOURNED THE MEETING AT 3:37 PM.

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Mike Geile, Secretary     Date