I. Call to Order
The meeting was called to order at 2:46 PM by Walt Richter. Other Board members present included Mike Geile, Larry Wood, Carol Ruckel and Mike Freeman. College President Dr. Marsi Liddell was also in attendance.

II. Additions/Deletions to the Agenda
   o Action Item E, the first reading of Board Redistricting Boundaries.

ON MOTION OF MIKE FREEMAN THE BOARD UNANIMOUSLY AGREED TO APPROVE THE AGENDA AS AMENDED.

III. Citizen Participation
There was no citizen participation.

IV. Consent Agenda
   a. Minutes of the April 4, 2012 District Board Meeting.

ON MOTION OF MIKE GEILE THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

V. President’s Report – Dr. Liddell
   a. Financial Update – Dan Erbert
      o There were no questions.
   b. Fellows Awards
      o Sandy Neb
      o Sallie and Bob Johnson
         1. This item was conducted at the beginning of the CEA meeting.
   c. Division I Report – Jeff Reynolds
      o Dean Reynolds thanked CTE Dean Brenda Rask and Staff Executive Sharon Lynch for help in preparing the report.
      o Division enrollment is up to 1,200 FTE which is about a third of the college’s enrollment, the Career Academy generated almost $200,000 this year, and the Online campus continues to grow.
      o Highlights: Development of new programs
         1. Degrees and certificates are being developed in Agriculture Business and Agriculture Production. They are on track to begin in Fall 2012 in Fort Lupton.
         2. The Oil & Gas Technologies program will initially include one certificate and an Associate of Applied Science degree. The college anticipates state approval in time to offer the program in the fall. The next step is to have the Higher Learning Commission approve financial aid eligibility for the program.
3. The Business and Computer Information Sciences departments are working to develop a new program in Mobile Apps Development. Dean Reynolds thanked Business Chair Ellen Swieter and CIS Instructor Jennifer Bailey for their work on this new project.

4. Tax Help Colorado at Aims generated $1.7 million back into our local economy through tax refunds. Dean Reynolds said he was very happy and proud to provide this community service that boosts our local economy.

- A Trustee asked about a decline in business and CIS FTE. Dean Reynolds said that the decline coincides with the college’s conversion to semesters rather than quarters. Some programs never recovered as fully. Dr. Liddell mentioned that FTE drops after semester conversion are well documented in academia. When the college changed to semesters a 20% drop was anticipated but the college realized about 12%.

- A Trustee asked about the increase in English FTE. Dean Reynolds said he believes it is due to the overall FTE increase across the college. This is reflected in coinciding increases in core courses across the college.

- Dr. Liddell thanked Dean Reynolds and all of the Academic Deans who have been working very hard, picking up the extra load when faced with a dean shortfall.

- A Trustee asked if Dean Reynolds had one wish to benefit his entire division, what would it be. Dean Reynolds said more money. He further explained that Division I is comprised of a diverse array of subject matter. Because the percentage of classes taught by full-time faculty is decreasing, he would like to be able to do more for part-time faculty and ensure the quality of our classes is the best it can possibly be.

- A Trustee asked why World Languages has been excluded from GT Pathways. Dean Reynolds said GT Pathways courses are defined as being broad-based general education courses and that GT Pathways views freshman-level language courses as skill-based. That is unlikely to change.

- A Trustee asked about re-establishing a horticulture program. Dean Reynolds responded that it would mesh nicely with the new agriculture program on the Fort Lupton campus and complement the regional economy.

- A Trustee asked for a clarification between Career Academy and articulation agreements. Articulation agreements are essentially credit transfer contracts with high schools and universities. Career Academy is a concurrent enrollment program where high school students come to Aims for classes and get credit in both high school and college. Career Academy courses are generally offered at Aims in disciplines that high schools don’t have the facilities, e.g. Automotive and Allied Health programs.

- A Trustee asked if we anticipate any problems with getting Ag and Oil and Gas programs approved and employees hired in time for the fall semester. Dean Reynolds said the Ag programs are already state-approved with a commitment from the HLC to move forward in the fall. We are in the process of hiring an Ag instructor. With regard to the Oil and Gas program, the college is moving full steam ahead at this point and approval from the state is expected within four weeks. The Common Course Numbering Database includes the courses we are
offering for the Oil and Gas program. There is a welding component in the Oil and Gas program. At this point our Greeley Welding facility is working at full capacity. The Oil and Gas program will be largely located in Fort Lupton. Dean Reynolds foresees a welding offering at the Fort Lupton Campus. Dr. Liddell said that an RFQ for architects for a new facility at Fort Lupton will go out next week, and the description of the project includes some space dedicated to welding.

d. Sabbatical Report – Shawna Washam

- Dr. Washam thanked the Board for hearing her report on her sabbatical where she focused on developing a new class in Environmental Psychology
  1. Dr. Washam spent her sabbatical at Colorado State University, which was the leading university in the world for environmental psychology.
  2. Dr. Washam also taught PSY 316 at CSU, which is part of the Common Course Numbering system.
  3. She was also able to collaborate on research while there and studied non-natural soundscapes in a simulated natural setting. She also participated in an international study with German economists that focused on a social dilemma. Students were invited to play a game that offered monetary rewards to students. The task was to balance their interests with everyone else in the room. The results could be applied to environmental psychology, for example, in determining why people recycle or not and other social decisions.
  4. Dr. Washam mentioned that Aims has many CTE programs where Environmental Psychology could apply, for example, graphics, visual arts, aviation, construction trades, energy technologies and criminal justice just to name a few.
  5. Following her sabbatical, Dr. Washam completed her goal of developing a Common Course Numbering class, which is now PSY 150, hence all community colleges in the state can now offer this course. Dr. Washam is offering it in the fall.

- A Trustee asked about field experiences with this course. Dr. Washam said that the Honors section of the course does include service learning opportunities.
- A Trustee asked if this course is offered at the universities. Dr. Washam said that CSU, CU and DU offer it.
- A Trustee asked what the student demographic is for this class. Dr. Washam said it is not a GT Pathways course but it is a guaranteed elective in psychology. It is guaranteed to transfer for any AA student as an elective. Dr. Washam reiterated that it would be appropriate for CTE students and particularly for the new Energy/Oil and Gas programs.
- A Trustee said this course seems to achieve for the goals of the Honors program.

e. President’s Executive Summary

- Dr. Liddell mentioned that the college received a thank you from the Piton Foundation for the Tax Help Colorado project, specifically thanking Gina Jones, Jeff Reynolds and Ellen Swieter for their work that processed nearly 1,000 returns totaling nearly $1.7 million in refunds.
Also in Board Packet is an email from a student, Steve Teets, thanking everyone involved in Tax Help for the personal assistance he received.

Facilities and Operations Director Michael Millsapps received commendation from FEMA on his work on the National Incident Management System (NIMS) in helping our nation prepare for national emergencies. Mike is a consultant to FEMA in the Public Works arena.

Dr. Liddell has been named the 2012 Carolyn Desjardins CEO Award Recipient by the American Association of Women in Community Colleges.

Dr. Liddell mentioned her trip to South East Asia trip where she visited the college’s sister schools that expressed a desire to work with us in a more formal way. They are specifically interested in our Communication Media and Early Childhood Education programs.

Dr. Liddell met with North Colorado Medical Center CEO Rick Sutton to discuss their takeover of the Weld County Ambulance Services and to solidify the college’s affiliation with the service under its new management.

Nearly 300 students walked at graduation including the first two Aims students to graduate with the Honors program distinction.

f. Honors Students’ Project Presentations

Nicole Miller

1. Ms. Miller thanked professors Chuck Fisher and Shawna Washam for their help and guidance through the Honors program. To earn the Honors distinction, students must take three Honors-level courses and complete a capstone project. Ms. Miller’s capstone project was serving as editor of the fifth edition of the Aims Review under the guidance of English Professor Evan Oakley.

2. Ms. Miller established an Aims specific email, Aimsreview@aims.edu, developed an awareness campaign about the Aims literary journal, and a guidebook for future editors.

3. A Trustee asked if the Aims Review will be online. Ms. Miller said that a submissions guide will be placed online, but they prefer to keep the content in hard copy only.

4. Ms. Miller will major in English at UNC, and hopes to eventually return to Aims as an employee.

5. A Trustee said she was very impressed with a recent presentation of the Aims Honors History students on the effects of World War II to Greeley. She was impressed with the students’ knowledge and their drive to go above and beyond regular curriculum.

6. Copies of the Aims Review are available in the Kiefer Library.

Donnie Schultz

1. Mr. Schultz thanked the board for its audience. His project was done as an independent study under the guidance of Professor Fisher. He studied dialects in Northern Colorado. He also worked with the Institutional Review Board here at Aims.

2. His findings include that Greeleyites tend to speak with an upward inflection at the end of words which is an anomaly, however there is not a significant dialect distinction in Northern Colorado, and Mr. Schultz would like to pursue dialect research with members of the armed services.

3. A Trustee asked how long it takes someone to adopt the regional dialect after relocating. Mr. Schultz said that much of the research being done is
focused on lost or dying languages, but that it would be interesting to research existing literature on the topic.

VI. Information Items
   a. Additions to Board Calendar
      o June 13, 6:30 to 8:30 Fort Lupton Chamber community center Oil and Gas Industry discussion.
      o June 28, State Board of Trustee summit in Denver.
      o Next Board meeting on August 1 in Loveland
   b. Administration and Staff Hires
      o Alyson Terry, Staff Executive, Non-Exempt, Replacement, Student Success Center and Admission & Records
      o Robert “Bob” Kjelland, Director of External Relations, Exempt, New Position, External Relations
      o Valerie Bruce, Student Services Specialist, Senior; Non-Exempt, Replacement, Admissions & Records
      o Virginia “Ginny” Donovan, Programmer Analyst, Exempt, New Position, Enterprise Technology Services
      o Garrett Timm, Program Coordinator, Non-Exempt, Replacement, Fire Science Technology
   c. Administration and Staff Leaving the Employ of the College
      o Tae Stamper, Coordinator of Instructional Lab/LRC, Division II
      o Cheryl Mattick, Accounting Technician, Financial Services

VII. Action Items
   a. 2011-2012 Revised Operating Budget
      Mr. Erbert said the revised budget is reflective of what the college has done throughout the year. The Board discussed the Budget Revisions during a work session, so there were no questions for Mr. Erbert on this topic during this meeting.

ON MOTION OF CAROL RUCKEL THE BOARD UNANIMOUSLY AGREED TO ACCEPT THE 2011-2012 REVISED OPERATING BUDGET AS PRESENTED.

b. 2012-2013 Operating Budget
   o Mr. Erbert asked the Board to approve the 2012-2012 Operating Budget on first reading.
   o Mr. Erbert said the County Treasurer informed the college that a collection rate error was made. Instead of 1% it should be 1.5%. The correction will not be applied retroactively. The increased amount of $157,115 is reflected in this operating budget.
   o The cost association with the proposed salary increase is approximately $180,000, but due to attrition, it is not necessary to increase the allocation for salaries.
   o The average raise among public entities in the region is at 3%.
   o The College is in a favorable position due to board and employee financial stewardship.
Dr. Liddell explained that the Board wanted to make salary adjustments that ensured employees at the lower end of salary continuum would see minimal impacts from the increase in employee costs for health benefits, and so proposed a 3% raise across the board with an additional $1,000 on top of that for full-time employees.

The budget is open for review and comment through the next board meeting on June 27 when the Board will review on Second Reading. Copies are available through Administrative Services or the Library.

ON MOTION OF MIKE FREEMAN THE BOARD UNANIMOUSLY AGREED TO APPROVE THE 2012-2013 OPERATING BUDGET AS PRESENTED ON FIRST READING.

c. Faculty Consultation
   - Chief Academic Dean Donna Souther said she was pleased with how well faculty consultation went this year. Faculty Representative Jeff Klein concurred.
   - Dr. Liddell commented that the college uses the interest-based bargaining model, which has proven to be effective for Aims.
   - Dean Souther noted that the changes from the previous year are meticulously notated in this document.
   - A Trustee asked about approving Procedure 4-700 because the Board does not usually need to approve procedures. Dean Souther said that this procedure is one part of the entire consultation package, so it is a part of the entire package that they are being asked to approve. The Trustee said this procedure could be beneficial for increasing the Concurrent Enrollment program.
   - The administrative recommendation is to ratify.

ON MOTION OF LARRY WOOD THE BOARD UNANIMOUSLY AGREED TO RATIFY THE FACULTY CONSULTATION AGREEMENT AS PRESENTED.

d. Policies and Procedures
   - 3-730: Solicitation and Loitering on Campus, first reading
     - This Policy has been revised to include loitering to provide a framework to assist in the control of persons without legitimate business on campus. Loitering persons frequently pose a safety and security issue.
     - A Trustee asked for the legal definition of loitering. Mr. Cordova expressed that it is directed toward those individuals who are being a menace or causing problems. The college uses the legal definition as described in Colorado law.

ON MOTION OF MIKE GEILE THE BOARD UNANIMOUSLY AGREED TO APPROVE POLICY 3-730 SOLICITATION AND LOITERING ON CAMPUS ON FIRST READING.

e. Redistricting of board member districts. Per CRS 23-71-110(4):
   A board of trustees may establish board member districts for its junior college district if it determines that such districts are in the best
interests of the junior college district. Such board member districts shall be established on the basis of nearly equal population or on the basis of geography and population if the junior college district consists of more than one county.

- After the results of the 2010 Census were published, it became apparent that the distribution of the district’s population has grown unequally. To ameliorate this, the following is proposed:
  - District A represented by Carol Ruckel to include school districts 1, 3 & 8 for 16.35% of the district population
  - District B, represented by Mike Geile to include school districts 6 & 7 for 20.60% of the district population
  - District C represented by Mike Freeman to include school districts 2, 4, 9, 10, 11 & 12 for 18.41% of the district population
  - Districts D, represented by Larry Wood to include school district 6 for 18.34% of the district population
  - District E, represented by Walt Richter to include district 5 & 6 for 26.30% of the district population
    - Note that District 6 is the largest district and its population is split between Aims Districts B, D & E
- A Trustee commented that this redistricting proposal was based on logic, keeping together districts that make sense, creating balance of representation and not displacing any board members.
- Administrative recommendation is to approve on first reading.

**ON MOTION OF MIKE GEILE THE BOARD UNANIMOUSLY AGREED TO APPROVE THE REDISTRICTING ON FIRST READING.**

**VIII. Comments from Board Members**
- Trustee Wood said the board gets a lot of credit for stewardship of funds, but so much of the credit should go to Aims employees who work very hard.

**IX. Comments from Board Reps**
- Faculty (Marsha Driskill or Patricia Rand, ACEA Board Reps)
  - Professor Driskill commented that the Faculty Consultation process went incredibly well this year and she thanked the board for ratifying the agreement that the faculty approved and the administration put forward. This year’s consultation included a fair tackling of some looming issues.
  - Professor Driskill also commented on what a joyous occasion graduation is for, not only the students, but also faculty who attend. She said that faculty are very proud of what students are able to accomplish and graduation is a wonderful opportunity to honor those students reaching their goals.
  - Dr. Liddell said it would be wonderful to have even more faculty attend graduation because students really want to see and thank the faculty who helped them.
- Aims Staff Association (Michelle Brown, ASA Board Rep)
Elections are being held for three positions, President Elect, Greeley Representative and Board Representative. Elections will be held May 21 -24.

The Staff Association Breakfast is tomorrow at 7:30 to 9:30 a.m. There will be a late start at 10 a.m. and the event is at the Continuing Education building.

c. ASACC (Joseph Larson, ASACC President) Mr. Larson gave a report about student activities.
   o Joseph Larson is the incoming ASACC President. He was Vice President of Academic Affairs last semester and has been at Aims for three semesters.
   o Mr. Larson discussed the various events the students held over the last several months.
   o Several new positions all filled and there are still three open positions. The ASACC training will be on June 29, and the group’s official hours start on Aug. 1.

X. Adjourn

ON MOTION OF MIKE GEILE THE BOARD ADJOURNED THE MEETING AT 4:24 PM.

________________________________   __________________
Mike Geile, Secretary     Date