Aims Community College Board Meeting  
Minutes from August 1, 2012  
Beaty Hall Theater 2:30 PM

I. Call to Order  
The meeting was called to order at 2:40 PM by Chair Richter. Other Board members present included Mike Geile, Larry Wood, Carol Ruckel and Mike Freeman. College President Dr. Marsi Liddell was also in attendance.  
   o Dr. Richter began the meeting by thanking Dean Lelchook and her staff for hosting the meeting at the Loveland campus.

II. Additions/Deletions to the Agenda  
   o Dr. Liddell noted two corrections and one addition to the agenda including removal of an extraneous Pledge of Allegiance and approval of the CEA minutes, which were completed at the CEA meeting just prior.  
   o An Executive Session was added to the agenda as item III.

ON MOTION OF CAROL RUCKEL, THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE AMENDED AGENDA.

AT 2:42 PM ON MOTION OF MIKE GEILE, THE BOARD VOTED UNANIMOUSLY TO ADJOURN TO EXECUTIVE SESSION AS ALLOWED BY CRS 24-6-402 (4)(a)(b).

AT 2:57 PM ON MOTION OF MIKE FREEMAN, THE BOARD VOTED UNANIMOUSLY TO ADJOURN EXECUTIVE SESSION.

AT 3:01 PM THE BOARD RECONVENED REGULAR SESSION.

III. Citizen Participation  
There was no citizen participation.

IV. Consent Agenda  
Minutes of the June 27, 2012 District Board Meeting.

ON MOTION OF CAROL RUCKEL THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS AMENDED.

V. President’s Report – Dr. Liddell  
a. Financial Update – Dan Erbert  
   o Mr. Erbert reminded the board that the figures are not final. Any changes will not likely be substantial. A Trustee inquired about a decrease in Oil and Gas royalties compared to last year. Mr. Erbert said he will need to check with Mr. Kelly, who is not here today. Dr. Liddell said we will check with our County Assessor, Chris Woodruff because Mr. Kelly is on vacation.

b. President’s Executive Summary
Dr. Liddell introduced Marci Erion the Business Development Specialist for the Office of Creative Sector Development for the City of Loveland. She discussed the plans for the mural that will be on the west side of the Aims Loveland building. The project will be under the guidance of professional muralist Sheldon James and will incorporate Aims student artists’ work. Ms. Erion said the project is a great collaboration with college and city, adding that this project is a great fit for the city’s Arts in Public Places and Revitalization projects.

Perkins update. Dean Rask submitted the report, which is generated by students who self-identify themselves as employed or not. Aims shows a 100 percent completion and 90 percent placement in some programs, which are unprecedented in the state. The Carl Perkins grant uses federal money to provide additional resources for Career and Technical Education programs, but not in the form of scholarships.

c. Division IV Report
Dr. Buyok presented the report for Division 4, which has recently been restructured to include Academic Pathways, Criminal Justice, College Prep English, College Prep Math and College Prep Reading, Emergency Medical Services, Fire Science and Math.
• Our high school diploma program is holding stable in headcount. Because there is a new Director as well as a new Academic Dean, a strategic plan is being developed to identify meaningful assessment and data.
• Gene Meier is identifying opportunities for the Concurrent Enrollment program and clarifying partnerships with high schools, including BOCES.
• The Criminal Justice program’s enrollment is stable. The department is reviewing existing agreements and exploring new ones, along with expanding simulation learning experiences in the program.
• Developmental Education: Enrollment in College Prep English is increasing, College Prep Reading is dramatically increasing. The Colorado Department of Higher Education is engaged in a task force to improve success and retention rates in Developmental Education.
• A Trustee asked for a total FTE for College Prep students. The answer is 419 FTE, which is a calculation based on 30 credit hours annually.
• College Prep Math enrollment is stable. This department is involved with the Trade Act focused on contextualizing math to apply to energy industries.
• EMS enrollment has decreased.
• EMT/Paramedics enrollment has doubled. Weld County donated an ambulance to the department this year.
• The Math department is working to create more online courses, as well as classes designed specifically for the Agriculture and Oil & Gas programs. They are also working closely with College Prep Math, Concurrent Enrollment and with UNC.
• Enrollment is stable in Medical Assisting and Phlebotomy.
• Fire Science enrollment is slightly decreasing but this can be attributed to the college’s decision to discontinue onsite training for volunteer fire fighters in rural areas.
• The Wildland Fire program is establishing internship opportunities.
• The FTE figures for the entire division appear to have spiked, but this is because of the reorganization. The academic deans are working together to reconcile division reports so that apples can be compared to apples.
• Dr. Buyok thanked his chairs and directors Marsha Driskill, Gene Meier, Randy Souther, Jeanine Lewis, Sue Beecher, Phyllis Gosch and Jill Sandin for their help in preparing the report.

• A Trustee asked Dr. Buyok how his first 30 days have been. Dr. Buyok said he was thrilled to be in an environment with a true team atmosphere and he looks forward to tackling the challenges together.

• A Trustee asked if the online high schools pose competition to the Aims/BOCES collaboration. Dr. Buyok said that we are working closely with BOCES and the other school districts, but he believes that it takes a unique high school student to be able to navigate online courses. He said that in-class or hybrid classes seem to have a higher success rate than strictly online.

• A Trustee asked if the UNC developmental math program will continue this fall. It will.

d. Foundation Report

  o Julie Buderus presented information on the Foundation’s fundraising efforts compared to other college’s across the country. The Aims Foundation consistently brings in more money than the average community college of our size.

  o The Foundation uses Wealth Engine to analyze the giving potential of alumni.

  o Razor’s Edge is a software program the Foundation uses to track donors’ giving history.

  o The Foundation Board took several surveys recently and the results show that members are proud to serve Aims.

  o Promoting giving opportunities along the Promenade will be a focus for the Foundation in the coming weeks.

  o Ms. Buderus continues to work on Oil and Gas proposals. Her primary emphasis is on Aims Fort Lupton programs, endowed professorships and scholarships.

  o Discussions about an Oil and Gas museum on the Fort Lupton campus continue.

  o A Trustee asked when the Foundation will be self-sufficient. Ms. Buderus replied that a five-year plan includes incremental reductions to Aims Community College’s fiduciary support.

  o A Trustee asked what sponsorship opportunities will be available along the Promenade. Ms. Buderus said there are many opportunities at various price points including benches and seating areas.

e. President’s Executive Summary

  o The Sept. 5 Board meeting will include a presentation on the new building in Fort Lupton from the architect firm Slaterpaull and the general contractor Golden Triangle.

  o The external auditors, BKD, have begun auditing.

  o Dr. Liddell said she and Dr. Richter had a discussion with Matt Gianneschi, the Depututy Director of CDHE, regarding the college’s opposition to certain points of the state’s plan for performance metrics. The college does have a voice in what the metrics are. Dr. Liddell emphasized the need to count as completers those programs where certificates can be earned in 30 credits or less. The preliminary metrics will be established by Sept. 1 and then the college can provide input. They will be determined and applied in December.

  o During the Board retreat, new goals were established. They are:

      1. Engage employees in continuous improvement initiatives and activities to support learning.
2. Create data-based analyses to substantiate our true performance and to guide future decisions and actions.
3. Develop a strategic plan to manage Aims Community College’s assets, including reserves, for the next three to five years.

VI. Information Items
   a. Board Calendar
      o August 1, Last Day of Summer Classes
      o August 8, Fort Lupton Chamber Meeting, 11:30 a.m. to 1 p.m., Fire Station #2, 2999 Ninth St.
      o August 15, Jamie Vollmer, “Schools Cannot Do It Alone” author, Noon to 1:30, Island Grove Event Center
      o August 16, Convocation, All-college meeting. Offices closed until 1 p.m.
      o August 20, Fall Semester begins
      o September 3, Labor Day, College Closed
      o September 5, Grand Opening Celebration and Ribbon Cutting for Promenade and Westview
      o September 5, Board of Trustees Meeting, 2:30 p.m., Beaty Hall Theater
      o Oct. 12, Tim Masters will speak at Aims.

   b. Administration and Staff Hires
      o Danette Altergott, Clinical Site Coordinator, Non-Exempt- Staff, Replacement, Division II
      o Dr. Albert “Al” Buyok, Academic Dean, Exempt- Administrator, Replacement, Division IV

   c. Administration and Staff Leaving the Employ of the College
      o Patrick Gill, Program Coordinator II, CED
      o Ronald Hatch, Trades Specialist, Facilities & Operations—Retired
      o Paula Thomas, HR Specialist, HR

VII. Action Items
   o President’s Contract:
     This item concerns the contract with Dr. Marsi Liddell. Essentially the 2012 contract amendment extends the term of her contract from 2014 to 2016. It also increases her differed compensation to $31,000 per year in recognition of her outstanding evaluations and her achieving the goals the board has set for her. Trustee approval of this contract amendment goes a long way in demonstrating that the board believes we are heading in the right direction. With her leadership we should be able to capitalize on the opportunities of the future and overcome the challenges that may face us.
     - A Trustee said that Dr. Liddell has been president for around 10 years, the second longest in college history. The board is very confident in her leadership and management. We have been through rough times and look forward to bright times. As we move toward the college’s 50th anniversary we are looking forward to Dr. Liddell’s leadership, and we are very glad to vote on this extension for Dr. Liddell.
ON MOTION OF MIKE FREEMAN THE BOARD UNANIMOUSLY AGREED TO CONTINUE THE PRESIDENT’S CONTRACT AS AMENDED.

VIII. Comments from Board Members
   o Carol Ruckel attended the GED graduation at CU. Trustee Ruckel said it was an exciting experience, and the pride the students and their families have is quite something to see. This grant funded program is wonderful to be able to offer. She also attended the Aims Car Show and commended Director Fred Brown and his staff for a great job in marketing the institution, including the emergency services and aviation programs.
   o Dr. Richter reminded the audience that the High Plains Chautauqua event begins August 7. He mentioned that it is one of the best Chautauquas in the country, and Aims is proud to host the event. Dr. Liddell added that Aims is sponsoring the character of Sojourner Truth on Thursday.
   o Dr. Richter also discussed District 6 and NCMC’s collaboration on their Health Academy. Aims and UNC will be involved too.

IX. Comments from Board Reps
   o Faculty (Marsha Driskill or Patricia Rand, ACEA Board Reps) did not have any comments.
   o Aims Staff Association (Michelle Brown and Ettie Arnold, ASA Board Reps) did not have any comments.
   o ASACC (Joseph Larson, ASACC President) Mr. Larson gave a report about student activities.
      o Student government finished training on Thursday. They are also providing orientation training to teach students how to lead tours. They continue to work on programming for the semester.
   o Dr. Liddell also reported that Westview will be ready to go for the first day of class. The Promenade may not be completely sodded, but will otherwise be completed as well.
   o Regarding her contract extension, Dr. Liddell thanked the board and acknowledged the hard work of the Aims employees. She said that without the excellent hard working and amicable employees, she would not be able to be so successful in meeting board goals.

X. Adjourn

ON MOTION OF LARRY WOOD THE BOARD ADJOURNED THE MEETING AT 3:46 PM.

________________________________   __________________
Mike Geile, Secretary     Date