I. **Call to Order**
The meeting was called to order at 2:42 PM by Chair Richter. Other Board members present included Mike Geile, Larry Wood, Carol Ruckel and Mike Freeman. College President Dr. Marsi Liddell was also in attendance.

II. **Additions/Deletions to the Agenda**
There were none.

**ON MOTION OF CAROL RUCKEL THE BOARD UNANIMOUSLY APPROVED THE AGENDA.**

III. **Citizen Participation**
There was no citizen participation.

IV. **Consent Agenda**
Minutes of the Sept. 5, 2012 District Board Meeting.

**ON MOTION OF MIKE FREEMAN THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.**

V. **President’s Report – Dr. Liddell**
   a. **Financial Update – Dan Erbert**
      - Mr. Erbert clarified one item on the report to the Board regarding the list of expenditures. One category is listed as Contracted Services Legal with the amount of $10. This is a filing fee for our Certificates of Participation.

   b. **President’s Executive Summary**
      - Dr. Liddell reminded everyone that our Systems Portfolio is due Nov. 1. It will be submitted to The Higher Learning Commission. We will receive a written appraisal and then members of the college will attend the College Strategy Forum held by HLC in Lyle, Illinois. Following that we will have a visit from AQIP. Dr. Liddell thanked Karoline Woodruff and her team.
      - Dr. Liddell reported that long-time Aims supporter and philanthropist Florence Winograd passed away in August. Dr. Liddell said she attended the Celebration of Life ceremony and mentioned that there was great representation from Aims and about Florence’s love and devotion to our mission and our students.
      - Dr. Liddell mentioned a recent conference held in Bentonville, Arkansas, for COMBASE. Amy Kegg attended with Dr. Liddell and Fred Brown, who presented on strategic partnerships with businesses using Aims’ relation with Snap-on Tools as an example.
• Barb Gilliam spearheaded The Weld Project Connect effort at Aims. The project as a whole provided services for 903 people. Aims had 43 volunteers, 60% of which were Aims students. From the Board, Dr. Richter, Mr. Freeman and Mr. Geile participated. Overall, we had a great representation of Aims at the event.
• The Foundation held a scholarship reception last week. One of the highlights was when Scott Ehrlich presented a $5,000 check for College Promise to be matched by Toyota headquarters. There are now 40 some graduates who have gone through the College Promise scholarship program.
• The Bell Policy Center has filed an Amicus Curiae brief to the State Supreme Court in support of the Lobato trial, which is not good news for higher education. There has been no ruling from the Supreme Court, but the trial is moving forward.
• The Performance Contracts with the state are moving forward. Last week Dr. Liddell received a copy of the contractual agreement. Ms. Owens is in the process of revising it for our unique situation of being a local junior district college. Also we are moving through the performance indicators with the help of Lee Ann Sappington to be certain we have the data that supports what we are requesting. The board will receive those for review. The Commission needs them by Oct. 26. We have two Liaisons from the commission Jim Polsfut and Richard Kaufman. We will be inviting them to campus.
  o The Performance Contract will be an item on Board’s agenda for Nov. 7 as an Action Item.

VI. Information Items
a. Board Calendar
  o October 3, Board of Trustees meeting, Beaty Hall Theater, 2:30 p.m.
  o October 4, National Student Day and Aims United Way Campaign Kick-Off, 11 a.m. to 1:30 p.m., College Center
  o October 12, Human2Human Series: Exoneration: A Discussion with Timothy Masters, Noon to 1:30 p.m., Beaty Hall Theater
  o October 17, Student Resources Day, United Way
  o October 31, Aims Trunk or Treat, 4 to 6 p.m., Lot D
  o November 2, Human2Human Diversity Series: Taken From My Home: Indian Boarding Schools and the Holocaust in Perspective, Noon-1:30 p.m., Beaty Hall Theater
  o November 7, Board of Trustees meeting, Beaty Hall Theater, 2:30 p.m.

b. Administration and Staff Hires
  o Alan Stevenson, IT/Telecom Procurement Coordinator, Full-Time-Exempt- Staff, Replacement, Information Technology
  o Andrew Moore, IT Support Specialist, Full-Time- Non-Exempt- Staff, Replacement, IRM, Technical Support Services
  o Randee Morris, Program Coordinator I, Full-Time- Non-Exempt- Staff, New Position, Student Services, Student Life
  o Jean Moran, Student Services Specialist, Sr., Full-Time- Non-Exempt- Staff, Replacement, Student Services, Admission & Records

VII. Action Items
a. Approval of Hearing Officers
The Faculty Due Process Policy: 4-800 states that the Hearing Officer list shall be selected by the Board on an annual basis after providing public notice and offering
faculty representatives an opportunity to comment on applicants. Persons on the list shall be qualified by education or experience and shall not be employees of the College nor residents of Weld County. The list shall be maintained by the Board secretary and an inadvertent failure to update the list will not disqualify listed persons from serving as Hearing Officer. A brief professional biography shall be included for each name on the list.

In accordance with the Faculty Due Process Policy, the names were submitted to Ellen Swieter, president of the Faculty Association, for approval. She has given her approval to continue with the same slate of hearing officers, Kent L. Jackson, Ph.D. of Denver and Kent E. Sutherland, J.D.

**ON MOTION OF CAROL RUCKEL THE BOARD APPROVED UNANIMOUSLY TO REAPPOINT THE HEARING OFFICERS.**

b. Proposed Board Meeting Dates for 2013
   o Dr. Richter discussed eliminating the Jan. 16 meeting noting that the Academic Master Plan does not have to be approved in January.
   o Ms. Ruckel inquired about the timing of the Dec. 4, 2012 meeting. Mr. Kelly confirmed that, in the past, a special December meeting was held to certify the property tax. This was in addition to the regularly scheduled December meeting. Dr. Richter noted that, if Board would like to change that, there is plenty of time between now and then to make that decision. Dr. Richter read the following dates into the minutes as Board meeting dates for 2013:
     ■ February 6
     ■ March 6
     ■ April 3
     ■ May 1
     ■ June 26
     ■ July NO MEETING
     ■ August 7
     ■ September 4
     ■ October 2
     ■ November 6
     ■ December 4

**ON MOTION OF MIKE FREEMAN THE BOARD APPROVED UNANIMOUSLY TO APPROVE THE PROPOSED SCHEDULE OF BOARD MEETINGS FOR 2013.**

**VIII. Comments from Board Members**

- Trustee Freeman mentioned that he did attend Weld Project Connect. It was a great joint project and very beneficial to the community.
- Trustee Geile mentioned that he recently read an article in ACCT’s Trustee Quarterly magazine about Pell Grants. He is concerned about Pell Runners, who are people who scam the system and Mr. Geile would like to be sure we are on top of this. Mr. Kelly will follow up on the issue with Financial Aid.
- Trustee Ruckel said she had a wonderful time at Fall-In in Windsor as did the students. She reiterated kudos to Mr. Millsapps and the Facilities and Operations department on the
Promenade. She also mentioned there are videos of the parade as well as a video of the mural project in Loveland on YouTube. Trustee Ruckel mentioned that the mural dedication was a wonderful event that received great publicity.

- Dr. Liddell commented that she recently received a note from John Houtchens, the son of Margaret Houtchens, who was one of the founding members of Aims. Mr. Houtchens told Dr. Liddell that he happened to take a walk along the Promenade last Sunday and commented that his mother would be so pleased.

IX. Comments from Board Reps

- ACEA Representatives Sonya PauKune and Maxine Obleski had no comment
- Ettie Arnold mentioned that the Aims Staff Association is planning a pancake breakfast fundraiser on April 27 at Applebees. They are also planning brown bag lunches with professional development opportunities focusing on the book *Crucial Conversations*.
- There was no report from ACACC.

X. Executive Session

ON MOTION OF CAROL RUCKEL THE BOARD ADJOURNED TO EXECUTIVE SESSION AT 3:10 PM AS ALLOWED BY CRS 24-6-402 (4)(A) TO DISCUSS REAL ESTATE ISSUES.

ON MOTION OF MIKE FREEMAN THE BOARD ADJOURNED EXECUTIVE SESSION AND RECONVENED THE REGULAR MEETING AT 4:23 PM.

XI. Adjourn

THE BOARD TOOK NO ACTION AND ADJOURNED ON MOTION OF MIKE FREEMAN THE REGULAR MEETING AT 4:24 PM.

Mike Geile, Secretary

Date