Aims Community College Board Meeting
Minutes for August 14, 2013
Fort Lupton, Platte Building Community Room 2:30 PM

Aims District Board Meeting
I. Call to Order
   The meeting was called to order at 2:25 P.M.

II. Additions/Deletions to the Agenda
    There were none.

    ON MOTION OF MIKE GEILE THE BOARD UNANIMOUSLY APPROVED THE
    AGENDA AS PRESENTED.

III. Citizen Participation
    • Dr. Liddell introduced representatives from Slaterpaull, Golden Triangle Construction
      and Spencer Nichol, landscape architect. Jamie Pedler, president of Slaterpaull architects
      addressed the Board, thanking his entire staff, Golden Triangle, the Facilities and
      Operations staff at Aims, as well as college administration. He said it has been such a
      pleasant experience working together as a team working in the same direction with a
      common goal. It added that, as an architect it is exciting to see the community experience
      the building and remodel for the first time.
    • Michael Millsapps introduced Golden Triangle’s president Brian Laartz, who echoed Mr.
      Pedler’s sentiments. He thanked Aims employees and Slaterpaull, and each of his
      employees. He thanked the Board for its vote of confidence and added that he looks
      forward to working with Aims in the future.
    • A Trustee complimented Golden Triangle and Slaterpaull for their follow-through on the
      project. He joked that the companies are so good, they don’t need a performance clause.
    • Next, landscape architect Spencer Nichol shared his experience working with Aims, both
      on the Greeley campus and now on the Fort Lupton campus. He said he is thrilled to be a
      part of the team to take a single building and grow it into a campus from the very start.
      He thanked the board and Dr. Liddell for the opportunity.
    • Dr. Liddell thanked them all for making it happen.
    • A Trustee commented that she was always welcomed at the construction meetings and
      was very impressed with the teamwork from all parties.

IV. Consent Agenda
   a. Minutes of the June 26, 2013 District Board Meeting

   ON MOTION OF CAROL RUCKEL THE BOARD UNANIMOUSLY APPROVED THE
   CONSENT AGENDA AS PRESENTED.

V. President’s Report – Dr. Liddell
   a. Financial Update – Dan Erbert
      • Mr. Erbert presented the monthly finance report. He mentioned that the auditors are
        here through October, so the report may have some adjustments during that time.
• A Trustee asked about the general property taxes. Mr. Erbert said that the county appraiser provides figures and these latest ones are anticipated to see an increase, most likely in the fall. These numbers generally aren’t reported until May, and Mr. Erbert offered to keep the Board updated on any changes they may be anticipating prior to the figures appearing in the official report.


• Honors report: Dean Umbaugh and faculty member Chuck Fisher.
• Professor Fisher thanked the Board for the opportunity to speak. He presented highlights of the program. Faculty participation has increased and also doubled the number of student participants in the past academic year. The number of offerings in liberal arts has also increased.
• The program also hosted an end-of-semester celebration that included the opportunity for students to undertake poster presentations of their projects.
• Professor Fisher and Dr. Shawna Washam also hosted presentations on leadership development.
• The program members are also working with staff, IT, and Registration to make easier for students to find honors classes.
• A Trustee asked Professor Fisher to provide the definition of an Aims Honors student. Mr. Fisher said they are any student, not necessarily with a high GPA, but looking at attitude and potential of the student. What’s great about our Honors program is that it is open to all students. Characteristics the Honors Program is looking for in students include, drive, curiosity and willingness to raise the bar for him or herself. An unofficial mantra is: “We don’t recruit Honors students, we help to create them.”
• A Trustee congratulated the Honors program for being selected for the 2013 National Collegiate Honors Council, which is quite an honor for such a young program. The team will present on “Integrating career and technical education in a two-year-college Honors program.” The following year, the conference will be in Denver, and Mr. Fisher looks forward to having a strong presence there, as well.
• Dr. Richter mentioned that 20 years ago Aims split into two colleges, liberal arts and occupational education. Back in 1994, arts and sciences, and career and technical education were integrated, yielding vibrant programs that went on to win national awards and accolades. Mr. Fisher commended the Criminal Justice department for being groundbreakers in integrating Honors into CTE courses. He also mentioned that Aims has developed a strong articulation program with the Honors program at UNC.


• Mr. DePorter thanked the Board for the opportunity to present. Mr. DePorter first introduced Misti Savage from Securitas Security, the company now providing our security contract employees. They are very professional and provided a seamless transition with the change of contractors.
• He commented that TVAT (Threat Violence Assessment Team), have made great progress making sure our students and employees have a safe environment in which to learn.
• Mr. Smith explained that the Judicial Affairs Office has been at Aims for just over a year. He oversees Judicial Affairs, student conduct and behavioral intervention that may not necessarily reach the level of a violation code. His office offers the opportunity to resolve issues before official action is taken.
• A Trustee asked about restorative justice principles highlighted in Mr. Smith’s report. Mr. Smith said he is an advocate of restorative justice principles that offer the opportunity for offenders to regain their lives after convictions.

• A Trustee asked for a clarification of the Alertus system. Mr. DePorter explained that the system recommendations are, at the minimum, to have them in the hallways and open areas. We received a grant to install the software component that allows Alertus messages to come across computer terminals, thereby alerting those in classrooms. We also have Rave announcements that are sent to cellphones and email addresses. The objective is to have beacons in every building on every campus. The proposal has yet to be approved, as the budgetary constraints need to be addressed. The Trustee emphasized that student safety is a very high priority for this board and the administration.

• Dr. Liddell mentioned that after Convocation the Safety and Security team will provide a Personal Safety and College Threat training. Everyone is invited to attend.

d. President’s Executive Summary

• Dr. Steven Spangehl will be the speaker at Convocation. He is the ‘godfather’ of AQIP. He will be presenting on continuous improvement, focusing on how college’s that immerse themselves in this philosophy are positioning their institutions to be the leaders of the future of higher education. She again put an open invitation for all to attend.

• Mr. Joe Bilotta is going to do an update on the Facilities Master plan. The last time we conducted one was in 2004. The update should be available in November.

• Dr. Liddell provided an update on enrollment figures. Fort Lupton is up about 19 percent, but overall, the figures are down about 7 percent. The enrollment management committee is analyzing the data to determine the causes. Even though our enrollment is down, it is still well above our 2007 levels. The economy has a great deal to do with our enrollment figures.

• Dr. Liddell reported that she was at the State capitol yesterday with all 15 community college presidents and all four-year college presidents to discuss if community colleges should granted the opportunity to offer applied science bachelor’s degrees. Senate Bill165 will be revisited, and many of the particularly rural community colleges seem to have a greater interest in it, as it provides an otherwise unfulfilled opportunity in their communities. Aims remains neutral at this point.

• Dr. Liddell introduced former board member and Board Emerita Sandy Neb, who was in the audience. Ms. Neb represented South county for many years, and Dr. Richter thanked her for laying the groundwork for the expansion of the campus that we are celebrating today.

• Additionally, Dr. Liddell shared information on the opportunities the college has in Developmental Education. During the work session at the June meeting $1.5 million was allocated to put toward phasing in these opportunities in Developmental Education. This fiscal year, nearly $500,000 will be spent.

• A Trustee discussed math and reading labs and tutoring programs available on campus. He asked if those programs are staffed at the proper levels and open at the appropriate times to meet student needs. Dr. Liddell reported that directors of those programs report they are properly staffed.
VI. Information Items
   a. Board Calendar
      o August 14, Board of Trustees Meeting, Fort Lupton campus, 11:30 Work
        Session; 1:30 Ribbon Cutting; 2:30 Board Meeting, Community Room, Platte
        building
      o August 15, Convocation, 8 a.m. to 1 p.m., Fort Lupton campus, Community
        Room, Platte building
      o August 19, Fall semester begins
      o August 28, Fall-In, Greeley campus, 11 a.m to 1:30 p.m.
      o August 29, Aims and District 6 Board members meet 4 to 6 p.m.
      o September 2, Labor Day, College Closed
      o September 4, Board of Trustees Meeting, 2:30 p.m., Beaty Hall Theater
      o October 2, Board of Trustees Meeting, 2:30 p.m., Beaty Hall Theater
      o October 17, Government Agencies Meeting, Aims Community College, 7 a.m.
      o April 11, Community College Day 2014
   b. New Hires
      o Alice Courtney, Instructional Designer, Full-Time-Exempt-Staff, New Position,
        TAACCCT Grant Oil & Gas
      o Christina Braun, Student Services Specialist, Full-Time-Non-Exempt-Staff,
        Replacement, Student Services
      o Jessica Sosa, Advisor, Full-Time-Non-Exempt-Staff, Reclassification, Financial
        Aid
   c. Leaving Employ of the College
      o Nick Hoyle, Programmer Analyst, IRM
      o Gail Odenbaugh, Accounting Technician, Financial Services
      o Mark Howell, IT Support Specialist Exec., IRM
      o Judith Baptiste, Assistive Technician Specialist, DAC

VII. Action Items
   a. Annual Review and President’s Contract
      Board Chair Richter explained that the Board conducts a formal written and verbal
      review of the President’s performance each year. He said the Board is delighted to let
      everyone know that the President received a very strong evaluation. After 10 years here,
      the college is in great shape and flourishing under her leadership.
      
      **ON MOTION OF MIKE FREEMAN, THE BOARD UNANIMOUSLY
      APPROVED AN AMENDMENT TO DR. LIDDELL’S CONTRACT TO INCLUDE AN EXTENSION OF EMPLOYMENT TO JUNE 2017, A SALARY INCREASE OF 4 PERCENT AND A CONTINUATION OF THE DEFERRED COMPENSATION PACKAGE.**

      A Trustee thanked Dr. Liddell for her leadership, commenting that the ribbon-cutting
      ceremony for the Platte building and Prairie building remodel today is evidence of the good
      work. Dr. Liddell pointed out that she is surrounded by a great team of employees that
      make it happen.

   b. Cost estimate for General Services Building – Michael Millsapps
• A complete overhaul of the entire General Services building is needed. Mr. Millsapps has put together a budget for the entire project. A cost analysis regarding the cost to rebuild versus the cost to remodel was conducted. The cost to remodel will be 50 percent less than the cost to rebuild, which was a parameter to determine which route to take. We will be remodeling.

• A Trustee commented that rebuild would be about $280 per square foot and that the remodel would come in at $120 a square foot, which he believes is quite reasonable. In essence the building will be gutted and replaced in stages. It also includes an exterior renovation. Mr. Millsapps explained that he is working with architects to develop options for the exterior renovations.

ON MOTION OF MIKE GEILE THE BOARD VOTED UNANIMOUSLY TO APPROVE $5,926,727 WITH ALL ALTERNATIVES ACCEPTED FOR THE GENERAL SERVICES BUILDING RENOVATION INCLUDING THE RE-ROOFING PROJECT THAT WAS COMPLETED IN EARLY AUGUST.

Dr. Liddell also thanked Amy Kegg, Ann Grotness, Jenna Oliver and Diane Seeley for all their hard work in organizing the events for today.

VIII. Comments from Board Members
• Trustee Ruckel congratulated the First Year Experience program for their ribbon cutting at the Greeley campus. She also expressed appreciation for all the work Aims does to make the High Plains Chautauqua one of the most successful in the country. She read a thank you letter from Chautauqua to Aims that was printed in the program.
• Trustee Geile congratulated Mr. Millsapps on the ability to work within the financial confines set by the board. He said it is so important to keep on the cutting edge of technology and facilities. It just enhances the draw to students.
• Trustee Freeman agreed that Aims excels at collaborating with community interests and businesses and brings those opportunities to students. He also stated that Aims Fest was great fun and would like to see it done again next year.
• Dr. Richter commented that the Aims TV commercial running on channel 9 is great to see us reaching out into the Denver community. It stars Aims Staff, faculty and students. Also, he thanked Larry Wood and First National Bank for sponsoring the Aims Fest.

IX. Comments from Board Reps
• Aims Staff Association Board Representative Corey Archuleta introduced himself. He talked about the summer ice cream party and thanked Meadow Gold for their donation. Also, ASA sponsored the air-brushed tattoo booth at Aims Fest, which was very popular. All if the ASA Board volunteered to help that day. Additionally, ASA will have a fundraiser at Chili’s. The restaurant will donate 10 percent of their sales to ASA on Thursday, Sept. 12 at Chili’s on 10th Street in Greeley. He also congratulated Gene Meier for accepting the position of ASA President.
• Patricia Rand was in the audience, but had nothing to report because fall semester has not started yet.
• There was no representation from ASACC.
ON MOTION OF MIKE FREEMAN THE BOARD VOTED UNANIMOUSLY TO ADJOURN AT 3:22 PM.

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Mike Geile, Secretary     Date