Aims Community College Board Meeting
Minutes for August 6, 2014
College Center 226, 2:30 PM

Aims District Board Meeting
I. Call to Order
The meeting was called to order at 2:47 P.M.

II. Additions/Deletions to the Agenda
• There were none

ON MOTION OF RAY PETERSON THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

III. Citizen Participation
There was no citizen participation.

IV. Consent Agenda
a. Minutes of the June 25, 2014 District Board Meeting

ON MOTION OF CAROL RUCKEL THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

V. President’s Report – Dr. Liddell
a. Financial Update – Dan Erbert
   o Mr. Erbert said the financials this month do not yet include summer. Those figures should be reported in October.
   o A Trustee asked about the entry for “Contracted Services Other” being about $400,000 over last year’s figures. Mr. Erbert said that most of that is for fire and police training, noting that the budget for those programs is greater this year than last.

b. Division 1 Report – Jeff Reynolds
   o Dean Reynolds noted that the Division reports are in a new, abbreviated format. He explained that the reorganization of the academic divisions resulted in condensing four divisions into three. He oversees Division I, which includes three Liberal Arts departments – English and Speech, Arts and Humanities and World Languages, as well as three CTE programs – Business and CIS, Graphic Design and Communication Media. The branch campuses are also under Dean Reynolds, including the Online campus. Physical Education is also under his purview.
   o Some highlights from the year include the work with Tax Help Colorado, which provides the community with free tax services and our accounting students with credit and service learning opportunities. He thanked Professors Gina Jones and Lori Hatchell for their work on this outstanding community service.
   o This year, the division redesigned Developmental Education for English, which was driven by the state curriculum requirements. Aims has approximately 500 students per semester in developmental English. This new model – the “One and
Done” plan – is designed to move students through remedial level courses into college level in a semester. It is expected to improved completion rates for those students.

- The Communication Media department is exploring the possibility of broadcasting the Aims radio station over the air. Currently, it is only streaming over the internet. Dean Reynolds said he believes this would take the radio program to new level and increase the exposure and reach of the college, especially locally. He thanked Department Chair Jim Crandall for his work on the project, along with Radio Manager Joe Cross, who recently secured a donation from Ehrlich Motors that provides the college radio station with a van that will enable remote broadcasting.

- The Fort Lupton campus has seen enrollment increase 54% for the fall semester. Dean Reynolds credited the growth to new programs, including Oil and Gas, Agriculture and Welding, as well as the construction of the new Platte building. Additionally, Dean Reynolds pointed out that the college is, once again, dedicating full-time faculty specifically to the Fort Lupton campus, which hasn’t been the case in the last ten years or so.

- The Online campus makes up approximately 15% of the college’s entire enrollment.

- The Loveland campus is being renovated and the September Board meeting will be held there.

- A Trustee asked about moving the Aims Review to an online format. It is likely that it could be a printed document as well as an online site.

- Dean Reynolds asked Mike Millsapps to join him to provide an update on the Physical Education building. It is a $6 million, nine-month project that is slated to be completed for Fall 2015. It will take the existing building from 18,000 square feet to approximately 50,000. Some highlighted features include expanded cardio, aerobic and weight rooms, an elevated running track, a new basketball court, upgraded racquetball courts, office suites, a juice bar and expanded lobby.

  - The design includes many windows and an open floor plan.

  - A Trustee asked if PE courses are required of our students. They are not.

c. President’s Executive Report

- Dr. Liddell asked the Board if they thought General Services should be renamed. Some suggestions from employees include the General Studies and Administration Building and Cornerstone. After much discussion, the Board agreed that Cornerstone would be the best name moving forward.

- Dr. Liddell noted that the Windsor architect Anderson Mason Dale and contractor Golden Triangle will come to the Board meeting in October. Mr. Millsapps noted that plans include breaking ground in November for an approximately 50,000 square foot building. The building is slated to be ready for Spring semester 2016.

- Dr. Liddell said that District 6 has asked Aims to report to their Board at the end of September to discuss Early College.

- District 6 Representatives will be in attendance at the Aims September board meeting.
Former Gov. Romer and his granddaughter Rachel Romer Carlson visited Dr. Liddell to present an opportunity for the college to act as a beta tester of a program called Student Blueprint, which helps students and employers connect. It will likely be launched this fall.

VI. Information Items
a. Board Calendar
   o August 5-9, High Plains Chautauqua, Under the Big Tent, Aims Greeley Campus
   o August 6, Board of Trustees Meeting, 2:30, mini retreat for Board at 11:30 a.m.
   o August 14, Convocation, 8 a.m. to 1 p.m., General Services, college closed until 1 p.m.
   o August 18, First Day of Fall Semester
   o August 27, Greeley Fall-In, 11 a.m. to 1:30 p.m., Promenade
   o September 3, Board of Trustee Meeting, 2:30 p.m., Loveland campus
   o September 3, ASA Breakfast, time and location TBA
   o September 3, Loveland Fall-In, 11 a.m. to 1:30 p.m.
   o September 11, Fort Lupton Fall-In, 11 a.m. to 2 p.m.
   o September 17, Windsor Fall-In, 11 a.m. to 1 p.m.

b. New Hires
   o Christopher Peterson, Assistant Director, Financial Aid Processing, Exempt-Staff, Replacement, Financial Aid
   o John Fults, Student Conduct Officer, Exempt-Staff, Replacement, EEO/Legal Affairs
   o Brian Seemann, Instructor, English/Humanities, Exempt-Faculty, Replacement, Division I
   o Allison Easley, Instructor, English/Humanities, Exempt-Faculty, Replacement, Division I
   o Jennifer Ridgeway, Instructor, English, Exempt-Faculty, Replacement, Division I
   o William “Lee” Devlin, Instructor, CIS, Exempt-Faculty, Replacement, Division I
   o Kenneth “Kenny” McDaniel, Instructor, CIS, Exempt-Faculty, New Position, Division I

c. Leaving Employ of the College
   o Sarah Wyscaver, Program Director II, TRIO/STEM
   o Alyson Terry, Staff Executive, SSC/A&R
   o Jennifer Cotter, Instr’l lab Sr., Division II
   o Tara Dyer, Bookstore Manager, now employed by Barnes & Noble at the Aims Bookstore
   o Mindy Allmer, Staff Assistant, Bookstore, now employed by Barnes & Noble at the Aims Bookstore
   o Dr. Al Buyok, Academic Dean, Division IV

VII. Action Items
a. President’s Contract Approval
o Mr. Cox presented the recommendation to provide Dr. Liddell with a 7.8% salary increase, which is also the same amount awarded to faculty this year and also to bring her salary to comparative market price.

**ON MOTION OF LARRY WOOD THE BOARD UNANIMOUSLY APPROVED THE PRESIDENT’S SALARY OF A 7.8% INCREASE FOR FISCAL YEAR 2014-2015.**

o A Trustee noted that the Board is extremely happy with the leadership that Dr. Liddell has provided to the college and in all she does for the students and the stakeholders.

**VIII. Comments from Board Members**

o Trustee Peterson said he attended the Aviation department’s open house and had a wonderful time on the plane and in the simulator.

o Trustee Wood noted that many employees and trustees attended the Women of Distinction event, where Dr. Liddell received the award in the category of Education, which was very well deserved. He also mentioned that he is excited to see the advancements in Physical Education.

o Trustee Geile also congratulated Dr. Liddell for her Women of Distinction award. He also commended the college for allowing High Plains Chautauqua to host their outstanding event on the Greeley campus.

o Trustee Ruckel noted that Aims has been receiving extensive positive coverage from the Fort Lupton Press. She thanked Fort Lupton Dean Brenda Rask for her work. She also noted that she represented Aims at the Fort Lupton Night Out event, which generated a lot of interest in the programs at the college.

o Dr. Richter congratulated Dr. Liddell on her Women of Distinction award. He also had an enjoyable time at the Aviation Open House.

**IX. Comments from Board Reps**

a. Faculty (Trish Rand, ACEA Rep) There was no report from faculty.

b. Aims Staff Association (Ettie Arnold, ASA Board Reps)

o Ms. Arnold announced that ASA will be having an ice cream social that is a surprise on August 12.

o On September 3, ASA will host a staff breakfast.

o ASA will be surveying staff and the feedback gathered will be shared and addressed at the breakfast.

o A fundraiser for ASA will be held at Chili’s restaurant on September 16-18, when 10% of customer’s bill will be donated to ASA.

c. ASACC (Tag Chalk, ASACC President)

o Mr. Chalk shared that student government recently completed their annual retreat. They are planning all of their events throughout the year including their Red Carpet days that provide personal tours for new students.

o Their office hours started Aug. 4.

o He is excited for the coming academic year.
X. Executive Session

As allowed by CRS 24-6-402 (4) (a) (b) the Board will adjourn to Executive Session to discuss real estate issues and receive legal counsel. Invited to join the board were Dr. Liddell, Sandra Owens, Amy Kegg, Bob Cox and Michael Millsapps.

ON MOTION OF MIKE GEILE THE MEETING ADJOURNED TO EXECUTIVE SESSION AT 4:00 PM.

I. Adjourn

AT 4:44 P.M. THE BOARD RETURNED TO REGULAR SESSION. HAVING NO FURTHER BUSINESS TO ADDRESS, THE BOARD ADJOURNED AT 4:45 P.M. ON MOTION OF RAY PETERSON.