Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 11:26 a.m. by Board President Walt Richter. Other Board members present included Mike Geile, Carol Ruckel, and Larry Wood.

II. Additions/Deletions to the Agenda
   a. There were no additions or deletions to the agenda.

ON MOTION OF TREASURER RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

III. Citizen Participation
   a. There was no citizen participation.

IV. Information Items
   a. Conference call to discuss preliminary information with the Association of Community College Trustees (ACCT) regarding upcoming presidential search.
      o Via Skype – From ACCT: Laurie Savona, Operations Officer for Board Services and Narcisa Polonio, Executive Vice President for Education, Research and Board Leadership Services
      o Questions from the Board: How to select a Search Committee
         ▪ What does the ACCT advise for forming a search committee, how many people should be on the committee, who should serve, and what are their primary functions?
         ▪ The recommended size is between 10 and 15 members, which should include students, faculty, staff, administrators, trustees, and members of community at large. ACCT suggested two trustees, one of whom should chair the search committee; two members of the faculty; one or two students from the College, one traditional, one non-traditional; one staff member, one mid-level administrator i.e.: a dean, coordinator, or director; and one Aims Foundation member. One member from the Chamber of Commerce would also be appropriate.
         ▪ The proposed timeline was discussed.
         ▪ The vacancy will be posted immediately. The search committee will create a final profile by February 4, 2015, which gives applicants three weeks until the target date for applications.
         ▪ ACCT will screen for minimum qualification as the applications are received. The search committee can review all applications, or they can choose to have ACCT screen for minimum qualifications, or ACCT can compile applicants into A, B, and C groups. All applications will be available for the committee’s review online.
- For full disclosure, the ACCT website lists other searches they are currently performing, including one in Michigan, Louisiana, and Ohio. The institutions and profiles are different for each search, and the candidate pool is created individually for each search.
- Search committee members will need to make sure they can meet the schedule and time requirements. If a committee member misses one of the committee meetings, they will forfeit their seat on the committee.
- The Board will approve the timeline, which will be posted.
  - Questions from the Board: The Announcement of a Presidential Search
    - ACCT will set up an online mechanism for feedback relating to the announcement.
    - There is an ACCT webpage where candidates can begin to post their application materials prior to the end of December 2014.
    - ACCT will work with the committee to draft the basic presidential profile. ACCT will need authorization from the Board to work with the Aims HR office, as well as the Aims webmaster.
    - Damion Cordova will be the liaison between ACCT and the Board.

V. Executive Session

As allowed by CRS 24-6-402 (4) (b), the Board may adjourn into Executive Session to receive legal advice. Those invited to attend included, Sandra Owens, Damion Cordova, Ann Grotness, and ACCT.

ON THE MOTION OF TRUSTEE WOOD, THE BOARD ADJOURNED TO EXECUTIVE SESSION AT 12:18 PM.

ON MOTION OF CAROL RUCKEL, THE BOARD ADJOURNED EXECUTIVE SESSION AND RETURNED TO REGULAR SESSION 12:44 PM.

VI. Adjourn

ON THE MOTION OF TREASURER RUCKEL, THE BOARD ADJOURNED THE MEETING 12:45 PM.

Mike Geile, Secretary

Date