Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 2:52 p.m. by Board President Walt Richter. Other board members present included Mike Geile, Ray Peterson and Carol Ruckel. College President Dr. Marsi Liddell was also in attendance.

II. Additions/Deletions to the Agenda
   a. Addition to the agenda: X. Executive Session.

   ON MOTION OF RAY PETERSON, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS AMENDED.

III. Citizen Participation
   a. There was no citizen participation.

IV. Consent Agenda
   a. Minutes of the October 1, 2014 District Board Meeting
   b. Minutes of the November 5, 2014 District Board Meeting
   c. Minutes of the November 10, 2014 Special District Board Meeting
   d. Minutes of the November 18, 2014 Special District Board Meeting

   ON MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY VOTED TO REMOVE THE NOVEMBER 18, 2014 MEETING MINUTES FROM THE CONSENT AGENDA.

   ON MOTION OF MIKE GEILE, THE BOARD UNANIMOUSLY VOTED TO APPROVE THE CONSENT AGENDA AS AMENDED.

V. President’s Report – Dr. Liddell
   a. Financial Update – Dan Erbert, Budget Director
      o The budget is in line with what is to be expected at this point in the fiscal year.
      o Secretary Geile stated that in analyzing salaries and benefits for the year-to-date versus what was budgeted for the College, Aims is right on target. Secretary Geile thanked and complimented Mr. Erbert for his report.
   b. Approval of Proposed Lab/Course Fees for the 2015-16 Academic Year – Donna Norwood, Provost
      o A double asterisk on the report indicates a new or changed fee and the figures in red denote a new course or fee added. The current policy requires that Aims provides students with notice of special fees prior to or at the time of
registration for the particular course, program or service for which the fee is being charged.

a. Dean Johansen reported that the increase in nursing fees is due to an additional $25 testing fee.

b. Provost Norwood reported that the higher costs associated with the Criminal Justice Program are due to the various regulatory costs and costs for leasing necessary facilities.

c. The Aviation Director stated that flight labs collect fees differently. Students are not required to pay the entire amount upfront; they can pay as they go. More than 85% of Aims Students, in the Aviation Program are VA funded with the post-9/11 Chapter 33 GI Bill. The VA funding covers 100% of the fees in the program.

d. When a student registers for a course, they can begin ground/land courses and can begin flying when VA processes the student’s payment.

c. President’s Executive Summary
   o Bob Cox – HB 1319
      ▪ New funding formula for higher education. Community College Higher Education Commission (CCHEC) had a meeting and produced an initial draft of the procedure for higher education funding. Aims is not a participant in COF so it affects the College differently.
      ▪ Bob Cox discussed the Proposed Colorado Formula Funding Model as of December 2014.
   o Kudos
      ▪ Rebecca Sailor, Professor, English Comp, last week was recognized by Tri 102.5 as Tuesday Teacher – congratulations to Rebecca!
      ▪ Congratulations to Dean Shannon McCasland for being selected as one of this year’s “Outstanding First-Year Student Advocates”!
   o Joint Budget Committee upcoming meeting
      ▪ December 15, 2014 is the date for the Joint Budget Committee meeting. There will be a panel presentation for all community colleges. The focal points this year will include oil and gas royalties and faculty salary and benefits.
   o Building updates
      ▪ The construction fences around the Cornerstone building will come down as of Dec 19, 2014. Fencing has been erected for renovation of the Physical Education building. Windsor is experiencing some delays with the Public Service Institute Building due to grading issues.
   o Benchmarking Institute survey
      ▪ Several years ago Aims decided to benchmark against other peer colleges. The research was completed in 2014 by the Benchmarking Institute. They have provided Aims with an executive summary and data pertaining to strengths of the College and opportunities for improvement. Administration will incorporate these areas of opportunity in strategic planning.
      a. Peer colleges refers are those that have a similar tax base, an elected board of trustees, similar FTE, have an aviation program, a
nursing program, a welding program, a single campus structure, no athletic program and no housing.

- **Progress Report for Aims Presidential Search**
  - Damion Cordova announced that the presidential search committee will consist of two trustees, Carol Ruckel, who will chair the committee, and Walt Richter. Mr. Cordova will serve as a liaison between the search committee, the Board of Trustees and ACCT. He is also responsible for connecting ACCT and Aims resources. He stated that he is not a member of the search committee nor is he involved in any of the decision-making in this process. Mr. Cordova will give an update on the search at every Board meeting.
  - Mr. Cordova presented the following updates regarding the presidential search: he and members of the Board of Trustees, Sandra Owens and Ann Grotness conducted an open meeting with ACCT yesterday to discuss the search process itself. Contact Damion with any questions.

**VI. Information Items**

a. **Board Calendar**
   - December 22-26, Winter Holiday Break, College Closed
   - January 1, 2015, New Year’s Day, College Closed
   - January 7, 2015, Board of Trustees meeting, 2:30 p.m., Beaty Hall Theater 102
   - January 12, 2015, Spring Semester Classes Begin
   - January 19, 2015, Martin Luther King, Jr. Day, College Closed
   - February 4, 2015, Board of Trustees meeting, 2:30 p.m., Beaty Hall Theater 102
   - February 6, 2015, Conversation Day, 8:00 a.m.-1:00 p.m., Cornerstone Conference Center, College Closed 8:00 a.m.-1:00 p.m.
   - February 19, 2015, Greeley Chamber Annual Dinner, details TBD
   - March 4, 2015, Board of Trustees meeting, 2:30 p.m., Fort Lupton Campus
   - March 9-13, 2015, Spring Break
   - April 1, 2015, Board of Trustees meeting, 2:30 p.m., Beaty Hall Theater 102
   - April 16, 2015, Annual President’s Reception, 3:50-5:00 p.m., Cornerstone Conference Center
   - May 2, 2015, Aardvark 2K/5K Walk/Fun Run, Greeley Campus, details TBD
   - May 6, 2015, Board of Trustees meeting, 2:30 p.m., Beaty Hall Theater 102
   - May 8, 2015, Graduation, details TBD
   - May 25, 2015 Memorial Day Holiday, College Closed

Secretary Geile suggested that the Board cancel the January 7, 2015 meeting now and if needed, could schedule a special meeting if something comes up. He asked that an Action Item be added to decide whether to cancel the January 7, 2015 meeting.

b. **New Hires**
   - Patricia Gann, Staff Associate, non-exempt, Replacement, Purchasing
   - Barbara Hatton, Accounting Technician, non-exempt, Replacement, Financial Services
   - Reginald Williams, Mail Clerk, non-exempt, Replacement, Purchasing
   - Micaela Fontaninni, Staff Assistant, non-exempt, Replacement, Special Assistant to the President – External Affairs

c. **Leaving Employ of the College**
VII. Action Items

a. Edit of Approved Board Meeting Dates for 2015
   - March 4, 2015 – Fort Lupton Campus (date was listed in error as March 3)

ON MOTION OF CAROL RUCKEL THE BOARD VOTED UNANIMOUSLY TO AMEND SECTION A. BOARD CALENDAR OF THE INFORMATIONAL ITEMS TO INCLUDE A STRIKE OF THE JANUARY 7TH BOARD MEETING.

ON MOTION OF CAROL RUCKEL THE BOARD VOTED UNANIMOUSLY TO APPROVE THE UPDATED BOARD MEETING DATES FOR 2015.

b. Approval of Sabbatical Leave
   - Sonya PauKune, Professor, Division I, Art and Design
     - Dr. Liddell recommended that the Board approve a sabbatical leave for Professor PauKune.

ON MOTION OF CAROL RUCKEL, THE BOARD VOTED UNANIMOUSLY TO APPROVE SABBATICAL LEAVE FOR PROFESSOR SONYA PAUKUNE.

c. Tentative Mill Levy Certifications – Bob Cox, Chief Business Officer
   - Bob Cox – each year the Board of Trustees is required to certify the mill levy for our tax districts. Administration recommends that the Board certifies the mill levy as presented.
   - Motion to approve certification of mill levy by Trustee Peterson.
     - This is another $5 million in revenue over what was budgeted. Why didn’t we reduce the mill levy to $45 million instead of increasing it to $50 million? It is a tough question that cannot be answered today but it is of real concern and it is a concern of others in out taxing district.
     - Mr. Cox stated that the primary reason for the increase in assessed valuation is associated with oil and gas industry. There is some concern that this industry may level out or stop growing at its current rate.

ON MOTION OF CAROL RUCKEL THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MILL LEVY AT 6.333 MILLS.

- Secretary Geile voted yes but wanted to note that when the Board begins its budget for March he would like to discuss the mill levy in further detail.

d. Policies and Procedures
   1. Policy 4-705 Faculty Consultation – Deferred to Consultation
   2. Policy 4-706 Consultation Agreement – Deferred to Consultation
   3. Policy 4-800 Faculty Due Process – Deferred to Consultation
   4. Policy 4-801 Faculty Reduction in Force – Deferred to Consultation
   5. Policy 3-725 Tobacco Free – Tabled to receive Student Government input
VIII. Comments from Board Members
   a. Secretary Geile asked about the current graduation rate for Aims.
      o Lee Ann Sappington, Director of Institutional Effectiveness and Assessment,
        stated that our most recent data is from the 2010 cohort. It states that overall,
        Aims is in the 64th percentile for all community colleges.
      o Secretary Geile asked how Aims compares from a national perspective.
      o Ms. Sappington stated that we are in the 81st percentile on the national level.
   b. Treasurer Ruckel stated that she is working with a foundation to expand the College
      Promise Program to Fort Lupton high school students.
   c. President Richter stated that there is an upcoming ACCT national Legislative Summit in
      Washington D.C. from February 9 through February 12, 2015. Since our area recently
      elected two new legislators, Cory Gardner and Ken Buck, the Board should decide if it is
      in our best interests for some or all of us to go to the conference and talk to these new
      representatives.
      o Dr. Liddell stated that she supports the idea for the trip and asks that the Board
        make a decision by the first week of January so that travel arrangements can be
        made.

IX. Comments from Board Reps
    a. Faculty (Rebecca Sailor, AFA Board Rep)
     o Ms. Sailor stated that the AFA social was held last Friday with a good
        turnout at Pellegrini’s restaurant. The AFA had a successful
        conference this fall and will host another this spring on February 21,
        2015.
    b. Aims Staff Association (Susan Alexander, Secretary for ASA)
     o Ms. Alexander stated that the ASA is finishing up its silent auction and
       that bidding closed at 3:00 p.m. December 10, 2014. The ASA is
       hosting a staff appreciation day on March 6, 2015. They are also
       reviewing the results of a survey from all staff regarding their
       expectations of the ASA.
    c. ASACC (Tag Chalk, ASACC President)
     o Mr. Chalk stated that the ASACC is planning a mini retreat for
       January 5, 2015. He also added that Policy 3-725 regarding smoke
       free zones will be researched by the student government and he will
       have a recommendation for the Board by spring semester.

X. Adjourn to Executive Session
   a. As allowed by CRS 24-6-402 (4) (b) (f), the Board may adjourn into Executive Session to
      receive legal advice discuss personnel matters. Those invited to attend include, Sandra
      Owens, Dr. Marsi Liddell, and Danielle Hillebrand.

ON MOTION OF CAROL RUCKEL THE BOARD UNANIMOUSLY VOTED
TO ADJOURN TO EXECUTIVE SESSION AT 4:09 PM.

ON MOTION OF RAY PETERSON THE BOARD ADJOURNED EXECUTIVE
SESSION AND RETURNED TO REGULAR SESSION AT 5:52 PM.
XI. Adjourn

ON MOTION OF RAY PETERSON THE BOARD ADJOURNED THE MEETING AT
5:53 PM.

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Mike Geile, Secretary     Date