Aims District Board Meeting

I. Call to Order
The meeting was called to order at 3:01 PM by Chair Richter. Other Board members present included Mike Geile, Carol Ruckel (via conference call), Ray Peterson (via conference call), and Larry Wood (via conference call).

II. Additions/Deletions to the Agenda
   a. Addition to the agenda: V. Information Items, b. Update on phishing scams from Bill Waggoner.

   ON MOTION OF RAY PETERSON, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS AMENDED.

III. Citizen Participation
   a. There was no citizen participation.

IV. Executive Session
   As allowed by CRS 24-6-402 (4) (b) (f), the Board adjourned to Executive Session to receive legal advice and discuss personnel matters. Those invited to attend included Sandra Owens, Damion Cordova, Ann Grotness, and Kate Elliott.

   ON MOTION OF CAROL RUCKEL, THE BOARD ADJOURNED TO EXECUTIVE SESSION AT 3:03 PM.

   ON MOTION OF CAROL RUCKEL, THE BOARD ADJOURNED EXECUTIVE SESSION AND RETURNED TO REGULAR SESSION AT 3:29 PM.

V. Information Items
   a. Announcement of composition of the Presidential Search Committee.
      Board of Trustees:
      Trustee Carol Ruckel – Chair
      Trustee Walt Richter
      Administration:
      Donna Norwood, Provost and Faculty
      Jeff Reynolds, Academic Dean, Faculty, and represents the outlying campuses
      Staff:
      Micah Chartier, Aims Staff Association Board President and Programmer Analyst
Laura Lewis, Data Specialist in Institutional Effectiveness and Assessment and long term staff member

**Student:**
Kevin Marquez is a student of the college and Student President of National Society of Leadership and Success

**Community/Foundation:**
Roger Knoph is a member of Upstate Economic Development and owner of Envirotech

**Community:**
The Board of Trustees directed Sandra Owens to extend an invitation to John Cordova to serve on the search committee. John Cordova has served in the public trustee’s office and formerly served on the Highland Board of Education and the High Plains Library District Board.

**Faculty:** The names to fill two faculty positions will be provided by the Aims Faculty Association after the first of the year.

b. Recognizing phishing attacks and proper reporting—Bill Waggoner, Chief Information Officer
   o Phishing scams are executed by clicking an internet link, enabling a hacker to gain access to the internal computer system. When checking email ensure that the person sending an email is in fact who they say they are. The safest route is to pick up the phone and contact the sender directly. Regular (monthly) communication is currently being sent to students regarding the importance of security of information, specifically regarding phishing attacks. The College has software that scans the computers to detect a security breech. Mr. Waggoner stressed the importance of the human resource to avoid breech in security.

c. Board announced that a special board meeting will be held Friday, December 19, 2014 10:00 a.m. in Beaty Hall 101.

VI. Adjourn

**ON MOTION OF MIKE GEILE, THE BOARD ADJOURNED ITS MEETING AT 3:47 PM.**

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Mike Geile, Secretary     Date