Aims Community College Board Meeting
Board Meeting Minutes
October 07, 2015
Greeley Campus, Beaty Theater, 2:30 p.m.

Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 2:30 p.m. by Board President Walt Richter. Other Board members present included Mike Geile, Ray Peterson, Carol Ruckel and Larry Wood. College President Dr. Leah L. Bornstein was also in attendance.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
   a. There were no additions or deletions to the agenda.

ON MOTION OF RAY PETERSON, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Citizen Participation
   a. There was no citizen’s participation.

V. Consent Agenda
   a. Minutes of the September 02, 2015 District Board Meeting

ON MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA.

VI. President’s Report – Dr. Leah L. Bornstein
   a. Acknowledgements/Recognition
      The Board and the President took a moment to thank the members of the physical plant staff and the physical education staff for getting the Physical Education and Recreation Center building up and running.
      Acknowledgements-
      Janet Chase, an advisor at Aims, was recognized in Las Vegas after receiving a national award at NACADA for being an outstanding community college advisor.
      Mary Gabriel has been selected to participate in Leadership Weld County.
      Dianna Laws was honored by A Women’s Place at the 2015 Celebrating Women Gala.
      Shannon McCasland was invited to be a faculty member at the Institute on First Year Student Success in the Community College.
      Aims was accepted into CQIN, Continuous Quality Improvement Network, the theme for the coming year is “demonstrating value through results”.
   b. Monthly Update- Dr. Bornstein
      Dr. Bornstein announced that Laura Coale will be joining the College as the Director of College and Community Relations, Public Information Officer on Monday, October 12.
Dr. Bornstein also provided the Board with an update of her listening tour stops from the last month.

c. Administrative Services- Bob Cox, Chief Business Officer
Julie Buderus Addressed the Board and confirmed that five rooms in the Physical Education and Recreation Center building were named by various donors. Aims has been invited to apply for a $43,000 COSI matching grant. A formal letter will need to be submitted by the Foundation Board to accept the COSI Matching Grant. There does not appear to be any conflict with other scholarship programs. Carol is the Board representative for the Foundation and would like to have agreement from the Board to sign the letter for the Foundation Board. Dr. Richter directed Carol Ruckel to sign the letter.

Bob resumed the podium. The Physical Education and Recreation Center project was about $11.5 million and stayed within budget. The Windsor PSI construction project has spent about $12.2 million and has about $8.5 million left to go before the completion of the project. The College is in the process of selecting an architect to work on Greeley north project. The renovation project has a budget of $21 million dollars. We are currently a third of the way through the technology three year plan. The auditor’s report will be brought to the Board at the November meeting.

Financial Report- August is a month that isn’t too revealing. The College has not received any state aid or property tax income at this time.

d. Academic Affairs- Donna Norwood, Provost
The Surgical Technology program has been announced as an annual merit award winner again from the National Board of Surgical Technology for attaining a 95% pass rate. Provost Norwood shared the current enrollment numbers with the Board. The enrollment trend appears to be that more students are taking credit classes on a part time basis. The ECHS numbers may be increasing in future reports. The total enrollments for District 6 and Windsor will be closer to 200 students rather than the projected 300 students.

e. Student Services- Dr. Patricia Matijevic, Dean Student Services
Student Services has come out on the other side of their registration rush and are able to focus on the essential functions, including student retention. They offer detailed advising for an educational plan. Career service helps students with assessments, developing resumes, and developing professional interviewing skills. Student Services follows up on starfish early alert reports, which identify students who might be struggling. The recruitment advisors spend most of their time in fall away from their desks and working to recruit students at various high schools and independent college fairs.

f. Division I Report – Jeff Smith, Dean, Division I
Thank you to Mary Gabriel and CCR for the packet of the division report. The employee offerings for the PERC have gone up substantially. The for credit classes offered for students have increased by 42%. Communication Media in looking into obtaining a second T.V. station from Comcast.
The current enrollment for the Precision Agriculture program is low however, the industry feedback for the program is outstanding. The Board requested that if new equipment is needed the price should be included in the report.

g. Division III Report- Richard hanks, Dean, Division III
Thank you to Mary Gabriel for her contribution to the report and thank you to the support staff in Division III. The CTE program, Fort Lupton Campus, Loveland Campus and Online program came into the division in July of 2015. A big objective online is to
standardize quality assurance. Advanced Academic Achievement, AAA, is working with a variety of classes and resources to assist in efficient student achievement. The cause for the downward trend of the Loveland campus is currently unknown.

VII. Information Items
   a. Board of Trustees Retreat Date- Dr. Richter, Board Chair
      The retreat will be tentatively scheduled for the month of June, 2016.
   b. Board Calendar
      o October 7, Board of Trustees Meeting, 2:30 p.m.
      o October 8-9, 2015 Higher Education Summit, History Colorado and Colorado Federal Reserve
      o October 12, United Way Lunch n Learn, 12:00-1:30, Beaty hall Theater
      o October 30, United Way End of Campaign Celebration, 3:00-4:00p.m., Beaty Hall Theater
      o November 3, Election Day
      o November 4, Board of Trustees Meeting, 2:30 p.m., Beaty Hall Theater
      o November 25-27, Thanksgiving Holiday, College Closed
      o December 9, Board of Trustees Meeting, 2:30 p.m., Beaty Hall Theater
      o December 11, Last Day of Fall Semester
      o December 21-25, Winter Break Holiday, College Closed
      o January 1, 2016, New Year’s Day, College Closed
   c. New Hires
      o Chelaine Hoffer, Librarian, New Position, Exempt, Early College High School at District 6
      o Christine Schultz, Staff Associate, New Position, Non-Exempt, Institutional Effectiveness & Enrollment Management
      o Bryanne Ostoyich, Staff Executive, New Position, Non-Exempt, Extended Studies
      o Susan Andersen, Assistant Director, Library & Technology, Replacement Position, Exempt, Learning Commons
      o Carolyn Bottone-Post, Instructor Nursing, Replacement Faculty, Nursing
      o Darcie Moseley, Program Director II, Adult Based Education, New Position, Exempt, Academic Pathways
      o Miranda McFarling, Human Resource Specialist, Benefits, Replacement, Non-Exempt, Human Resources
   d. Leaving Employ of the College
   e. Miscellaneous Information
      o Policy 4-701 Faculty Load Guidelines- Referred to Consultation for review during 2015-2016

VIII. Action Items
   a. Resolution Regarding Changing the Hospital Provider Fee to an Enterprise Fund
      Currently, revenues collected by the State of Colorado for the Hospital Provider Fee count toward the constitutional revenue cap under the Taxpayer’s Bill of Rights (TABOR). This money is not part of the state’s general fund and not available for use
b. Approval of College Seal
   The Board of Trustees would like to adopt an official seal for the College.

ON MOTION OF LARRY WOOD, THE BOARD UNANIMOUSLY APPROVED THE PROPOSED SEAL TO BE THE OFFICIAL SEAL OF THE COLLEGE

IX. Comments from Board Reps
   a. Aims Faculty Association (AFA Board Rep, Ellen Sweiter and Rebecca Sailor)
      o Rebecca Sailor started by thanking Dr. Bornstein for attending the Aims Faculty Association last month. There is a ‘Something for Everyone’ conference coming soon through the FTLC. Ms. Sailor shared with the Board various Faculty accomplishments that have taken place recently.
   b. Aims Staff Association (ASA Board Reps, Ana Sanchez)
      o Ana Sanchez thanked Dr. Bornstein for being the speaker at the Staff Appreciation breakfast. Ms. Sanchez also extended gratitude to Jay Hinrichs for his participation in the event. Next week Wing shack will be on campus for an ASA fundraiser. There will be a fundraiser at Chili’s in November. ASA will also be hosting their annual silent auction again this year.
   c. Associated Students of Aims Community College (ASACC President, Tammy Ortiz)
      o On October 19, ASACC and the Student Association will be hosting a candidate open forum with the Board of Trustees candidates and a voter registration opportunity. Ms. Ortiz highlighted a few of the upcoming events that were included in the Board packet.

X. Comments from Board Members
   Larry Wood- Trustee Wood expressed his gratitude to Mike Geile and Walt Richter for 8 years of outstanding service and for the mentorship during their time on the Board. Trustee Wood expressed that he is very thankful that Trustee Geile and Dr. Richter were on the Board through the process of choosing a new president.
   Carol Ruckel- Trustee Ruckel expressed gratitude to Mike Geile and Walt Richter for the time and dedication that they have given to the College. Larry and Carol attended and helped at all four Fall In events. Next week Carol, President Bornstein, and Katelyn McFee will be attending the ACCT conference.
   Ray Peterson- Trustee Peterson also expressed gratitude to Trustee Geile and Trustee Richter for all of the work they have put in as Board members. Dr. Peterson shared his appreciation for all of
the reports and his amazement about the number of things that are going on at the College. With various comments from staff it appears that everyone is very pleased with the Dr. Bornstein’s willingness to listen to feedback and ideas.

Mike Geile- Trustee Geile commented that it has been an interesting eight years and a very rewarding eight years at Aims. Trustee Geile expressed gratitude to Provost Norwood and the deans, current and past, as well as the support staff for all of their work. He personally thanked the Sheriff’s department for the security that we have had on the Greeley and Fort Lupton Campus.

Walt Richter- When Chair Richter joined the Board the economy started hitting the skids. The College came out of that period of economic hardship with oil and gas money. The success has been seen through the infrastructure updates and all of the student services that the college is able to offer. It has been an honor to serve on the Board. The biggest job that the board has is to hire a president and Dr. Richter shared that the board got the right President for the job. Thank you for doing what you do at the college.

XI. Adjourn

BOARD CHAIR RICHTER ADJOURNED THE MEETING AT 4:45 PM.