Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 2:30 p.m. by Board President Walt Richter. Other Board members present included Mike Geile, Ray Peterson, Carol Ruckel and Larry Wood. College President Dr. Leah L. Bornstein was also in attendance.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
   a. There were no additions or deletions to the agenda.

ON MOTION OF RAY PETERSON, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Citizen Participation
   a. All parties interested in any District business involving non-agenda items may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during the Citizens Participation, except upon favorable majority vote of the Board.
   b. There was no Citizen’s Participation

V. Consent Agenda
   a. Minutes of the October 7, 2015 District Board Meeting

ON MOTION OF MIKE GEILE, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA.

VI. President’s Report – Dr. Leah L. Bornstein
   a. Legislative Update- Geri Anderson
      The Governor released his projected budget with a reduction of 3% of the budget from last year. This translates to a reduction of $280,000 to Aims. The JBC will be meeting on Dec 6, 2015 for their first overview.
      Colorado Mountain College is asking Aims to collaborate with them on a couple of initiatives. The first is legislation that would drop the word junior from the title of Colleges in Colorado Statute.
      The second piece of legislation proposes that virtual Board meeting be permitted for consent agenda items.
      Aims is working to change legislation so that homeless students will not be required to use their parents information for applications and financial aid requests, even if the student is under the age of 23.
The House committee has directed the FAA to complete a rule setting that will evaluate the current requirements. Aims is anticipating a positive outcome for students.

b. Administrative Services- Bob Cox, Chief Business Officer
   o External Auditor Report- BKD Auditors
     Marsi Arden from BKD Auditors gave highlights from the financial statement. There was a new requirement from CASB 68 that obliges the College to record the liability for PERA on their financial records. Generally, BKD provided a very positive audit report. There were a couple of areas for improvement but they were not recorded as a material weakness.
     The final review of the audit will be released to the public.

Bob resumed the podium to address the Board regarding the budget report. Bob took a moment to thank everyone that was involved in the audit process.

The College received $413,644.87 from gambling revenue. Aims received half of the state revenue due, totaling approximately $4.4 million. These numbers are not reflected in the report because the money was received after the report was created.

c. Academic Affairs- Donna Norwood, Provost
   Donna went through the head count and FTE enrollment numbers. The trend still shows that there are more students that are taking fewer classes on a part time basis. Donna reviewed the enrollment numbers with the board.
   The Early College High School enrollment numbers have varied from the projected numbers. The target enrollment for District 6 ninth grade was 125 and the current enrollment is 90 students. The targeted number of students entering the tenth grade class was 75 the actual number of students remaining is 48. At Windsor Charter Academy the Target enrollment for the ninth grade class was 50 the current number of students is 44. The target enrollment for the tenth grade class was 35 and 17 actually enrolled.

d. Student Affairs Division Report- Dr. Patricia Matijevic, Dean, Student Services
   Admissions, Registration, and Recruitment are focusing on bilingual publications for recruitment. The Financial Aid Office’s goal is to decrease the student default rate. There has been a steady drop in the amount of funds being dispersed and that is directly related to enrollment. The Records Advising department will be reviewing their own business processes. The Student Leadership and Development department worked on piloting the e-portfolio tool as a learning repository for our students. This tool exceeds the information that would be included on students’ resume. Student leadership and development will be looking into a peer coaching program within the AAA classes. Student satisfaction data indicated that 70% of students who were reported through Starfish Early Alert felt more motivated. The data included in the Board packet for the Trio grants and Core impact programs is the finish line data as it is the last year of the five-year grant for this cycle. The Smart Cents program helps students with overall financial understanding.

e. Comments from the President
   Dr. Bornstein gave the Board a brief review of the meetings she attended over the previous months. Dr. Bornstein took a moment to acknowledge Tammy Ortiz for doing an outstanding job moderating the recent BOT candidates open forum. She also recognized Mary Giggy who will be presenting Breaking the Cycle of Poverty: A Blueprint for States Supporting Unaccompanied Homeless Youth at the National Association for Homeless Children and Youth Conference. Dr. Bornstein also acknowledged Dr.
Ryan Barone for coauthoring a chapter in the book Critical Approaches to the Study of Higher Education.

VII. Information Items
   a. Board Calendar
      o November 4, Board of Trustees Meeting, 2:30 p.m., Beaty Hall Theater
      o November 25-27, Thanksgiving Holiday, College Closed
      o December 5, Last Day of Fall Semester
      o December 9, Board of Trustees Meeting, 2:30 p.m., Beaty Hall Theater
      o December 15, College Wide Potluck 4:00 p.m., College Closed 3:30 p.m.
      o December 21-25, Winter Break Holiday, College Closed
      o January 1, 2016, New Year’s Day, College Closed
   b. New Hires
      o Matthew Wallace, Enrollment Advisor, New Position, Exempt, Dean’s Office/Admissions, Registration & Recruitment
      o Alisha Mikesell, Institutional Assessment Coordinator, Replacement Position, Exempt, Institutional Effectiveness & Enrollment Management
      o Laura Coale, Chief College/Community Relations & Public Information, Replacement Position, Exempt, CCR & PI
   c. Leaving Employ of the College
      o Gene Meier, Dean, Academic Pathways
      o Barbara Hatton, Accounting Tech, Financial Services
   d. Miscellaneous Information
      o Policy 4-701 Faculty Load Guidelines- Referred to consultation for review during 2015-2016

VIII. Action Items
   a. Firestone Urban Renewal- Stow Witwer
      Aims Junior College District is a geographical area that imposes property taxes on private property. The Town of Firestone and the Urban Renewal Authority land is within Aims taxing district. Tax increment financial permits the urban renewal authority enable to purchase bonds with tax revenues. The tax increment assessment is the amount over the base year.
      In Firestone there are 17 metro districts or special taxing districts. The only subordination addressed in the agreement is if there was a subordination required by a lender and with an agreement by Aims Community College.

      ON MOTION OF MIKE GEILE, THE BOARD UNANIMOUSLY APPROVED THE COOPERATION AGREEMENT AMONG THE FIRESTONE URBAN RENEWAL AUTHORITY AND THE AIMS JUNIOR COLLEGE DISTRICT AS PRESENTED BY LEGAL COUNSEL AND DISTRIBUTED TO BOARD MEMBERS AND FURTHER THAT THE OFFICERS OF THE BOARD OF TRUSTEES BE AUTHORIZED TO EXECUTE THE AGREEMENT.

   b. Policy 4-1525 Tuition Waiver and Reimbursement- Dee Shultz for Sandra Owens
The board has for consideration Policy 4-1525 which has been revised to clarify tuition waiver and reimbursement qualifications.

ON MOTION OF LARRY WOOD, THE BOARD UNANIMOUSLY APPROVED THE CHANGES TO POLICY 4-1525, ON FIRST READING.

c. Board Meeting Dates for 2016- Katelyn McFee, Board of Trustees Liaison
   The proposed meeting dates for the 2016 calendar year were presented to the Board.


d. Appointment of Interim Board Chair- Dr. Walt Richter, Board Chair
   At the end of the current meeting, three new trustees will take their oath of office for the Board of Trustees. Once the trustees have been sworn in there will not be a time to elect the officers for the next 2 years. The officers will be elected in the December meeting. There will be an interim chair appointed to serve as the board chair until the December Board meeting.

ON MOTION OF RAY PETERSON, THE BOARD UNANIMOUSLY VOTED TO APPOINT LARRY WOOD AS INTERIM CHAIR UNTIL THE ELECTION OF OFFICERS AT THE DECEMBER NINTH MEETING.

IX. Comments from Board Reps
   a. Aims Faculty Association (AFA Board Rep, Ellen Sweiter and Rebecca Sailor)
      The ‘Something for Everyone’ conference was very well attended. Rebecca Sailor highlighted a few of the faculty accomplishments included in the board packet.
   
   b. Aims Staff Association (ASA Board Reps, Rebecca Espinoza and Anna Sanchez)
      The Wing Shack food truck donated $125 dollars to the Aims Staff Association for College for Kids scholarships. ASA will be hosting a Chili’s fundraiser November 10-12, 2016 for additional College for Kids scholarships. “Take a Breather” information session are available on the Aims Staff Association webpage.
   
   c. Associated Students of Aims Community College (ASACC President, Tammy Ortiz)
      The student government held a successful event for Aims students and employees to meet the Board of Trustees candidates and promote voting in the November 3, 2015 election. The Student Government Association is excited to announce a new peer educator in Fort Lupton, David Lopez. Phi Theta Kappa is having a month long fundraiser during no shave November for the Greeley Transitional House. Tammy highlighted a few of the events listed in the S.C.O.R.E calendar report.

X. Comments from Board Members
   Ray Peterson- Thank you to everyone for their reports and for ‘student first’ mentality.
Mike Geile- It has been a privilege to work with some very talented trustees through the years. Coming to Aims will provide unique opportunities to students.

Larry Wood- Trustee Wood shared his appreciation for all of the mentoring from Dr. Richter and Trustee Geile and appreciated that they were present for the selection of the new president.

Carol Ruckel- Trustee Ruckel echoed Trustee Woods comments. Trustee Ruckel attended the Higher Education Summit in Denver as well as the ACCT Leadership Congress in San Diego last month.

Walt Richter- Dr. Richter extended his gratitude to the Aims employees who attended the Weld Project Connect event. Congratulations to Lyle Achziger, Mark Hout, and Carol Ruckel on their election to the Board of Trustees.

XI. Recognition of Outgoing Board Members
Dr. Bornstein took a moment to recognize Walt Richter and Mike Geile for their service to Aims Community College.

XII. Swearing on of Newly Elected Board Members
Katelyn McFee swore in the following elected officials to their designated seat on the Board of Trustees, Carol Ruckel for District A, Mark Hout for District B, and Lyle Achziger for District E.

XIII. Adjourn

ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY VOTED TO ADJOURN THE MEETING AT 4:32 PM.