Aims Community College Board Meeting
Board Meeting Minutes
March 02, 2016
Fort Lupton, Platte 111 & 113, 2:30 p.m.

I. Executive Session
   a. As allowed by CRS 24-6-402 (4) (f), the Board will adjourn into Executive Session to discuss personnel matters.

ON MOTION OF RAY PETERSON, THE BOARD ADJOURNED INTO EXECUTIVE SESSION AT 1:32PM.

ON MOTION OF LYLE ACHZIGER, THE BOARD ADJOURNED EXECUTIVE SESSION AT 2:00PM.

Aims District Board Meeting

II. Call to Order
   a. The meeting was called to order at 2:32 p.m. by Board Chair Carol Ruckel. Other Board members present included Lyle Achziger, Ray Peterson, and Larry Wood. College President Dr. Leah L. Bornstein was also in attendance. Trustee Mark Hout was excused from the meeting.

III. Pledge of Allegiance

IV. Additions/Deletions to the Agenda

ON MOTION OF RAY PETERSON, THE BOARD APPROVED THE AGENDA AS PRESENTED.

V. Citizen Participation
   a. All parties interested in any District business involving non-agenda items may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during the Citizens Participation, except upon favorable majority vote of the Board.
   b. There was no citizens’ participation.

VI. Consent Agenda
   a. Minutes of the February 3, 2015 District Board Meeting

ON MOTION OF LYLE ACHZIGER, THE BOARD APPROVED THE CONSENT AGENDA AS PRESENTED.

VII. President’s Report – Dr. Leah L. Bornstein
   a. Aims IT Assessment- Liz Murphy, CEO of Campus Works
      o Liz Murphy Addressed the Board about the IT assessment for the College. Campus Works evaluated the IT department regarding the size, talent, and staff readiness to respond to growing needs. Their findings suggested that the IT department is staffed at the recommended level and it would be beneficial to consider adding a few management positions. Aims has invested in a lot of technology that is not being utilized and in some instances is redundant across
the Institution. More training and more support will be needed to utilize the technology that is available.
  
  o Another suggestion is that the College hire and utilize functional analysts, who would be available in various areas around the College to assist with maximizing the technology efficiencies in various departments.

b. Legislative Update- Dr. Geri Anderson
  
  o House Bill 1259 Colorado Mountain College bill proposes the deletion of the word junior from Local Junior College District. It also proposes to expand the number of trustees that a college may choose to have from 5 to 9 trustees. The bill includes language that would enable the board of trustees to host electronic meetings within certain parameters. Aims is seeking to be removed from the electronic meeting portion of the bill.
  
  o House Bill 1082 proposes a change to the area vocational school to an area college. Aims will remain neutral and silent moving forward on this legislation.
  
  o House Bill 1128 effects concurrent enrollment statute which is written for community colleges to partner with school districts. The new legislation would mandate that the school district would pay 2% of per pupil revenue per credit hour for the student to attend college courses. Aims is choosing to oppose this issue.
  
  o Aims Day at the Capitol was on March 9, and 64 students and employees attended the event.
  
  o Business Process Review- Four companies responded to the request for proposal and the College has entered into a contract with Strata Information Group. They will begin in the month of March on the Business Process Review with Human Resources and the Business Administrative Department.

c. Administrative Services- Bob Cox, Chief Business Officer
  
  o The College received $65 million in general property tax which is $5 million more than anticipated. Bob reviewed the actual expenditures and revenue compared to the budget.
  
  o Facilities will be constructing a new trades building on the Greeley campus. There is an opportunity to build a third floor onto the trades building for future use. The additional floor would be built as a shell that could be completed at a later date for a particular need that arises. The cost to build the shell of the third story would be about $3.5 million. Currently $10.75 million is budgeted for the trades building.
  
  o The budget meetings will begin at the April work session.

d. Academic Affairs- Donna Norwood, Provost
  
  o Spring Enrollment Update
    
    ■ Provost Norwood reviewed the enrollment numbers that were provided in the Board packet. It was requested that there be a cost analysis of the Loveland campus
  
  o Concurrent Enrollment, Early College High School and Career Academy mid-year update
• The enrollment numbers for the Fort Collins Early College High School are reported as a campus high school program. The Early College High School program is arranged similarly to concurrent programs.
• In February there was a nursing accreditation visit and the fire science accreditation visit will take place in March.

e. Student Affairs- Dr. Patricia Matijevic, Dean, Student Services
   o College Goals Sunday took place on February 21, at Island Grove Event Center and Financial Aid representatives worked with over 200 students. The Student Success Center has launched a campaign to encourage students to register for classes, they are currently handing out red buttons that say “Got Classes?” The recruitment office has been focusing on working with middle school students through the GEAR UP program. GEAR UP stands for Gaining Early Awareness and Readiness for Undergraduate Programs. Another campaign in full swing is the IT Matters campaign, where students record the number of semesters that they have completed to show their commitment. This is a persistence plan to emphasize the importance of completing their degree.
   o Career Services will be offering road map plans for nursing and radiologic technology programs. It provides alternatives to the highly popular programs that are limited with the number of students that can be accepted.

f. Comments from the President
   o Dr. Bornstein thanked Dr. Anderson and the Business Process Review team who reviewed all of the proposals for the BPR.
   o The search committee process for the Vice President for Academic Affairs is in process. As the process becomes more public there will be announcements about the schedule of the campus visits.
   o Acknowledgements: Thank you to the Conversation Day Team led by Shannon McCasland. We received good constructive feedback about the event. Rebecca Sailor has been appointed to serve as the Aims Community College Humanities Association Liaison Officer from February 2016-2019.

g. Excellence at Aims!!!
   o Writers Community- Meg Spencer, Academic Coordinator, Division 1
      • Meg Spencer reported about the Writers Community which has set out to engage students to support them where they are with any writing assignment they may have. This program began as an AQIP program to provide students with opportunities to learn different aspects of writing. The Writers Community also provides professional development opportunities to instructors.

VIII. Information Items
a. Updated Meeting Locations- Katelyn McFee, Board Liaison
   o May 4, meeting location: Beaty Hall Theater, Greeley campus
   o August 3, meeting location: CPAT Bay, Windsor campus, plus reception and tour
   o October 12, meeting location: Room 109, Loveland campus, plus reception and tour
   o December 14, Reception and Tour of Greeley campus

b. Board Calendar
o March 9, Aims Community College Day at the Capitol, 8:00-2:00 p.m.
o March 14-18, Spring Break
o March 23, Emerging Scholars Reception, 4:30 p.m., Cornerstone
o April 6, Board of Trustees meeting, 2:30 p.m., Beaty Hall Theater 102
o April 22, Fire Science Family Day, 4:00 p.m., Windsor campus
o April 30, Aardvark Fun Run, 9:00 a.m., Physical Education and Recreation Center
o May 4, Board of Trustees meeting, 2:30 p.m., Beaty Hall Theater
o May 5, Art Gala/Recital, Ed Beaty Hall Gallery & Loveland campus
o May 6, NSLS Induction, 7:00 p.m., Cornerstone
  o Celebration Week
    ▪ May 6, Graduate Luncheon, 11:30 a.m., Ed Beaty Theater
    ▪ May 9, Centennial BOCES Reception and Graduation, 5:30 p.m., Union Colony Civic Center 701 10th Ave, Greeley, 80631
    ▪ May 10, Centennial BOCES Reception and Graduation, 5:30 p.m., St. Vrain Memorial Building, 700 Long Peak Ave, Longmont, 80504
    ▪ May 10, FYE “Halfway There” Ceremony, 11:30 a.m., Ed Beaty Theater
    ▪ May 10, President’s Reception, 4:00 p.m., Cornerstone
    ▪ May 11, TRiO/CORE Ceremony, 5:30 p.m., Cornerstone
    ▪ May 13, Honors Ceremony, 10:30 a.m., Cornerstone
    ▪ May 13, Nurse Pinning, 1:30 p.m., Cornerstone
    ▪ May 13, Commencement, 5:00 p.m., Budweiser Event Center
    ▪ May 14, Fire Academy Ceremony, 5:00 p.m., Windsor
    ▪ May 14, Police Academy Graduation Celebration, 6:00 p.m., Cornerstone
  o May 16, Four-Day work week begins
  o May 30, Memorial Day Holiday, College Closed
  o June 22 & 23, Board Retreat, Details TBD
  o October 16-18, 2017 HLC Site Visit for Comprehensive Quality Review
c. New Hires
  o Stephanie Staudacher, Program Coordinator II, Exempt, Replacement Position, Applied and Environmental Technologies
  o Andrew “Andy” Vowel, Accounting Technician, Exempt, Replacement Position, Financial Services
  o Patricia “Patty” Pell, Assistant Director, Exempt, Replacement Position, Student Leadership and Development
d. Leaving Employ of the College
  o Jeanine Dodge, Staff Specialist, Extended Studies
  o Jonathan Huie, Intake Specialist, Academic Pathways
  o Elisabeth Koehler, Nursing Instructor, Division II

IX. Action Items
  a. FY 2016-17 Proposed Tuition Rates

Bob Cox reviewed the tuition proposal and recommended that the Board approve the proposed tuition and fee rates.

LARRY WOOD, THE BOARD VOTED TO CONTINUE TUITION AND FEE RATES FOR FY 16-17 AT FY 15-16 RATES.
X. Comments from Board Representatives
   a. Aims Faculty Association (AFA Board Reps, Ellen Swieter and Rebecca Sailor)
      o Thank you to the Board for coming to the Fort Lupton campus and supporting the programs on the Fort Lupton campus.
   b. Aims Staff Association (ASA Board Reps, Rebecca Espinoza and Anna Sanchez, Cynthia Halligan Filling in)
      o The Aims Staff Association will be having a staff appreciation luncheon on Tuesday at the Greeley campus and lunch will be provided on the outlying campuses. The Café Mexicali fundraiser last month raised $36 for College for Kids scholarships. The next Take a Breather session will be a presentation of the Business Process Review by Dr. Geri Anderson. ASA will be volunteering at the Weld County Food Bank on March 18, and helping the Student Government with trash clean up on March 25.
   c. Associated Students of Aims Community College (ASACC President, Tammy Ortiz)
      o The Student Government will be attending the BACCHUS conference in May. The $1 bus program reported that 60 students have ridden the bus with about 20 rides per student. Tammy highlighted various upcoming ASACC events.

XI. Comments from Board Members
   a. Larry Wood- Extended his gratitude to everybody who speaks and presents at the Board meeting for being passionate experts.
   b. Ray Peterson- Trustee Peterson appreciated the tour of the Fort Lupton campus and was impressed with the equipment that is available.
   c. Lyle Achziger- Trustee Achziger also appreciated the tour of the Fort Lupton campus today.
   d. Carol Ruckel- Carol asked that each of the Board members read First in the World chapters three and six, as the Board will discuss them at the April work session.

XII. Adjourn

ON MOTION OF RAY PETERSON, THE MEETING WAS ADJOURNED AT 5:00PM.

XIII. Future Agenda Items
   a. Policy 4-701 Faculty Load Guidelines- Referred to consultation for review during 2015-2016