Aims Community College Board Meeting
Board Meeting Minutes
May 4, 2016
Beaty Hall Theater, 2:30 p.m.

Aims District Board Meeting

I. Call to Order-
a. The meeting was called to order at 2:32 p.m. by Board Chair Carol Ruckel. Other Board members present included Lyle Achziger, Mark Hout, Ray Peterson, and Larry Wood. College President Dr. Leah L. Bornstein was also in attendance.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
a. There were no additions or deletions to the agenda

ON MOTION OF RAY PETERSON, THE BOARD APPROVED THE AGENDA AS PRESENTED.

IV. Citizen Participation
a. All parties interested in any District business involving non-agenda items may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during the Citizens Participation, except upon favorable majority vote of the Board.
b. There was no citizens’ participation

V. Consent Agenda
a. Minutes of the April 6, 2016 District Board Meeting
b. Minutes of the April 19, 2016 Special Board Meeting

ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

VI. President’s Report – Dr. Leah L. Bornstein
a. Legislative Update- Dr. Geri Anderson
   o On Wednesday, May 11 at 11:59 p.m. the general assembly will adjourn this year’s session. Aims’ two signature bills, the Local District College bill and the Homeless Youth Tuition bill, were passed and will be signed by the governor.
   o Business Process Review Update
      ▪ Aims has started to work on the Business Process Review to review processes throughout the College and make the processes more efficient and eliminate human error.

b. Administrative Services- Bob Cox, Chief Business Officer
   o Administrative Services is currently working on the business process review. It is anticipated that there will be significant changes going forward. Facilities is beginning the project of removing the PSI building from the Greeley campus. There will be a project within facilities to help reorganize physical desk locations to align with the functional realignment.
   o Budget Update
      ▪ Bob reviewed the budget to actuals and asked for any questions.
c. Academic Affairs- Donna Norwood, Provost
   - The Fire Science accreditation item, mentioned previously, has been resolved.
   - Spring Enrollment Update
     - Donna briefly reviewed the enrollment report. Lee Ann Sappington explained in more detail about the way that headcount and FTE are recorded for each campus. The enrollment numbers are slightly decreasing but overall flattening out.
     - Libby Klingsmith presented about the Early College High School (ECHS). A video was presented to the Board about the District 6 ECHS students. ECHS students can choose to participate in sports and extra-curricular activities at their home high school.

d. Student Affairs- Dr. Patricia Matijevic, Dean, Student Services
   - Aims visits Eagle Ridge Academy once each semester. There are now three students from those visits that are attending Aims.
   - Next week is celebration week; commencement will be taking place at 5:00 p.m. at the Budweiser event center. Congress has provided additional funding for the TRiO programs and the additional funding will be used to increase career services available for the students.
   - Recruitment Update
     - Most recruitment efforts focus on the high school audience. They are the major contributors to the credit hours taken at Aims. There are also community events to recruit all demographics. There are about 200 events that focus on traditional students and about 80 events that target non-traditional students.
     - There are a little under 200 students that have completed the Bright Futures application process that will be contacted as leads for Aims.

e. Bright Futures Communication Efforts- Laura Coale
   - Laura Talked about what Aims is doing about advertising the Weld County Bright Futures scholarship. There are ads that run in the Greeley Tribune and Tribune Extra. Bright Futures has been featured on the Aims website home page. Bright Futures advertising has touched people about 2.3 million times.

f. Accreditation Update- Karoline Woodruff
   - Aims holds regional accreditation through the Higher Learning Commission (HLC) and the College utilizes AQiP as the pathway for accreditation. There has been a team put together to gather evidence and support to contribute to the portfolio. The HLC review of our additional locations will not be linked to our peer review next fall.

g. Comments from the President
   - Dr. Bornstein noted that she was not able to attend the safe zone training or the fun run. She recognized Dr. Ryan Barone for many accomplishments that he has had over the last month.
   - #22 Kill event was highly successful and the event raised $20,000 and awareness about military suicide rates.
   - Dr. B read a touching letter from PTK president Tammy Wake.
o Sandra Owens talked to the Board about leaving the College as she will be joining a private law firm. As a pilot program Sandra Owens will be working with Aims through a private law firm for six months.

h. Excellence at Aims!!!
    o Faculty Teaching and Learning Center (FTLC)- Trish Rand, FTLC Director
      ▪ The FTLC helps faculty members learn how to teach in the classroom. The FTLC embraces the spirit of the learning college. FTLC has established a new faculty development program to help onboard all new faculty members. There is ongoing faculty professional development that is offered throughout the year. There are also opportunities for faculty members to attend professional development opportunities outside of the College. There are two conferences held on campus each year and there is a plan to try to open these conferences to outside participants in the future.

VII. Information Items
    a. Board Retreat Update- Katelyn McFee, Board Liaison
        o The Board will receive surveys for the retreat during the week of May 16. The surveys will need to be completed by June 6.
    b. Sabbatical Report
        o Sonya PauKune
          ▪ One of the purposes for the sabbatical was to inform students about the benefits of an art degree. Sonya took the opportunity to take workshops to expand her knowledge and ability in the arts to be able to better instruct her students. Sonya showed many samples of her work during her presentation.
    c. Board Calendar
       o May 6, NSLS Induction, 7:00 p.m., Cornerstone
       o May 6, Graduate Luncheon, 11:30 a.m., Ed Beaty Theater
       o May 9, Centennial BOCES Reception and Graduation, 7:00 p.m., Union Colony Civic Center 701 10th Ave Greeley, 80631
       o May 10, Centennial BOCES Reception and Graduation, 7:00 p.m., St. Vrain Memorial Building, 700 Long Peak Ave, Longmont, 80504
       o May 10, FYE “Halfway There” Ceremony, 11:30 a.m., Ed Beaty Theater
       o May 10, President’s Reception, 4:00 p.m., Cornerstone
       o May 11, TRiO/CORE Ceremony, 5:30 p.m. Cornerstone
       o May 12, Early Childhood Education Recognition Ceremony, 6:30 p.m., Cornerstone
       o May 13, Honors Ceremony, 10:30 a.m., Cornerstone
       o May 13, Nurse Pinning, 1:30 p.m., Cornerstone
       o May 13, Commencement, 5:00 p.m., Budweiser Event Center
       o May 14, Fire Academy Ceremony, 5:00 p.m., Windsor
       o May 14, Police Academy Post Graduation Reception, 6:00 p.m., Cornerstone
       o May 16, Four-Day work week begins
       o May 21, Learn to Fly Day, Greeley/Weld Airport, 9:00 a.m.
       o May 30, Memorial Day Holiday, College Closed
Board of Trustees Minutes May 4, 2016

Minutes Recorded By: Katelyn McFee

- June 8, Board of Trustees Meeting, Greeley Campus
- June 22 & 23, Board Retreat, Greeley Country Club
- October 5-8, 2016, ACCT Leadership Congress, New Orleans
- October 16-18, 2017 HLC Site Visit for Comprehensive Quality Review

d. New Hires
- Michael “Mike” Robinson, Grounds Maintenance Technician, Sr., Non-exempt, Replacement Position, Facilities and Operations
- Alexander “Alex” Antuna, Program Coordinator II, Exempt, Replacement Position, EEO/Legal Affairs

e. Leaving Employ of the College
- Paula Yanish, Director Student Success Center, Student Services

VIII. Action Items

a. Faculty Consultation Agreement- Bob Cox, CBO
- Bob discussed the consultation agreement between the administration and faculty. Gina Jones was present with Bob for questions.

ON MOTION OF LARRY WOOD, THE BOARD UNANIMOUSLY APPROVED THE FACULTY CONSULTATION AGREEMENT.

b. Salary Proposal- Bob Cox, CBO
- Bob discussed the Salary Proposal.

ON MOTION OF MARK HOUT, THE BOARD UNANIMOUSLY APPROVED THE SALARY PROPOSAL AS PRESENTED.

c. FY 2016-17 Budget, First Reading- Bob Cox, CBO
- Bob discussed the proposed FY2016-17 budget. There were changes to the salary portion of the budget and the BOCES expenses in the budget.

ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE FY15-16 REVISED OPERATING BUDGET.

ON MOTION OF LARRY WOOD, THE BOARD UNANIMOUSLY APPROVED THE FY16-17 BUDGET ON FIRST READING.

d. Quasi Endowment- Bob Cox, CBO
- Bob discussed the dissolution of the Quasi Endowment royalty fund and futures fund due to the PERA liability the College has to carry on the accounting records. The funds can still be tracked however it cannot be held as a dedicated fund.


e. Emeritus for Paula Yanish- Dr. Patricia Matijevic, Dean, Student Services
- Dr. Matijevic made a recommendation for Paula Yanish to be considered for Emeritus Status in recognition of her service to the College and to students.

ON MOTION OF MARK HOUT, THE BOARD UNANIMOUSLY VOTED TO CONFER EMERITUS STATUS ON PAULA YANISH.

IX. Comments from Board Reps

a. Aims Faculty Association (AFA Board Rep, Ellen Swieter and Rebecca Sailor)
- Rebecca Sailor touched on the faculty accomplishments report that was included in the Board packet.
b. Aims Staff Association (ASA Board Reps, Rebecca Espinoza and Anna Sanchez)
   o The Aims Staff Association is looking for representatives for the board for the coming year. Take a breather on May 19th will cover the topic of social media.

c. Associated Students of Aims Community College (ASACC President, Tammy Ortiz)
   o The student government voted to continue the $1 student bus passes for next year. NSLS will be inducting 30 new members on Friday, May 6. ASACC is still looking for peer educators for the Fort Lupton Windsor and Loveland campuses for the 2016-17 academic year. Tammy shared her appreciation for being on the ASACC board and her time at Aims.
   o The ASACC 2016-2017 Board was introduced:
     President: Aida Marrufo
     Vice President: Alan Grajeda
     Secretary/Treasurer: Brittni Robson
     Peer Educator: Cody Gamet
     Peer Educator: Alena Nelson
     Peer Educator: Emily Larson

X. Comments from Board Members
   a. Mark Hout- Trustee Hout shared his appreciation of all the effort that the staff gives to keep the Board informed.
   b. Larry Wood- Appreciated the discussion of the functional realignment and the 50th anniversary planning at the work session.
   c. Ray Peterson- Trustee Peterson shared that he is impressed with the quality of the institution and the staff.
   d. Lyle Achziger- Attended the veteran’s fundraiser and it was a fantastic event. Compliment the staff for the informational material quality.
   e. Carol Ruckel- Kudos to the veterans that put together the veteran’s fundraiser. The Fort Lupton Campus will be hosting Cinco de Pie-o and the LULAC club will be raising money by selling pies to throw at professors.

XI. Adjourn

ON MOTION OF RAY PETERSON, THE BOARD ADJOURNED THE MEETING AT 5:13PM.