Call to Order-

The meeting was called to order at 2:31 p.m. by Board Chair Carol Ruckel. Other Board members present included Lyle Achziger, Mark Hout, Ray Peterson, and Larry Wood. College President Dr. Leah L. Bornstein was also in attendance.

Pledge of Allegiance

Additions/Deletions to the Agenda

There were no additions or deletions to the agenda

ON MOTION OF RAY PETERSON, THE BOARD APPROVED THE AGENDA AS PRESENTED.

Citizen Participation

All parties interested in any District business involving non-agenda items may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during the Citizens Participation, except upon favorable majority vote of the Board.

There was no citizens’ participation

Consent Agenda

Minutes of the June 8, 2016 District Board Meeting

Minutes of the June 22 & 23, 2016, Board Retreat

ON MOTION OF LARRY WOOD, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

President’s Report – Dr. Leah L. Bornstein

Academic Affairs- Dr. Deb Kish, Vice President for Academic Affairs

Enrollment Update - Dr. Kish and Dr. Matijevic presented on the enrollment report and discussed the enrollment cycle. Registration for Fall semester begins in April and active registration is open for five months. As tactics taken by recruiting change, the data from enrollment reports may not be accurate when compared to the same time in the previous year. The Windsor and Greeley enrollment have both increased in enrollment. The trend shows that the number of students on the Greeley campus has increased while the number of credits that students are taking has decreased, meaning that there are more part time students.

Dr. Kish introduced each of the deans in the academic department. She also recognized the deans that were required to step up and take on multiple jobs during the summer due to the department being short staffed.

At the next board meeting data for campus enrollment and performance will be discussed.
b. Administrative Services- Bob Cox, Vice President for Administrative Services
   o Budget Update- The Board was provided the financial report for the previous month.
   o The College will be looking into the future use of a debit/credit card through the College for students.
   o The Business Process Review (BPR) is ongoing and the purchase order process is being moved to a completely electronic platform. The travel procedure will also be reviewed during the BPR.

c. College & Community Relations Report- Dr. Geri Anderson, Vice President for College & Community Relations
   o Dr. Anderson shared information about Aims that will be provided to candidates running for the upcoming election in Aims’ district.
   o An alumni association is being formed under the Foundation.
   o The Joint Budget Committee (JBC) asked to visit Aims last month and they were very impressed with the campus as well as the Boards budget oversight.
   o There is a campaign that will ask students to describe why they chose Aims in one word.
   o The Foundation MOU will be presented to the board for consideration at a future board meeting.
   o An Aims Reads campaign is being launched this semester. Everyone is encouraged to read “The Distance Between Us” and there will be a discussion planned on October 28.
   o Dr. Anderson encouraged the Board to create a quilting square for the 50th Anniversary quilt.

d. Student Affairs- Dr. Patricia Matijevic, Vice President for Student Affairs
   o Dr. Matijevic discussed the opportunities that are coming up for students regarding the upcoming election.
   o There are peer-to-peer mentors to help new students get ready for the new year. Fall semester classes begin on August 22. Fall-In events will be coming up shortly after the classes begin.
   o The student $1 bus pass is funded by student fees and 140 students participated in the program last year.

e. Comments from the President
   o Dr. Borstein reviewed the variety of retreats that have taken place over the summer. Dr. Bornstein and Trustee Peterson attended the Windsor chamber Board meeting. Dr. Bornstein is now on the United Way of Weld County Board. She was also selected to chair the National Commission for Academic Student and Community Development. Dr. Bornstein will also be co-chairing the National Committee for Public Policy and Government Relations.
   o Dr. Bornstein continued to highlight the meetings of note from the president’s report included in the Board packet.

f. Excellence at Aims!!!
   o Full Throttle Club - Fred Brown, Director, Auto & Tech Center
     ▪ Fred presented a video about the SkillsUSA Automotive Competition along with students, Ben Falconer and Grant Kennedy, who placed in the top 10 at the completion. Aims has been participating with SkillsUSA for
four years. Fred Brown presented the students with an award for their success in the SkillsUSA competition.

VII. Information Items

a. Board of Trustees Annual Agenda Calendar- Dr. Leah L. Bornstein
   o Dr. Bornstein presented a tentative Annual agenda calendar which outlines what the Board encounters each month throughout the year including a new budget timeline.
   o Dr. B also discussed the different options for the presentation of reports to keep the Board apprised of the annual reporting of the College.

b. Board Calendar
   o August 22, First Day of Fall Semester
   o August 24, Fall-In @ Greeley Campus, 11:00 a.m.-1:30 a.m., Greeley Campus
   o August 30, Fall-In @ Fort Lupton Campus, 11:00 a.m. – 1:30 p.m., Fort Lupton Campus
   o September 1, Fall-In @ Loveland Campus, 11:00 a.m. – 1:30 p.m., Loveland Campus
   o September 5, Labor Day, College Closed
   o September 7, Board of Trustees Meeting, 2:30 p.m., Greeley Campus
   o September 8, Fall-In @ Windsor Campus, 11:00 a.m. – 1:30 p.m., Windsor Campus
   o September 23, Convocation, No classes
   o October 5-8, 2016, ACCT Leadership Congress, New Orleans
   o October 12, Board of Trustees Meeting, 2:30 p.m., Loveland Campus
   o October 20, Government Agencies Meeting, Details TBD
   o October 16-18, 2017 HLC Site Visit for Comprehensive Quality Review

c. New Hires
   o Sarah Wyscaver, Assistant VP Student Affairs, Full Time, Exempt, Replacement Position, Student Success Center
   o John McDougall, Program Coordinator I, Full Time, Non-exempt, Replacement Position, Fire Science
   o Lindsay Robertson, Student Services Specialist, Full Time, Non-Exempt, Replacement Position, Loveland Campus
   o Stacey Güney, Assistant VP Academic Affairs, Full Time, Administrator, New Position, Academic Affairs Administration
   o Amy McFarland, Instructor, Agriculture, Full Time, Exempt, Replacement Position, Agriculture Sciences & Technology
   o Kathrine “Katie” Janssen, Advisor, Full Time, Non-exempt, New Position, CORE
   o Robert “Rob” Abernathy, Dean, Public Services & Transportation, Full Time, Administrator, Replacement Position, Public Services & Transportation

d. Leaving Employ of the College
   o Russ Smith, Accountant, Administrative Services
   o Sandra Owens, Legal Officer, Legal Affairs
   o Erin Strutz, Advisor Senior, ECHS
   o Kara Roberts, Advisor, Senior, ECHS
VIII. Action Items
a. Fort Lupton Urban Renewal Authority Resolution- Dr. Leah L. Bornstein, President
   Dr. Bornstein presented the FLURA resolution to the Board to provide Stow with the direction to negotiate on behalf of the College.

ON MOTION OF RAY PETERSON, THE BOARD APPROVED THE FORT LUPTON URBAN RENEWAL AUTHORITY RESOLUTION AS PRESENTED. CHAIR CAROL RUCKEL RECUSED HERSELF FROM THE VOTE.

b. Board Priorities and President’s Goals- Carol Ruckel, Board Chair
   Carol Ruckel read the Board priorities for the audience.
   - Continue to develop the Board professionally.
   - Continue to advocate for Aims Community College locally, state-wide and nationally.
   - Support the College in accomplishing its goals.
   - Focus on and update Board policies (0-99) to include a Code of Ethics.
   - Continue a strategic focus on the future of the Aims Community College and how it supports the region, the State, and the Nation.

ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE BOARD PRIORITIES AND PRESIDENT’S GOALS AS PRESENTED.

IX. Comments from Board Reps
a. Aims Faculty Association (AFA Board Representatives, Kendra Griffin and Ellen Sweiter)
   Kendra Griffin introduced herself to the Board of Trustees and will be sharing this position with Ellen Sweiter.

b. Associated Students of Aims Community College (ASACC Board Representative, Aida Marrufo)
   Aida introduced herself to the Board as the new ASACC President.
   The Student Government held a variety of retreats over the summer and began planning for the coming year. Aida attended CQIN with Dr. Bornstein and learned about different aspects of community colleges.
   There are a variety of events coming up with the start of the new school year.
   Aida began a student spotlight in order to shine a light on a student at each Board meeting.

X. Comments from Board Members
a. **Lyle Achziger**- Trustee Achziger shared that he was impressed with the wonderful facility at the Windsor Campus. Trustee Achziger commented that the Board retreat started with five individuals entering and finished with one Board emerging.

b. **Mark Hout**- Aims was represented at the Summer Nights event in downtown Greeley. Trustee Hout shared that he felt the Board had a wonderful retreat with an engaging facilitator.

c. **Ray Peterson**- Trustee Peterson attended the Windsor Car Show and shared that it was a wonderful and well attended event.

d. **Larry Wood**- Trustee Wood commented that the employees, the facilities and the students make Aims a great place to work.

e. **Carol Ruckel**- During the month of June, six history students were involved in a substantial service project focused on archiving at the South Platte Valley Historic Park in Fort Lupton.

**XI. Executive Session**

a. As allowed by CRS 24-6-402 (4)(f), the Board will adjourn into Executive Session to discuss personnel matters.

**CHAIR RUCKEL ADJOURNED THE BOARD INTO EXECUTIVE SESSION AT 4:02 PM, AS ALLOWED BY C.R.S. 24-6-402 (4)(f) TO DISCUSS PERSONNEL MATTERS, THOSE INVITED TO ATTEND INCLUDE DR. LEAH L. BORNSTEIN AND KATELYN McFEE.**

**ON MOTION OF LYLE ACHZIGER, THE BOARD ADJOURNED EXECUTIVE SESSION AND RECONVENED REGULAR SESSION AT 4:25PM.**

**XII. Adjourn**

**ON MOTION OF RAY PETERSON, THE BOARD ADJOURNED THE MEETING AT 4:25PM.**