Aims Community College Board Meeting
Board Meeting Minutes
March 1, 2017
Fort Lupton, Platte 111 & 113, 2:30 p.m.

Aims District Board Meeting, Platte Building 111 & 113

I. Call to Order
   a. The meeting was called to order at 2:30 p.m. by Board Chair Carol Ruckel. Other Board members present included Lyle Achziger, Mark Hout, and Ray Peterson. College Acting President Dr. Geri Anderson was in attendance. Trustee Larry Wood and College President Dr. Leah Bornstein were absent.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
   a. Chair Ruckel requested the Executive Session, Item XII, be deleted from the agenda.

   ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS AMENDED.

IV. Citizen Participation
   a. All parties interested in any District business involving non-agenda items may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during the Citizens Participation, except upon favorable majority vote of the Board.
      o There was no citizens’ participation.

V. Consent Agenda
   a. Minutes of the January 18 & 19, 2017 Board Retreat
   b. Minutes of the February 1, 2017 District Board Meeting

   ON MOTION OF RAY PETERSON, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. Board Representative Reports
   a. Aims Faculty Association (AFA Board Representative, Kendra Griffin and Ellen Swieter)
      o Ellen Swieter shared numerous faculty accomplishments, honors, and activities.
         ▪ Trent Howell gave a presentation about the electoral college.
         ▪ Lenina Olivas, Colleen Martin, Dan Augustein and Stephanie Newton each have artwork featured at various venues.
         ▪ Evan Oakley received a Heart Strong Association honor.
         ▪ Troy Rivera and Richard Nunez have had articles published.
         ▪ Joe Cross had three radio broadcasting students featured in a press release.
         ▪ Sonya Paukune is participating on the National Council for Ceramics Arts panel.
b. Aims Staff Association (ASA Board Representative, Natalia Delgado)
   o Natalia Delgado shared numerous staff accomplishments, honors and upcoming activities.
     ▪ Executive Board is working on a Charter.
     ▪ Staff receiving the Ripple Recognition in February were Linda Sample, Ruby Kyle, Holly Allen, Susan Anderson, Amanda Cope, Stephanie Chadwick, Laura Lewis, LeeAnn Sappington, Alisha Mikesell, Bill Brown and Orlando Ayala.
     ▪ March 30 – Staff Appreciation Luncheon – all campuses
     ▪ April 19 – volunteer opportunity at Weld County Food Bank
     ▪ May 2 – volunteer opportunity at Health Fair
     ▪ May 6 – volunteer opportunity trash clean up on 20th St.

c. Associated Students of Aims Community College (ASACC Board Representative, Aida Marrufo)
   o Aida Marrufo shared student honors and upcoming events
     ▪ Student Spotlight Recipient is Karime Marrufo, Peer Educator at Fort Lupton Campus.
     ▪ February 24 - Phi Theta Kappa induction
     ▪ March 1 – ASACC applications available for 2017-2018
     ▪ March 3 - LGBTQIA Safe Zone training
     ▪ March 20 - Human2Human: How Immigrants & Refugees Make Sense of Community

VII. President’s Report – Dr. Bornstein
   a. Academic Affairs - Dr. Deb Kish, Vice President for Academic Affairs
      o Dr. Kish reported that according to the NSSRC, community college enrollment has been decreasing over the last four years while university enrollment has been increasing. However, Aims enrollment has increased by 2.4% over the same time-period. She also highlighted projects and achievements in various program areas.
      o Libby Klingsmith, Executive Director/Dean of Workforce Development & Community Partnerships - Concurrent Enrollment Report
         ▪ Dean Klingsmith gave a comprehensive report on Concurrent Enrollment. Concurrent enrollment includes three areas: Traditional Concurrent, Career Academy and Early College High School. She presented enrollment, demographics, partnerships, costs, and funding models in each of the three areas.

   b. Administrative Services - Jim McLaughlin, Interim Vice President for Administrative Services
      o Budget Update
         ▪ Jim McLaughlin gave the current budget update giving comparisons to prior year.
      o The technology center is ahead of construction schedule by four weeks, primarily due to favorable weather conditions.
      o Preventative facilities maintenance projects will begin soon.
Numerous BPRs are in progress in Administrative Services including online purchase requisitions, online master calendar planning, online contract approvals, and integrated travel/purchase card programs.

c. Community & College Relations Report - Dr. Geri Anderson, Vice President for Community & College Relations

  o CCR held a retreat to develop their mission: CCR supports the Board and College goals with creative, effective and consistent messaging that personally connects students and influences them to build a ‘first choice’, lifetime relationship with Aims.
  o CCR will begin hosting campus tours for sixth-graders to encourage their interest in attending college.
  o CCR is working with other departments to expand Tech Day for high school juniors and seniors.
  o CCR continues to host 50th Anniversary events highlighting academic programs.
  o “Aims History” will be exhibited in the Beaty Gallery during the month of March.
  o March 21 is National Ag Day at the Fort Lupton Campus.
    ▪ The Aims 50th Anniversary Quilt will be unveiled.
  o Dr. Anderson also gave the legislative report:
    ▪ State level – focusing on K12
    ▪ Federal level – Senate is holding hearings on the Perkins grant, it is anticipated that several regulations will be relaxed.

d. Student Affairs Report - Dr. Patricia Matijevic, Vice President for Student Affairs

  o The summer schedule of classes was released February 27. Current student registration begins April 10.
  o March 7 - The Halfway There Ceremony. This is an important milestone for students and encourages them toward their goal of graduation.
  o March 8 – Phi Theta Kappa All Colorado Academic Team Luncheon will honor students Elizabeth Manthei and Rebecca Murdock. Shawna Washam is the advisor for PTK.
  o March 13 - spring break begins
  o Dr. Ryan Barone and Joel Orozco Almeida will present at the National Association for Student Affairs Administrators in Higher Education Conference in May on “Using Growth Mind Set and Validation Theory to Predict Community College Success”.
  o Student Leadership and Development will offer students an alternative spring break opportunity that focuses on service and citizenship in New Mexico.
  o March 30 – Career Services will host a Job Fair and Education Expo co-sponsored by Employment Services of Weld County.

e. Comments from the President

  o Dr. Matijevic will assume Acting President duties on March 2.
  o Employee Report:
    ▪ Dr. Anderson welcomed Samantha Pachuca; newly employed in Admissions, Records, Registration.
  o Dr. Anderson provided a comprehensive report on the ACCT/AACC Legislative Summit that she and Chair Ruckel attended in February.
f. Excellence at Aims!!!
   o “Aims Agvocates,” Amy McFarland, Agriculture Instructor
      ▪ Amy McFarland explained that “Agvocates” is a new term in the agriculture community used to encourage youth to be proactive in the industry. Her presentation included why students elected to attend Aims, and that Aims has the only Precision Agriculture Certificate Program in the State. She then introduced current student, Tiana Smith. Tiana shared her experiences in the Ag program.

VIII. Information Items
   a. Correspondence
      o Chair Ruckel reviewed correspondence congratulating Aims on the 50th Anniversary from various entities. Colorado Humanities thanked the College for its support of High Plains Chautauqua.
   b. Board Calendar
      o Upcoming events were highlighted.

IX. Action Items
   a. Appointment of Board of Trustees Liaison as Election Official - Dr. Leah L. Bornstein
   ON MOTION OF RAY PETERSON, THE BOARD VOTED UNANIMOUSLY TO APPOINT CARRIE SCHAEFER-RANDOLPH AS THE ELECTION OFFICIAL.

   b. Emeritus Status – Marsha Driskill
      o Dean Richard Hanks and Vice President Deb Kish recommended Marsha Driskill for Emeritus Status.
   ON MOTION OF LYLE ACHZIGER, THE BOARD VOTED UNANIMOUSLY TO GRANT EMERITUS STATUS TO MARSHA DRISKILL.

   c. Emeritus Status – Nickie Medina
      o Dean Richard Hanks and Vice President Deb Kish recommended Nickie Medina for Emeritus Status.
   ON MOTION OF RAY PETERSON, THE BOARD VOTED UNANIMOUSLY TO GRANT EMERITUS STATUS TO NICKIE MEDINA.

   d. Emeritus Status – Tony Park
      o Dean Richard Hanks and Vice President Deb Kish recommended Tony Park for Emeritus Status.
   ON MOTION OF MARK HOUT, THE BOARD VOTED UNANIMOUSLY TO GRANT EMERITUS STATUS TO TONY PARK.

   e. Policy Revision – Policy 16 Board of Trustees Code of Ethics
      o Chair Ruckel explained the development process for this policy.
   ON MOTION OF LYLE ACHZIGER, THE BOARD VOTED UNANIMOUSLY TO APPROVE REVISION OF POLICY 16 BOARD OF TRUSTEES CODE OF ETHICS.
      o Upon approval of the policy, Chair Ruckel explained that this document is to be signed when individuals are elected to the Board. Current Board members then signed their respective copy of Policy 16 Code of Ethics.
f. Procedure Revision – Procedure 16-01 Board of Trustees Code of Ethics
   o Procedures were developed to follow and carry out Policy 16 Code of Ethics.

ON MOTION OF MARK HOUT, THE BOARD VOTED UNANIMOUSLY TO APPROVE
REVISION OF PROCEDURE 16-01 BOARD OF TRUSTEES CODE OF ETHICS.

g. Policy Sunset – Policy 5-800 Student Insurance, First Reading
   o Dr. Patricia Matijevic provided the following reasons:
      ▪ Policy was implemented 40 years ago.
      ▪ This is secondary accident insurance which has a higher premium than payout.
      ▪ Request to sunset has been vetted with students groups.
      ▪ Goal is to reallocate funds to a more beneficial program for students.

ON MOTION OF RAY PETERSON, THE BOARD VOTED UNANIMOUSLY TO SUNSET
POLICY 5-800 STUDENT INSURANCE ON FIRST READING.

X. Comments from Board Members:

Ray Peterson – Trustee Peterson shared his enjoyment of “dropping the puck” at the recent
Aims night at the Eagles hockey game. He thanked the Fort Lupton employees for hosting the
meeting. Ray shared that he is honored to be a Board member at Aim Community College.

Lyle Achziger – Trustee Achziger thanked Fort Lupton for hosting the Board and congratulated
the faculty who received emeritus status.

Mark Hout – Trustee Hout thanked Fort Lupton employees for the tour of the facilities. He
expressed that at Aims, we are “More Than Just a Number”; we all reach out and help each other
on a daily basis.

Carol Ruckel – Chair Ruckel shared that she enjoys the sense of family at the Fort Lupton
campus. She gave highlights from her recent trip to ACCT/AACC Legislative Summit. Carol
also thanked Ann Grotness and Nancy Gray for providing information to her while she was
attending the conference.

XI. Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

XII. Adjourn

ON MOTION OF RAY PETERSON, THE BOARD ADJOURNED THE MEETING AT 4:45 PM.

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Carol Ruckel for Larry Wood, Secretary     Date