Aims Community College Board Meeting
Board Meeting Minutes
April 5, 2017
Greeley, Ed Beaty Theater, 2:30 p.m.

Aims District Board Meeting, Ed Beaty Theater

I. Call to Order
   a. The meeting was called to order at 2:31 p.m. by Board Chair Carol Ruckel. Other Board members present included Mark Hout, Ray Peterson, and Larry Wood. College President’s Coverage Jim McLaughlin attended. College President Dr. Leah Bornstein joined the meeting by conference phone. Trustee Lyle Achziger was excused.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
   a. There were no additions/deletions to the agenda.

ON MOTION OF RAY PETERSON, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Citizen Participation
   a. All parties interested in any District business involving non-agenda items may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during the Citizens Participation, except upon favorable majority vote of the Board.
      o There was no citizens’ participation.

V. Consent Agenda
   a. Minutes of the March 1, 2017 District Board Meeting

ON MOTION OF MARK HOUT, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. Board Representative Reports
   a. Aims Faculty Association (AFA Board Representative, Kendra Griffin and Ellen Swieter)
      o Kendra Griffin shared numerous faculty accomplishments, honors, and activities.
         ▪ Jeanine Lewis presented at the National Association for Developmental Education (NADE) Conference. She will serve on their Board in 2018.
         ▪ Jeanine Lewis will be the new Chair for the math department.
         ▪ Jenia Walter, instructor of English, also presented at the NADE Conference.
         ▪ Rebecca Sailor will be the new Chair for the humanities department.
         ▪ Kendra Griffin and Sonya PauKune will be the AFA Board Representatives for 2017-18.
b. Aims Staff Association (ASA Board Representative, Natalia Delgado)
   o Natalia Delgado shared numerous staff accomplishments, honors and upcoming activities.
      ▪ Staff Appreciation Luncheon was held on March 30; 126 staff members attended.
         a. Received feedback for direction of ASA.
      ▪ ASA is working on a welcoming packet for new staff employees.
      ▪ April 19 – ASA will collaborate with ASACC for trash pickup along 20th Street.
      ▪ Staff members receiving the Ripple Recognition in March were Jennifer Diaz, Rachel Veretto, and Michael Harrison.
      ▪ Terry Anderson was voted as the 4A Men’s Coach of the Year.

c. Associated Students of Aims Community College (ASACC Board Representative, Aida Marrufo)
   o Aida Marrufo shared student honors and upcoming events.
      ▪ 2017 Student Nominated Faculty of the Year:
         a. Ray Brown – Full Time
         b. Dr. Kristin Owens – Part Time
      ▪ April 25 - Dr. Michael Booker Jr. will present the H2H program on the Holocaust.
      ▪ ASACC voted to continue support of the Greeley Evans Transit Bus Program that allows students to ride the bus for $1.

VII. President’s Report – Dr. Bornstein
    a. Academic Affairs - Dr. Deb Kish, Vice President for Academic Affairs
       o Division highlights:
          ▪ Arts & Sciences:
             a. In the process of hiring full time faculty for next academic year.
             b. Department chairs are being reorganized.
          ▪ Public Services:
             a. April 8 – Public Safety Day, Windsor Campus.
             b. Six students competing in the SKILLS USA competition.
             c. Automotive department hosted a professional development for area instructors.
             d. April 29 - Aardvark Fun Run at 9:00 a.m., Greeley Campus.
             e. EMS received Daniels Fund Scholarship to award $15,000 for 2017-18 academic year and $15,000 for the following year.
             f. Medical students will be assisting at the Windsor 9 Health Fair.
             g. Two nursing students received the Nightingale Scholarship.
             h. May 12 – Pinning Ceremony for nursing students.
          ▪ Business & Technology:
             a. New building will be open for fall semester, 2017.
             b. Welding department is purchasing virtual reality equipment; the program is expanding to the Fort Lupton Campus.
             c. Four Ag students will be attending the National Dairy Products Judging Competition.
             d. TAACCCT grant is completing Phase 3.
e. Tax Help Colorado report shows Aims is $500,000 ahead in refunds above other Tax Help programs in the State.

f. Media students won first, second, and third at the Broadcast Education Association Awards.

g. A graphic design student won a snowboard design contest.

- Community Partnerships and Workforce Development:
  a. Received an Adult Education Literacy Grant - $95,000 for three years.
  b. June 5-8 – College for Kids, Greeley Campus
  c. June 12-15 – College for Kids, Loveland Campus
  d. Signed an MOU with the Office of Economic Development and International Trade for $1.6M to train businesses affected by natural disasters.

- Academic Administration:
  a. Established the Learning Council – advisory board of faculty members.
  b. Environmental Scan for Loveland Campus is complete.
  c. Beginning program feasibility studies.

- HLC Accreditation Overview:
  a. Dr. Deb Kish and Dr. Stacey Guney gave an extensive report on the accreditation process through the Higher Learning Commission (HLC). They gave a handout to the Board on their role in this process. Aims has been accredited with the HLC since 1977. Their last visit was in 2011 and their next visit is scheduled for October 2017. Dr. Guney explained the objectives, criteria, categories, and timeline for the accreditation process. Presentation information is available on the Aims website under Accreditation/AQIP [http://www.aims.edu/about/accreditation/].

b. Administrative Services - Jim McLaughlin, Interim Vice President for Administrative Services
  a. Budget Update:
     - Jim McLaughlin gave the current budget update giving comparisons to prior year.
  b. A Request for Proposal has gone out for an external auditor.
  c. Aims has invested close to 9.5% of its budget in technology. Mr. McLaughlin recognized Brad Yoder, Interim CIO, for his leadership in the IT department.
  d. Work continues on BPRs in the areas of integrating the purchasing and travel cards, and online requisitions.
  e. The construction of the north campus building continues to be ahead of schedule.
  f. The remodel in Cornerstone for Community and College Relations is complete.
c. Community & College Relations Report - Dr. Geri Anderson, Vice President for Community & College Relations

- Dr. Anderson thanked Facilities and Operations for their work on the remodel for CCR. She also recognized Dr. Bornstein for designing the workspace and its concept of shared space and collaboration. The Foundation Office will also be moving into this space. Dr. Anderson thanked First National Bank for sponsoring a reception to allow donors the opportunity to see the innovation and commitment of Aims.

- Communications department won two gold awards and one silver award at the National Council for Marketing and Public Relations Annual Paragon Awards. Bethany DuBois, Allyson Byerly, Laura Coale, Heather Lelchook, and Dr. Deb Kish were recognized for their work.

- Dr. Anderson highlighted government affairs at both the federal and state levels.

- Congressman Jared Polis will be visiting the Early College Academy on April 13 at 9:00 a.m. All Trustees are invited.

Recruiting Events:
- April 14 - the recruiting team will be at Greeley West providing presentations by academic departments and financial aid. They will also be assisting students in completing the Aims application process.
- An application day will also be held for the Greeley Dream Team on a later date.

Communications & PIO Report:
- April 21 – Kite Flying, all campuses
- April 27 – Aims 50th Anniversary presentation at the Greeley Museum.
- April 29 – Aardvark Fun Run, Greeley Campus
- The ad agency of Bernstein-Rein has asked Aims to participate in their summer internship program.

Foundation Report:
- Banner Paramedic Services donated an ambulance to the EMT program.

d. Student Affairs Report - Dr. Patricia Matijevic, Vice President for Student Affairs

- Upcoming events in April for sexual assault awareness month:
  - Zonta Says No – story of local victim of violence.
  - Clothesline Project – provides the opportunity for victims to share their emotions on a t-shirt.

Catalyst & Center for First Year Experience:
- April 17–26 Unity Project - interactive art display that addresses negative “labels” we assign to others and ourselves.

April 10 – registration for summer and fall classes begins.

Career Services:
- “TRANSFERmation” - workshop to assist students transferring to a four-year institution.

Financial Aid:
- Hosting a work-student appreciation week to recognize student employees on campus and throughout the community.

Trio/Stem:
- April 14 – Students will attend CSU Engineering Days.
e. Comments from the President
   o Mr. McLaughlin reviewed the President’s report bringing attention to the Environmental Scan-Executive Summary.
   o Employee Report:
     ▪ Mr. McLaughlin welcomed new employees: Stephanie Lucero, Student Behavioral Officer; and Jennifer Seedorf, Grant Accountant.

f. Excellence at Aims!!!
   o “Something for Everyone – Aims Physical Education & Recreation” - Terry Anderson, Interim Director PE & Rec.
     ▪ Terry Anderson explained the services and opportunities provided to students, employees, and the community at the PERC. He reviewed classes offered, events, and future initiatives.

VIII. Information Items
   a. Board Calendar
      o Chair Ruckel reviewed the calendar and highlighted upcoming events associated with Celebration Week, specifically Commencement on May 12.
      o April 13 – Chamber of Commerce Business After Hours, held at the PERC, 5:00 to 7:00 p.m.

IX. Action Items
   a. Naming of North Campus Building – Dr. Leah L. Bornstein
      ON MOTION OF RAY PETERSON, THE BOARD VOTED UNANIMOUSLY TO NAME THE BUILDING “APPLIED TECHNOLOGY & TRADES CENTER.”

   b. Distinguished Fellow Award Nominee – Carrie Schaefer-Randolph
      ON MOTION OF LARRY WOOD, THE BOARD VOTED UNANIMOUSLY TO NAME DR. MARILYNN “Marsi” LIDDELL THE RECIPIENT OF THE 2017 DISTINGUISHED FELLOW AWARD.
      o The Board will give the award to Dr. Liddell at the May 3 Board meeting rather than at Commencement since she will be in Greeley on that date.

   c. Sunset Aims Policy 5-800 – Student Insurance, Second Reading, Dr. Patricia Matijevic
      ON MOTION OF MARK HOUT, THE BOARD VOTED UNANIMOUSLY TO SUNSET AIMS POLICY 5-800, STUDENT INSURANCE.
      o Larry Wood commended employees & student government for initiating this prudent change.
d. FY 2017-18 Salary Proposal – Dee Shultz
   o The proposal for 2017-18 is to increase full-time faculty base pay by 2.6%, which will bring their base pay daily rate to the 74th percentile. The recommendation also includes adjusting part-time faculty base pay by 2.6%, which will increase their rate/credit from $1,069 to $1,090. In addition, the recommendation is to adjust matrices for full-time staff/administrators and part-time support staff by 2.6%. For full-time/part-time staff, full-time administrators and full-time faculty, the recommendation is to further increase salaries by 1.4%.

ON MOTION OF LARRY WOOD, THE BOARD VOTED UNANIMOUSLY TO APPROVE THE RECOMMENDATION FOR THE FY 2017-18 SALARY PROPOSAL.
   o Larry Wood commented that the increase of $924,720 would generate a return on investment in the community of $5.4M.
   o Ray Peterson reminded those present that this has been reviewed twice by the Board and has been given careful consideration.

e. Health, Long-Term Disability, and Dental Insurance Benefits FY 2017-18 – Dee Shultz
   o Aims participates in the comprehensive health and benefits plan (medical, dental, vision, LT disability and basic/AD&D Life Insurance) developed and managed by the State Board for Community Colleges and Occupational Education (SBCCOE). Aims is a member of the Benefits Advisory Committee (BAC), which meets monthly to review claims experience, adjust plan coverages, annually receive provider service and rate proposals, and take action on how earnings from the SBCCOE Benefit Trust, established in 1983, be applied to buy down future premium costs for the participating colleges and their employees.
   o Medical Premiums – Anthem medical claims have increased by 8%. Kaiser medical claims have increased by 15%. For plan year, Medical Plan final premium increases for Anthem are at 5% and Kaiser at 8%.
   o Changes this next year include moving the Anthem Prescription Plan from the “national drug list” to “essential drug list”. There are no other benefit changes to the Anthem options. There are no plan changes to the Kaiser Plan. Dental insurance is rate guaranteed through FY 2017/18. Long-term disability is rate guaranteed through FY 2017/18. The projected net change in costs is $275,000.
   o Open enrollment for employees begins in April and so approval of comprehensive health and benefits plan payments are required.
   o Continue to pay health insurance for Employee-Only option coverage at 100% and continue to provide 85% of the coverage for Employee + Family coverage. Estimated Cost increase of $275,000

ON MOTION OF RAY PETERSON, THE BOARD VOTED UNANIMOUSLY TO APPROVE THE RECOMMENDATION FOR THE FY 2017-18 BENEFITS.
   o Chair Ruckel reminded those present that the Board had a work session on employee benefits prior to making this decision.

X. Comments from Board Members:

   Larry Wood – Commended employees for wearing name tags. Enjoys recognition of employees and students. Recognized the amount of work done by employees, their passion and visionary approach. He also feels and appreciates their positive attitude.
Ray Peterson – Seconded Larry’s comments on enthusiasm and positivity. Aims is lucky to have dedicated staff. Mentioned the articles in Tribune for nursing and welding programs. He shared the appreciation of Aims by a local veterinarian who attended Aims before transferring to CSU.

Mark Hout – Shared his appreciation of the time spent on Board presentations; congratulated the marketing team on their award. Expressed his support to Dr. Bornstein and is looking forward to her return.

Carol Ruckel – Encouraged Board members to attend the upcoming ACCT Leadership Congress. She thanked Dr. Geri Anderson and Rachal Walsh for their work on the 50th Anniversary Quilt and hopes to have it at a future Board meeting. She also thanked the Fort Lupton campus for hosting Ag Day.

Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

XI. Adjourn

THE BOARD ADJOURNED THE MEETING AT 4:46 PM.

Carol Ruckel for Larry Wood, Secretary

Date