Aims District Board Meeting, Ed Beaty Theater

I. Call to Order
   a. The meeting was called to order at 2:30 p.m. by Board Chair Carol Ruckel. Other Board members present included Trustee Lyle Achziger, Trustee Mark Hout, and Trustee Ray Peterson. College CEO/President Dr. Leah L. Bornstein joined the meeting by conference phone. Trustee Larry Wood was excused.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
   a. There were no additions/deletions to the agenda.

   ON MOTION OF RAY PETERSON, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Public Participation
   a. All parties interested in any District business involving non-agenda items may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during the Participation, except upon favorable majority vote of the Board.
     o There was no public participation.

V. Presentation of 2017 Distinguished Fellow Award to Dr. Marilynn “Marsi” Liddell
   a. Chair Carol Ruckel presented Dr. Marilynn “Marsi” Liddell with the 2017 Distinguished Fellow Award.
     o Dr. Liddell expressed how honored she was to receive the award especially during the 50th Anniversary of Aims Community College.

VI. Consent Agenda
   a. Minutes of the April 5, 2017 District Board Meeting
   b. Renewal of Probationary Faculty and Non-Tenure/Non-Due Process Faculty for 2017-18
   c. Continuing Employment for Non-Probationary Faculty for 2017-18

   ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VII. Board Representative Reports
   a. Aims Faculty Association (AFA Board Representative, Kendra Griffin and Ellen Swieter)
     o Kendra Griffin shared a handout highlighting faculty accomplishments and honors throughout the semester:
Michael Booker, History Instructor, presented “Genocide, Eliminationism and the Ongoing Assault Against Humanity” on April 25.

Cerisa Reynolds, Anthropology Instructor, presented “Race: What it is and What it Certainly is Not” on April 29.
1. Attended the Higher Education Diversity Summit - April 21.
2. Accepted the position of Faculty Teaching and Learning Center Chair.

Copies of the Aims Review were given to the Board.

Jeanine Lewis, Math Instructor, attended the Teagle Foundation Faculty Planning and Curricular Coherence Grantee Convening on April 6 & 7.

Shawna Lee Washam, Behavioral Sciences Instructor, took five Phi Theta Kappa students to the National Honor Society Conference on April 6-9.

Gina Jones, Accounting Instructor, has successfully completed Tax Help Colorado.
1. Students Jacquie Kiefer and Rebecca Jones both completed over 100 hours of volunteer service during this project.

Shelly Ray Parsons, Math Instructor, participated in the Loveland Dancing with the Stars on April 12. The event is a fundraiser for R2-J school district.

Lori Adair, Early College Instructor, was selected as the “Master Teacher” at Front Range Community College.

Evan Oakley, English Professor, and Dana Jones, Program Director for Disability Access Center, collaborated to help an exceptional Aims student receive hearing aids through the Hear Strong Foundation.

b. Aims Staff Association (ASA Board Representative, Nan Printz)
   o Nan Printz shared numerous staff accomplishments, honors and upcoming activities.
     ▪ Partnered with Student Leadership & Development on trash pick-up day on April 19.
     ▪ Partnered with Human Resources at the employee benefit fair.
     ▪ Staff will volunteer at the Weld Food Bank on May 5.
     ▪ ASA is providing scholarships for College for Kids.
     ▪ Nominations for the 2017-18 ASA Board are due May 10.
     ▪ Vickie Lovato, Student Services Specialist in Financial Aid, received a Ripple for assisting a student with the IRS website.

c. Associated Students of Aims Community College (ASACC Board Representative, Aida Marrufo)
   o Aida Marrufo shared student honors and upcoming events.
     ▪ Provided a follow-up report on the Greeley Evans Transit partnership with ASACC:
       1. Began in Fall 2015.
2. Allows students to ride bus for $1 subsidized by ASACC.
3. In March 2017, there were 87 student users.
4. Student survey results indicate that these students are more likely to attend Aims because of this service.

- May 5 – National Leadership and Success Society will be inducting 46 new members; of those, 14 will receive the National Engaged Leadership Award.
- Ms. Marrufo introduced the new ASACC Board for 2017-18:
  1. Cody Gamet - President
  2. Emilee Wolsey – Vice President
  3. Brittni Robson – Secretary/Treasurer
  4. Amparo Rivera – Student Peer Educator-Greeley
  5. Iqra Dol – Student Peer Educator-Greeley
  6. Martha Haller – Student Peer Educator-Greeley
  7. Lexi Holscher – Student Peer Educator-Loveland
  8. Karime Marrufo – Student Peer Educator-Fort Lupton
  9. Vacant – Student Peer Educator-Windsor
  10. Gaby Ortiz – Student Peer Educator-Early College Academy
- Several Board members and Dr. Bornstein thanked Aida for her hard work with student leadership and congratulated her on her upcoming graduation.

VIII. CEO/President’s Report – Dr. Bornstein
  a. Academic Affairs - Dr. Deb Kish, Vice President for Academic Affairs
     o Loveland Focus Groups Update
        ▪ Started last fall and is now complete.
        ▪ Completed environmental scan.
        ▪ Learned:
          1. Growing population
          2. Students look to Aims for Career & Technical Education.
          3. Students look to Front Range Community College for transfer courses.
        ▪ Next step - what CTE programs fit needs of community
     o Division highlights:
        ▪ Arts & Sciences:
          1. In the process of hiring a new Dean.
        ▪ Public Services & Transportation:
          1. Fire Academy Ceremony – May 13
          2. Police Academy Celebration- May 13
          3. Working to develop a Bachelor of Applied Science in emergency services with UNC.
          4. Held Third Annual Aardvark Run on April 29 with 87 racers, 215 participants, and 12 community sponsors.
          5. Pinning Ceremony for first graduates of the Aims/UNC Nursing dual enrollment program – April 28
          6. Early Childhood Education Ceremony – May 11
- Community Partnerships and Workforce Development:
  1. Partnering with District 6 on GED zero drop-out program.
- Business & Technology:
  1. Actively recruiting for Applied & Environmental Technology Programs.
- Academic Administration:
  1. Teaching and Learning Day for faculty - May 18
  2. Learning Commons - joined open textbook network
- HLC Accreditation Overview:
  - Dr. Deb Kish and Dr. Stacey Guney gave an update on the accreditation process through the Higher Learning Commission (HLC). Dr. Guney explained how action projects are created, their focus on improvement, and how they are reported in the upcoming review. She also reviewed the systems portfolio, its purpose and appraisal by the HLC. This portfolio is submitted every four years. The Comprehensive Quality Checkup will be October 16-18, 2017 and leads to HLC reaffirmation.
    1. Dr. Guney reviewed the 2017 site visit timeline.
      i. A mock visit will be scheduled with the Board as practice prior to October.
    2. Information is available on the Aims website under Accreditation/AQIP [http://www.aims.edu/about/accreditation/](http://www.aims.edu/about/accreditation/).
    3. Dr. Guney thanked the Board for their support and participation.
- Administrative Services - Jim McLaughlin, Interim Vice President for Administrative Services
  - Mr. McLaughlin reviewed improvements made by Administrative Services through business process reviews.
  - Interviews for a full-time Chief Information Officer are scheduled for mid-June.
  - Budget Update:
    - Expenditures – currently at 62%; slightly ahead of last year
    - Revenues – currently at 92%; behind last year due to interest income
  - Oil Wells Update:
    - Extraction Oil is capping six wells located north of Greeley campus.
      1. The land was originally sold to Synergy for the purpose of drilling wells.
      2. Extraction Oil purchased land & wells from Synergy.
    - Aims will have 90 days from when Extraction Oil vacates to purchase the 6.1 acres back for $31,000 (the original selling price).
      1. Board will have an action item in the future to approve the purchase.
    - Reclamation of land:
      1. Controlled by State.
      2. Extraction Oil has responsibility for reclamation and notifying neighbors.
    - Board members raised questions concerning vertical vs. horizontal drilling and reason for capping. Mr. McLaughlin will research with the company.
Refund of property taxes to Great Western Railroad Colorado

- Company won their protest of taxes paid statewide.
- Aims’ portion of loss is approximately $39,000.
- Aims has two options:
  1. Absorb it.
  2. Board could take action through a specific abatement mill levy for residential and commercial property to collect the $39,000.
- Mr. McLaughlin’s recommendation is to absorb it.
  1. Board agreed with this recommendation and requested that Mr. McLaughlin handle administratively.

Chair Ruckel and Dr. Bornstein thanked Mr. McLaughlin for serving as Interim Vice President for Administrative Services.

Community & College Relations Report - Dr. Geri Anderson, Vice President for Community & College Relations

- 50th Anniversary Events:
  - Thanked Trustee Hout for support at the Aardvark Fun Run.
  - May is Paint the Town Red Month – celebrating Aims by giving local businesses paint brushes and informational Aims flyers.
  - Arty will be on social media for Star Wars Day - May 4
  - Learn to Fly – Greeley-Weld County Airport - May 20

Annual Report for CCR:

- CCR was formed last July during College’s realignment.
- Four units combined to provide unified information internally and externally:
  1. Student Recruitment
  2. Communications & Public Information
  3. Foundation
  4. Government Relations
- Dr. Anderson recognized the staff and their accomplishments:
  1. CCR staff won national awards for publications.
  2. Dr. Gonzalez - highlighted in Greeley Tribune for work with young people.
  3. Margaret Dempsey – Distinguished Colleague of the Year for 2016
  4. Dr. Anderson recognized all CCR staff: Allyson Byerly, Laura Coale, Jenny Diaz, Bethany DuBois, Curtis Ellzey, Hayley Hull, Tori Ives, Kelly Jackson, Jody Margheim, George Miller, Emily Tilton, and Travis Tomlin.
  5. Highlights for year include:
     i. Development of new web site.
     ii. Implemented Echo Team.
     iii. Implemented Admissions, Advising and Recruitment Service Center.
     iv. Aligned Aims programs in recruiting materials with Colorado Career Clusters.
     v. Enhanced outreach to non-traditional students.
vi. Developed virtual tour for new employees.

vii. Implemented Alumni Connection.

- Dr. Anderson concluded the CCR Annual report with a video of their accomplishments.

d. Student Affairs Report - Dr. Patricia Matijevic, Vice President for Student Affairs

- Final exams – week of May 8
- Celebration week activities include:
  - May 8 – Loveland Veterans Club Coining Ceremony
  - May 10 – TRIO, CORE, Emerging Scholars End of Year Ceremony to honor approximately 75 students
  - May 12 – Graduation begins at 5:00 p.m. at Budweiser Event Center
    1. Expecting approximately 430 students
- Summer classes begin – May 30
  - Student Leadership and Development will sponsor the greeting project on May 30 & 31.
- Renovation of College Center begins week of May 15 with completion by the end of July.

e. Comments from the CEO/President

- CEO/President’s Report:
  - Dr. Bornstein thanked Cabinet members for stepping in to help with College activities and external meetings during her absence.
- Employee Report:
  - Dr. Bornstein welcomed Hiroko Ishimaru, Data Specialist.
  - Dee Shultz, Director of HR, announced that Chuck Jensen accepted the position of Vice President for Administrative Services.

f. Excellence at Aims!!!

- “Mobile Virtual Reality in the Classroom” – Chelle Costello, Instructor, College Prep Reading & English.
  - Instructor Costello demonstrated virtual googles.
    1. Purchased through Hansen grant.
    2. Device uses cell phone and apps for a 360 degree view of anywhere in the world.
    3. Devices are available in the Library and the Faculty Teaching and Learning Center.

IX. Information Items

a. Board of Trustees Retreat Topics

- Chair Ruckel reviewed current agenda topics and asked Board members for input on others. The retreat is scheduled for June 7 & 8, 2017.

b. ACCT Fall Leadership Conference


c. Correspondence

- Chair Ruckel shared notes of appreciation written by students.

d. Board Calendar

- Chair Ruckel reviewed upcoming events associated with Celebration Week, specifically Commencement on May 12.
Highlighted other calendar events including Learn to Fly Day, Forever Aims Reunion, and the Aims Car Show.

Next Board meeting – Windsor Campus, August 2

HLC Site Visit – October 16-18

X. Action Items

a. FY 2017-18 Faculty Consultation Agreement – Jim McLaughlin

- Mr. McLaughlin introduced Gina Jones, faculty co-chair for the consultation committee.
- Presented a modification to the submitted agreement which will be sent to the Board Liaison.
  - Modification is in Faculty Credentials Procedure 4-700A, 1st paragraph, 2nd sentence, “Faculty shall possess an academic degree from an accredited institution relevant…” rather than “Faculty shall possess an academic degree relevant…”
- Mr. McLaughlin reviewed the agreement recommendations:
  - Salary increases.
  - Faculty Credentials Policy 4-700 and Procedure 4-700A (with modification to Procedure 4-700A).
  - Agreed to allow the Banner system to track contact hours for data collection on faculty load.
  - Agreed to one-year temporary solution for Nurse Aide faculty load.
  - Full-time faculty will be compensated for Independent Study courses taught effective Fall 2017.
  - Continuation of medical premium payments for qualified faculty.
  - 166 contract days for 2017-18.

ON MOTION OF MARK HOUT, THE BOARD VOTED UNANIMOUSLY TO APPROVE THE FY 2017-18 FACULTY CONSULTATION AGREEMENT AS MODIFIED.

b. FY 2017-18 Operating Budget Approval – Jim McLaughlin

- $9.3M in construction to carry forward.

ON MOTION OF RAY PETERSON, THE BOARD VOTED UNANIMOUSLY TO APPROVE THE FY 2017-18 OPERATING BUDGET.

c. FY 2017-18 Appropriations Resolution – Jim McLaughlin

- Public comment on budget was discussed.

ON MOTION OF MARK HOUT, THE BOARD VOTED UNANIMOUSLY TO APPROVE THE FY 2017-18 APPROPRIATIONS RESOLUTION.

d. Sunset Helicopter Program – Dr. Deb Kish

- Dr. Kish reviewed the reason for closure.
- Close upon teach out of current students by December 31, 2018.
- Terminate third party contract with Front Range Helicopter.
- Discussion ensued with Trustee Peterson expressing concerns about closing the program.

MARK HOUT MADE THE MOTION TO SUNSET THE HELICOPTER PROGRAM. THE MOTION PASSED WITH TRUSTEES RUCKEL, HOUT, AND ACHZIGER VOTING IN FAVOR AND TRUSTEE PETERSON VOTING AGAINST.
e. BE1900D Flight Simulator Closure – Dr. Deb Kish
   o Dr. Kish explained the antiquated system and reasons for closure.
   o Recommended closure no later than June 30, 2019.

ON MOTION OF LYLE ACHZIGER, THE BOARD VOTED UNANIMOUSLY TO CLOSE THE BE1900D FLIGHT SIMULATOR.

f. Graphics, Web & Motion Certificate – Dr. Deb Kish
   o Dr. Kish explained the advisory committee’s recommendation to offer this certificate beginning Fall 2017.

ON MOTION OF RAY PETERSON, THE BOARD VOTED UNANIMOUSLY TO APPROVE THE CERTIFICATE.

XI. Comments from Board Members:

Mark Hout – Expressed kudos for the Greeley bus program; appreciates the smiles from employees; thanked Jim McLaughlin for his communication during his interim. He also shared his appreciation for Dr. Bornstein’s great teams and their support of each other.

Ray Peterson – Shared his thoughts on the wonderful staff and is proud to be a part of Aims.

Lyle Achziger – Also expressed thanks to Jim McLaughlin. Enjoys the concise information provided in reports; Aims has incredible teams that help each other and get the job done. Trustee Achziger attended the Veterans Club fundraiser that raised $45,000. He congratulated those veterans who are graduating.

Carol Ruckel – Attended Business After Hours hosted at the PERC building and the Government Agencies quarterly meeting. She commended Dr. Booker and the College for the Holocaust presentation. Chair Ruckel thanked Travis Tomlin and Emily Tilton for the Aims History presentation at the Greeley History Museum. She also shared her positive experience at a local clinic with an employee who received training at Aims.

Assessment of Board Meeting/Plus Delta

a. What worked? What didn’t work?
   a. Did we focus on oversight? Strategy? Challenges?
   b. Did we receive the information we needed to have an effective conversation?
   c. Did everyone have an opportunity to speak?
      o Chair Ruckel asked the Board to think about these questions and will use the Board’s thoughts as part of the self-evaluation during their retreat in June.

XII. Adjourn

THE BOARD ADJOURNED THE MEETING AT 4:51 PM.