Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 2:31 p.m. by Board Chair Carol Ruckel. Other Board members present were Trustee Mark Hout, Trustee Ray Peterson, and Trustee Larry Wood. College CEO/President Dr. Leah L. Bornstein and Board Liaison Carrie Schaefer-Randolph also attended. Trustee Lyle Achziger was excused.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
   a. There were no additions/deletions to the agenda.

   ON MOTION OF RAY PETERSON, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Public Comment
   a. All parties interested in specific agenda topics or District operations may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during Public Comment, except upon favorable majority vote of the Board.
      o There was no public comment.

V. Consent Agenda
   a. Minutes of the August 2, 2017 District Board Meeting
   b. Policy 1 Legal Organization
   c. Policy 2 Purpose
   d. Policy 3 Vision
   e. Policy 4 Mission
   f. Policy 10 Composition and Terms of the Board
   g. Policy 12 Board Officer Elections and Responsibilities
   h. Policy 14 Representatives to the Board of Trustees
   i. Policy 15 and Procedure 15-01 Conflict of Interest
   j. Policy 63 and Procedure 63-01 Distinguished Fellow Award
      o Chair Ruckel reminded the Board that the consent agenda is a tool used to adopt items of a routine nature or items that have been discussed at earlier meetings.

   ON MOTION OF MARK HOUT, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.
VI. Board Representative Reports  
a. Aims Faculty Association (AFA Board Representative, Kendra Griffin and Sonya PauKune)  
   o Sonya PauKune shared faculty accomplishments, honors and upcoming events.  
b. Aims Staff Association (ASA Board Representative, Nan Printz)  
   o Nan Printz shared staff accomplishments, honors, and upcoming events.  
c. Associated Students of Aims Community College (ASACC Board Representative, Cody Gamet)  
   o Cody Gamet shared student accomplishments, honors, and upcoming events.  

VII. CEO/President’s Report – Dr. Bornstein  
a. Academic Affairs - Dr. Deb Kish, Vice President for Academic Affairs  
   o HLC Accreditation Site Visit Update:  
     ■ Federal Compliance Report was filed in August.  
     ■ Quality Highlights Report was filed in August.  
     ■ Dr. Mary Manis, HLC liaison, will be the speaker at Convocation to help prepare the College for the accreditation visit.  
     ■ Schedule for October 16-18 visit will be finalized soon and forwarded to the Board.  
     ■ Dr. Kish recapped the three strategic challenges.  
     ■ She distributed a Criterion handout and a Comprehensive Quality Checkup Preparation handout to the Board.  
     ■ A post-site visit celebration is being planned. Details will be sent to the Board.  
   o Workforce Development & Innovation Activity Update:  
     ■ Dr. Kish reviewed workforce development and explained that it is similar to what the Board may remember as Continuing Education.  
       1. Includes State training recovery grants, customized training, continuing education, and the Colorado First Grant.  
   o Office of Grants Report:  
     ■ Dr. Kish provided grant statistics, analysis, and highlights.  
       1. A list of grants, purpose, and amounts was provided.  
       2. Dr. Kish also shared ways the Grants Office is improving processes.  
   o Aviation Program Report:  
     ■ Dr. Kish reported that the aviation program is leasing five new Piper aircraft.  
       1. The planes are wrapped with the Aims logo.  
       2. Curriculum is being developed around these modernized glass cockpits.  

b. Administrative Services – Chuck Jensen, Vice President for Administrative Services  
   o Budget report:  
     ■ Reported one month of activity as of July 31, 2017.  
     ■ Mr. Jensen has met with the County Assessor and the State Joint Budget Committee on College revenue.  
   o Highlights from Administrative Services:
- The Aims Foundation audit has been completed with no issues reported.
- The College audit will begin the last two weeks of September.
- Mr. Jensen is researching water and mineral rights.
- Construction of the Facilities & Operations and Purchasing buildings is on schedule. Anticipated moves are in October and November.

c. College & Community Relations Report - Dr. Geri Anderson, Vice President for College & Community Relations
   - Dr. Anderson announced that Aims Community College has been selected for the “Greeley Unexpected” campaign.
   - CCR Metric Highlights:
     - Call campaigns have been completed including drop for nonpayment, FAFSA calls, and check-in with all new students.
     - Dr. Anderson reviewed upcoming 50th Anniversary events including participation in local community parades.
   - Legislative Update:
     1. Amanda Bickel, Colorado Joint Budget Committee, visited Aims to solicit ideas for designing a program for free community college. Dr. Anderson shared that the Aims College District allows for low tuition rates. Aims’ student population needs assistance with housing, transportation, and childcare.
     2. House Bill 17-258 Open Educational Resources:
        i. Aims faculty are already writing online textbooks.
        ii. Aims has joined the Open Educational Resources Network.
     3. Dr. Kimberly Reed, Executive Director of the Colorado Department of Higher Education, will visit Aims on September 21 to discuss Senate Bill 17-297.
        i. Performance Accountability and Transparency in Higher Education:
           1. Affirms our commitment to reduce achievement gap, increase credential production, and improve retention rates.
     4. House Bill 17-1004 – awards college credit for military service. This is already in place at Aims through Admissions, Records, and Registration.

d. Student Affairs Report - Dr. Sarah Wyscaver, Interim Vice President for Student Affairs
   - Student engagement on campus:
     - Dr. Wyscaver thanked the Board for their support of the Trio and Stem programs. She shared that Aims has received the grant award notification for full funding plus a 2.5% increase.
     - Walk-in advising - numbers have been decreasing, which is positive. Students are registering earlier.
     - Dr. Wyscaver shared fun facts about Fall-In and how it helps to create a sense of community on all campuses.

e. Comments from the CEO/President
   - CEO/President’s Report:
     - Thanked Dr. Wyscaver for stepping in as Interim VP for Student Affairs.
     - Highlighted President’s meetings of note.
- Highlighted President’s upcoming business travel.
- Supervisors introduced new employees.
- July nominees for Ripples in Recognition were congratulated.
- Dr. Bornstein shared position updates for the Vice President for Student Affairs and the Executive Vice President.
- DACA Legislation – a message from Cabinet was published in the Daily. Aims will continue to support student access and is working with local legislators for alternative ideas.

f. Excellence at Aims!!!
   - “Reinforcing Evolutionary Concepts by Playing Evolution” – Dr. Cerisa Reynolds, Chair of FTLC/Assistant Professor, Anthropology
   - Dr. Reynolds shared how the use of playing the “Evolution” game provides a fun and active learning experience in her classes.

VIII. Information Items
   a. Correspondence:
      - Chair Ruckel shared a letter received from the Greeley-Weld County Airport Authority Board thanking the Aims Board for meeting with them about plans for the aviation program.
   b. Board Calendar:
      - Chair Ruckel reviewed the upcoming Board calendar.
   c. Diligent Software Update:
      - Carrie Schaefer-Randolph updated the Board on new items available on Diligent Software including the Board Calendar and a glossary of commonly used acronyms.
   d. Elections Update:
      - Carrie Schaefer-Randolph, Designated Election Official, shared that the Aims Board met on September 5, 2017, and approved a resolution to cancel the election and declare Ray Peterson elected to District C and Gene L. O’Hara elected to District D. Chair Ruckel added that this will save the College approximately $200,000.

IX. Action Items
   a. Approval of Hearing Officers – Chair Carol Ruckel
      - Chair Ruckel explained that although Aims has had three Hearing Officers in the past, it is not required.
      - Dr. Bornstein clarified and requested a change in the action item verbiage to include “approval from Aims Faculty Association” (AFA) of the Hearing Officers.

   ON MOTION OF RAY PETERSON, THE BOARD VOTED UNANIMOUSLY TO APPROVE RICHARD N. LYONS, II, J.D. AND KENT E. SUTHERLAND, J.D. AS THE 2017-2018 HEARING OFFICERS.

X. Comments from Board Members:

Mark Hout – Appreciates the inspirational reports; excited about partnerships in workforce development and with local school districts.
Larry Wood – Shared his excitement after meeting with the Greeley-Weld County Airport Authority Board and expressed the positive impact this partnership can bring to the community.

Ray Peterson – It is an honor for him to be on the Aims Board and is looking forward to the next four years.

Carol Ruckel – Participated in the greeting project at Fort Lupton campus. She expressed that it was great to welcome new students. She also enjoys the introduction of new employees during the meeting.

XI. Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

XII. Executive Session
   a. As allowed by C.R.S. 24-6-402(4)(a) and (f), the Board will adjourn into Executive Session to discuss real estate and personnel matters.

ON THE MOTION OF LARRY WOOD, THE BOARD ADJOURNED INTO EXECUTIVE SESSION AT 4:20 P.M. TO DISCUSS REAL ESTATE AND PERSONNEL MATTERS.

ON THE MOTION OF MARK HOUT, THE BOARD ADJOURNED THE EXECUTIVE SESSION AND RECONVENED TO REGULAR SESSION AT 5:06 P.M. NO FURTHER ACTION WAS TAKEN. ON THE MOTION OF LARRY WOOD, THE BOARD MEETING WAS ADJOURNED AT 5:07 P.M.

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Larry Wood, Secretary     Date