Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 2:30 p.m. by Board Chair Carol Ruckel. Other Board members present were Trustee Lyle Achziger, Trustee Mark Hout, Trustee Ray Peterson, and Trustee Larry Wood. College CEO/President Dr. Leah L. Bornstein and Board Liaison Carrie Schaefer-Randolph also attended.

II. Pledge of Allegiance

III. Additions/Deletions to the Agenda
   a. There were no additions/deletions to the agenda.

ON MOTION OF LARRY WOOD, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Public Comment
   a. All parties interested in specific agenda topics or District operations may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during Public Comment, except upon favorable majority vote of the Board.
      o There was no public comment.

V. Consent Agenda
   a. Minutes of the August 17, 2017 Special District Board Meeting
   b. Minutes of the September 5, 2017 Special District Board Meeting
   c. Minutes of the September 6, 2017 District Board Meeting

ON MOTION OF RAY PETERSON, THE BOARD APPROVED THE CONSENT AGENDA AS PRESENTED WITH A VOTE OF 4-0, WITH TRUSTEE ACHZIGER ABSTAINING.

VI. Board Representative Reports
   a. Aims Faculty Association (AFA Board Representative, Kendra Griffin)
      o Kendra Griffin shared faculty accomplishments, honors and upcoming events.
   b. Aims Staff Association (ASA Board Representative, Sheila Buckles)
      o Sheila Buckles shared staff accomplishments, honors, and upcoming events.
   c. Associated Students of Aims Community College (ASACC Board Representative, Emilee Wolsey)
      o Emilee Wolsey shared student accomplishments, honors, and upcoming events.
VII. CEO/President’s Report – Dr. Bornstein
   a. Academic Affairs - Dr. Deb Kish, Vice President for Academic Affairs
      o Academic Affairs Annual Report:
        ▪ Dr. Kish shared highlights of each of the five units within Academic
          Affairs: Arts & Sciences, Business & Technology, Public Services &
          Transportation, Community Partnerships & Workforce Development, and
          Academic Support Services.
        ▪ She also reviewed:
          1. student statistics,
          2. benchmarks and current performance of the core measures
             (access, retention, learning, completion and impact),
          3. improvements in learning outcomes (written communication,
             problem solving, critical thinking, oral communication, and
             professionalism),
          4. and faculty program participation.
        ▪ Dr. Kish explained that they do studies of job saturation during program
          reviews.

      o HLC Re-Accreditation Site Visit Update:
        ▪ Dr. Kish explained that lanyard cards stating the Aims’ purpose, mission,
          vision and strategic plan were distributed to employees as a quick
          reference tool.
        ▪ Preparation activities including document repository and employee/student
          practice forums were reviewed.
        ▪ Dr. Bornstein added that this is our re-accreditation. Questions will be
          about things we do and know.
        ▪ The Board of Trustees session will be on Tuesday, October 17 from 12:00
          noon to 12:55 p.m. in the Ed Beaty Board Room 101.

      o Fall 2017 Enrollment Update:
        ▪ Dr Kish reported on various enrollment statistics including an overall
          increase of 4% (unduplicated headcount).

   b. Administrative Services – Chuck Jensen, Vice President for Administrative Services
      o Budget report:
        ▪ The budget continues to be stable. Tuition revenue is currently above
          budget and there are no concerns with expenditures.

      o Highlights from Administrative Services:
        ▪ External auditors have completed their audit. The audit went well and
          Aims will receive an “unqualified” opinion, which is the best.
          1. The audit report will be presented to the Board in November.
        ▪ Construction of the Facilities & Operations and Purchasing buildings is on
          schedule.
        ▪ Faculty consultation has begun.

   c. College & Community Relations Report - Dr. Geri Anderson, Vice President for College
      & Community Relations
      o Dr. Anderson reported on the Call Center:
- Call Campaign - 13 faculty and 3 volunteers called every new student for a total of 1,339 calls.
  1. Of the 1,339 calls, 904 students made unsolicited positive comments about their experience at Aims.
  2. Only 11 voiced a concern.
  o Dr. Anderson also reviewed upcoming 50th Anniversary events.

d. Student Affairs Report - Dr. Sarah Wyscaver, Interim Vice President for Student Affairs
  o Dr. Wyscaver reported on student experience:
    - The month of October is used to connect students and to heighten their campus experience.
      1. All events on the Score Calendar are designed to help students connect, develop a sense of community, and contribute back to the community.
  o Operational highlights:
    - Student loan default rate is down to 18.9% - a 1.3% decrease.
    - Developed a new academic advisor training program.
    - Dean of Students office
      1. The CARE Program (Coordinated Assistance and Resource Education) was developed to help struggling students and connect them with needed resources.
      2. Twenty-five students have used the newly implemented student emergency fund.

e. Comments from the CEO/President
  o CEO/President’s Report:
    - Dr. Bornstein highlighted her meetings of note.
    - She presented at the recent ACCT (Association of Community College Trustees) conference; as well as at the pre-conference Chair Academy.
    - Highlighted President’s upcoming business travel.
    - Supervisors introduced new employees.
    - The August Ripples in Recognition nominees were congratulated.

f. Excellence at Aims!!!
  o “Early Outreach” – Dr. Mario Gonzalez, Director, Diversity Outreach and Parent Engagement
    - Dr. Gonzalez shared his early outreach program:
      1. Connects “early” with students, parents and the community.
      2. Uses a proactive rather than a reactive approach.

VIII. Information Items
  a. ACCT Leadership Conference Report:
    o Chair Carol Ruckel and Trustee Lyle Achziger shared their ACCT conference impressions and highlighted sessions they attended.

  b. Correspondence:
    o There was no correspondence.
c. Board Calendar:
   o The Board of Trustees HLC site visit session will be on Tuesday, October 17 from 12:00 noon to 12:55 p.m. in the Ed Beaty Board Room 101.
   o The Community Reception for the HLC site visit is on Monday, October 16 from 4:30 to 5:30 p.m. in the Ed Beaty Theater. This session is voluntary for Board members and focuses on community members.
   o There will be a Post-Accreditation Visit Celebration on October 24 from 11:30 a.m. to 1:30 p.m. on all campuses.

IX. Action Items
   a. Approval of President’s Contract – Chair Carol Ruckel
      o Chair Ruckel explained the evaluation and contract process for the President.

ON MOTION OF LYLE ACHZIGER, THE BOARD VOTED UNANIMOUSLY TO APPROVE THE PRESIDENT’S CONTRACT AS PRESENTED.

X. Comments from Board Members:

Lyle Achziger – Expressed his amazement on how the Aims’ team works together; challenges are taken head-on and solutions are implemented. He thanked everyone for their work on the re-accreditation and the 50th Anniversary.

Mark Hout – Appreciates the energy and preparation from faculty and staff, the statistics that answer the Board’s questions, and the personal touches through the student phone calls, advisor training, and CARE program.

Larry Wood – Expressed his appreciation for the Loveland campus employees and their positivity. Feels that we are prepared for the re-accreditation visit. Appreciates the comparisons given in the Academic Affairs report. Thanked Dr. Gonzalez for his great work in early outreach.

Ray Peterson – Agreed with Trustee Achziger’s comments. He expressed that he is looking forward to sharing how “good we are” with the HLC re-accreditation team.

Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

ON THE MOTION OF MARK HOUT, THE BOARD MEETING WAS ADJOURNED AT 4:50 P.M.

________________________________   _____________________
Larry Wood, Secretary     Date