Aims Community College Board Meeting
Minutes
March 7, 2018
Fort Lupton Campus, Platte Building, 2:30 p.m.

Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 2:30 p.m. by Board Chair Ray Peterson. Other Board members present were Trustee Lyle Achziger, Trustee Mark Hout, and Trustee Carol Ruckel. Trustee Gene O’Hara was excused. College CEO/President Dr. Leah L. Bornstein and Board Liaison Carrie Schaefer-Randolph also attended.

II. Pledge of Allegiance

III. Approval of Agenda
   a. There were no additions/deletions to the agenda.

ON MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Public Comment
   a. All parties interested in specific agenda topics or District operations may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during Public Comment, except upon favorable majority vote of the Board. At the discretion of the Board Chair, the time limit for individual speakers will be three (3) minutes per item; and, the time limit for each item will not exceed ten (10) minutes. Speakers cannot yield their time to other speakers
      o There was no public comment.

V. Consent Agenda
   a. Minutes of the February 7, 2018 District Board Meeting
   b. Policy 18 Compensation, Reimbursement, and Travel
   c. Procedure 18-01 Reimbursement and Travel
   d. Policy 71 College CEO/President Succession Plan
   e. Policy 80 New Trustee Orientation
   f. Policy 81 Professional Development
   g. Policy 82 Board Retreat
   h. Policy 83 Annual Priorities
   i. Policy 84 & Procedure 84-01 Board Self-Evaluation

ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.
VI. Board Representative Reports
   a. Aims Faculty Association (AFA Board Representative, Kendra Griffin)
      o Kendra Griffin shared faculty accomplishments, honors and upcoming events.
   b. Aims Staff Association (ASA Board Representative, Natalia Delgado)
      o Natalia Delgado shared staff accomplishments, honors, and upcoming events.
   c. Associated Students of Aims Community College (ASACC Board Representative, Cody Gamet)
      o Cody Gamet shared student accomplishments, honors, and upcoming events.

VII. CEO/President’s Report – Dr. Bornstein
   a. Academic Affairs - Dr. Deb Kish, Vice President for Academic Affairs
      o Dr. Kish reported that Aims has not received a response from the Higher Learning Commission (HLC) on re-accreditation. She will provide an update at the April Board meeting.
      o She shared an update on the Institutional Research data clean-up project.
      o She also shared highlights in the academic areas.
   b. Administrative Services – Chuck Jensen, Vice President for Administrative Services
      o Kailey Block, Budget Director, presented on behalf of Chuck Jensen.
      o Budget update as of January 31, 2018:
        ■ Revenue:
          1. Revenue is up due to increased enrollment, property taxes and ownership taxes.
        ■ Expenses:
          1. Expenses are on track and projected to be under budget by the end of this fiscal year.
   c. College & Community Relations Report – Laura Coale, Executive Director, Communications and Public Information
      o Laura Coale shared that Recruiting hosted tours of all campuses for 30 high school counselors.
      o Lanyard cards with the new College Values were distributed at Conversation Day.
      o She updated the Board on the new ad campaign – “Be Remarkable”.
      o Ms. Coale introduced Kelly Jackson, Executive Director of the Foundation.
        ■ Ms. Jackson shared information on various Foundation activities:
          1. Employee Giving Campaign – focus is on 100% participation not dollar amount.
          2. Shared Alumni Association updates.
          3. Explained Bright Futures changes and plans for the Foundation to align outreach with the College’s Strategic Plan.
      o Dr. Bornstein explained that she will keep the Board updated on Legislative information during Dr. Anderson’s absence.
        ■ She is working with our lobbyist to introduce a bill for an Aims Bachelor of Science in Nursing degree.
d. Student Engagement, Inclusion, and Success (SEIS) Report - Dr. Sarah Wyscaver, Vice President for SEIS
   o Dr. Wyscaver explained that SEIS is intentionally focusing on services which support the division’s name:
     ▪ Engaging students in multi-faceted areas including both intellectual and behavioral.
     ▪ Academic advising is assigning new students to advisors based on their major.
     ▪ Partnering with Human Resources to include students in the employee hiring process.
     ▪ Celebrating student successes such as the Half-Way Celebration.
   o Dr. Wyscaver also shared information on dual enrollment advising which focuses on helping students find their passion and eliminating taking unneeded credits.

e. CEO/President’s Report:
   o Dee Shultz, Executive Director of Human Resources, explained that they have been working closely with the Weld County Health Department and gave an update on the recent salmonella outbreak.
   o Dr. Bornstein reviewed her meetings of note and business travel.
   o Employee report:
     ▪ Supervisors introduced new employees.

f. Excellence at Aims!!
   o “Welding Technology” – Paul Hasty, Program Chair and Professor, Welding
     1. Mr. Hasty gave a presentation on the Welding program including the history, classes, enrollment, program philosophy, and job outlook.

VIII. Executive Session, Platte Building, Room 123
   a. As allowed by C.R.S. 24-6-402(a), Carol Ruckel moved to adjourn into executive session. The Board unanimously approved the motion and adjourned into executive session at 3:53 p.m.

   b. The Board unanimously voted to adjourn the executive session at 4:45 p.m. and reconvened into regular session at 4:50 p.m.

IX. Information Items
   a. Correspondence:
      o There was no correspondence.

   b. Board Calendar:
      o Chair Peterson reviewed upcoming events.

   c. ACCT Legislative Summit Update, Trustee Carol Ruckel:
      o Gave an update of the 2018 ACCT Legislative Summit:
        ▪ Met with staff members for Senator Bennet, Senator Gardner, Congressman Polis, and Congressman Buck.
        ▪ Shared the ACCT “green sheet” on legislative priorities.
        ▪ Trustee Ruckel has a copy of the “Backgrounder” with more detailed
legislative information for those interested.
  - Trustee Ruckel will provide further information and updates at the April meeting.

d. Technology for Board, Carrie Schaefer-Randolph, Board Liaison
  - Ms. Randolph shared with the Board plans to provide a tablet device for use during their meetings. The devices will be loaded with Diligent software and each Trustee will be able to log into the software to access their account.

e. Possible Topics for June Retreat, Chair Ray Peterson
  - Dr. Peterson requested topics for the Board’s June retreat. Suggestions were:
    - Accreditation report.
    - New program development.
    - CTE needs of surrounding school districts. What can we do to further collaborate with high schools to prepare students for college.
    - Have Stow Witwer review Colorado Revised Statutes on the role of Aims Community College.
    - Board self-assessment and formal evaluation.
    - President’s informal evaluation.
    - Strategic plan tactics.
    - Draft facilities master plan.

X. Action Items
  a. Resolution to Authorize the Negotiation and Purchase of Certain Land, Chuck Jensen, Vice President of Administrative Services
     - Michael Millsapps, Executive Director of Facilities & Operations, presented the action item on behalf of Chuck Jensen.
     - Mr. Millsapps explained the request for negotiation and purchase of LOT 3 (4.581 acres), LOT 5 (4.566 acres), SECOND FILING, SOUTHGATE SUBDIVISION and the STUGART LOT (3.79 acres), TOWN OF WINDSOR, COUNTY OF WELD, STATE OF COLORADO.

LYLE ACHZIGER MOVED TO APPROVE THE RESOLUTION TO AUTHORIZE THE NEGOTIATION AND PURCHASE OF CERTAIN LAND AS PRESENTED. THE MOTION PASSED BY A VOTE OF 3-0, WITH MARK HOUT ABSTAINING.

XI. Comments from the Board Members

Ray Peterson – attended Conversation Day and commented on the excellent keynote speaker, John Register. Dr. Peterson thanked the Fort Lupton staff for hosting the Board meeting.

Mark Hout – thanked employees for work on the food pantry and would like to see it on all campuses. Expressed appreciation for dual enrollment advising.

Lyle Achziger – felt it was a productive Board meeting. He appreciates the information provided. He thanked those in attendance.

Carol Ruckel – requested suggestions for a presentation at the ACCT Leadership Congress in October. She reported on ACCT information concerning the effect of community college
reporting abilities if they offer bachelor degrees. She requested more in-depth enrollment information on how program changes affect enrollment, receive reports on concurrent enrollment numbers, and the effect on enrollment reporting by students who are unable to finish a degree at a specific campus and then move to online or another campus.

XII. Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

XIII. Adjourn

The meeting was adjourned at 5:32 p.m.