Aims Community College Board Meeting  
Minutes  
September 5, 2018  
Greeley Campus, Ed Beaty Theater, 1:30 p.m.

Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 1:36 p.m. by Board Chair Ray Peterson. Other Board members present were Trustee Lyle Achziger, Trustee Mark Hout, Trustee Gene O’Hara, and Trustee Carol Ruckel. College CEO/President Dr. Leah L. Bornstein and Board Liaison Carrie Schaefer-Randolph also attended.

II. Pledge of Allegiance

III. Approval of Agenda
   a. There were no additions/deletions to the agenda.

ON MOTION OF GENE O’HARA, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Public Comment
   a. All parties interested in specific agenda topics or District operations may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during Public Comment, except upon favorable majority vote of the Board. At the discretion of the Board Chair, the time limit for individual speakers will be three (3) minutes per item; and, the time limit for each item will not exceed ten (10) minutes. Speakers cannot yield their time to other speakers
      o There were two public comments:
         1. Tom Lucero – commented on Proposition 112
         2. Katheryn Reynolds – commented on Board policy changes

V. Consent Agenda
   a. Minutes of the August 8, 2018 District Board Meeting

ON MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. Board Representative Reports
   a. Student Government Association, Dulzura “Dulce” Gonzalez
      o Dulce Gonzalez shared student accomplishments, honors, and upcoming events.
   b. Aims Faculty Association, Brooke Elzey
      o Brooke Elzey shared faculty accomplishments, honors, and upcoming events.
   c. Aims Staff Association, Jenn Seedorf
Jenn Seedorf shared staff accomplishments, honors, and upcoming events.

VII. CEO/President’s Report – Dr. Bornstein
   a. Executive Vice President – Dr. Russ Rothamer
      o Dr. Rothamer shared that his first 30 days have been spent meeting and greeting employees and community members as well as becoming familiar with the College’s Strategic Plan.

   b. Academic Affairs - Dr. Deb Kish, Vice President for Academic Affairs
      o Dr. Bornstein shared that Dr. Kish’s last day is today. She thanked Dr. Kish for her service to the College.
      o Dr. Kish reported that enrollment is up 6.2% in headcount and 4.3% in FTE. Concurrent enrollment is up over 10%.
      o Faculty Teaching and Learning Center held their fall conference on August 31. Ninety faculty participated.
      o The math department participated with the Center for Urban Education to develop curriculum that is more socially responsive and inclusive.
      o Dr. Kish reviewed the Assessment Report. The Aims’ assessment practices have been commended by the Higher Learning Commission. She shared various assessment outcomes in each area: written communication, problem solving, critical thinking, oral communication, and professionalism.

   c. Administrative Services – Chuck Jensen, Vice President for Administrative Services
      o Budget Update
         ■ Mr. Jensen gave the budget update for month ending July 31, 2018
            1. Tuition revenue is up 4.8% from this time last year. Oil royalties have also increased.
            2. Expenditures are on track.
      o The budget assumptions for FY 2019-20 will be presented at the November Board meeting.

   d. College & Community Relations Report – Mary Gabriel, Executive Director, Windsor Campus
      o Dr. Bornstein thanked Ms. Gabriel for taking on extra duties for College & Community Relations. Timothy Ullman will start on September 10 as the new Vice President for College & Community Relations.
      o Ms. Gabriel reported that there were 177 families at the Family Fun Day and approximately 300 people attended the Gig on the Green Concert on August 25.
      o Upcoming events include Convocation on September 11 at the Windsor Campus and the Great Aardvark Embark on September 22 at the Greeley Campus.
      o The Recruiting Department has been featured by the League for Innovation for their College 101 events. Recruiting staff were also involved in placing 1,200 calls to students at risk for drop for non-payment. The calls resulted in a 79% decrease in students who were dropped.
      o The Foundation has received $462,000 for eight new scholarships. Foundation upcoming events include the Commissioning of the 50th Anniversary Quilt on October 19 and the Opportunity Breakfast on November 1.
e. Student Engagement, Inclusion, and Success Report - Dr. Sarah Wyscaver, Vice President for Student Engagement, Inclusion, and Success (SEIS)
   o Dr. Wyscaver expressed appreciation for everyone’s participation at the recent “Fall-Ins”.
   o The One Stop assisted 2,364 students in the last three weeks and almost 900 students received advising.
   o Employee Jon Dechant is working with the Veterans’ Club in developing an Aims Flag. Design options will be presented at the October Board meeting.
   o Dr. Wyscaver also gave a brief report on the SEIS division’s strategic plan initiatives.

f. Comments from the President
   o Sabbatical Report, Spring 2018 – Wendy Smith, Professor, Psychology
     ▪ Ms. Smith thanked the Board for the sabbatical opportunity and shared her projects to enhance the teaching of the Psychology of Death and Dying.
   o Sabbatical Report, Fall 2017 – Michelle Ray, Professor, Mathematics
     ▪ Dr. Ray presented “Exploring the Power of the Flipped Classroom.” She has shared the information gathered during her sabbatical on this topic with the Faculty Teaching and Learning Center. She also thanked the Board for this opportunity.
   o President’s Report
     ▪ Dr. Bornstein shared her meetings of note. She attended the Northern Colorado Medical Center’s celebration of becoming an MD Anderson Cancer Center.
   o Employee Report
     ▪ Supervisors introduced new employees.

g. Excellence at Aims!!!
   o Hayley Hull, Aims Foundation, introduced Brady Hull, General Manager of KFKA. Mr. Hull shared his story of attending Aims and the difference that made in his life.

VIII. Information Items
   a. Board Priority A – Professional Development Recommendation from sub-committee:
      Chair Ray Peterson and Trustee Carol Ruckel
      o Trustee Ruckel reviewed the recommendations of the sub-committee. The Board agreed on all recommendations as presented.
   b. ACCT Leadership Congress Update, Carrie Schaefer-Randolph, Board Liaison
      o Ms. Schaefer updated the Board on the Association of Community College Trustees Leadership Congress on October. Details on travel will be emailed to the Board.
   c. ACCT Leadership Congress Presentation Update, Trustee Carol Ruckel
      o Trustee Ruckel reviewed the Board’s presentation topic of “It’s All About the Base” – the process of developing the College’s purpose, vision, mission and values. The sub-committee will work on the presentation on September 13. It will be presented at the Leadership Congress on Friday, October 26. All Board members will take part.
d. Correspondence
   o There was no correspondence.

e. Board Calendar
   o Chair Peterson reviewed the upcoming Board calendar.

IX. Action Items

   a. Facilities Plan 2018-2023 – Chuck Jensen, Vice President for Administrative Services
      (Strategy 1, Objective 1.4, Line 16)
      o Mr. Jensen, Dr. Wyscaver and Dr. Kish reviewed the plan summary.

      TRUSTEE RUCKEL MOVED TO APPROVE THE PLAN AS PRESENTED. MOTION WAS
      SECONDED.
      The Board discussed the plan at length.
      TRUSTEE HOUT MOVED TO AMEND THE MOTION TO APPROVE THE STRUCTURAL
      PLAN AND AGREE TO FUND THE FIRST TWO PHASES. AMENDED MOTION WAS
      SECONDED.
      Further discussion ensued.
      THE AMENDED MOTION WAS DEFEATED BY A VOTE OF ONE AYE, THREE NAY’S
      AND ONE ABSTAIN.
      THE BOARD THEN VOTED ON THE ORIGINAL MOTION AND UNANIMOUSLY
      APPROVED THE FACILITIES PLAN 2018-2023 AS PRESENTED.
      Board members requested talking points and a communication plan.

   b. Trades Program, New Electrician Certificate, Dr. Deb Kish, Vice President for Academic
      Affairs (Strategy 1, Objectives 1.1 and 1.4, Lines 4 and 16)
      o Dr. Kish corrected the action item Summary of Issue to read: Weld County is
        expected to grow “to ½ million” rather than “by ½ million”. She then reviewed
        the need for the certificate.

      ON THE MOTION OF MARK HOUT, THE BOARD VOTED UNANIMOUSLY TO APPROVE
      THE TRADES PROGRAM, NEW ELECTRICIAN CERTIFICATE AS PRESENTED.

   c. Approval of Hearing Officers, Chair Ray Peterson
      o Chair Peterson reviewed the Hearing Officers as allowed by Faculty Due
        Process Policy 4-800.

      ON THE MOTION OF LYLE ACHZIGER, THE BOARD VOTED UNANIMOUSLY TO APPROVE
      THE HEARING OFFICERS AS PRESENTED.

   d. Board Resolution on Initiative 97, Chair Ray Peterson
      o Chair Peterson explained that Initiative 97 has now become Proposition 112.
      o Discussion ensued on the language of the Resolution to include opposition
        based on the College’s mission statement, jobs effected, and workforce
        development.

      TRUSTEE RUCKEL MADE THE MOTION TO TABLE THE ACTION ITEM AND REVISE
      THE RESOLUTION LANGUAGE. THE MOTION PASSED UNANIMOUSLY.
X. Comments from the Board Members  
   a. Trustees each shared their respective impressions of the meeting.

XI. Assessment of Board Meeting/Plus Delta  
   a. What worked? What didn’t work?  
   b. Did we focus on oversight? Strategy? Challenges?  
   c. Did we receive the information we needed to have an effective conversation?  
   d. Did everyone have an opportunity to speak?

XII. Adjourn

AS ALLOWED BY C.R.S. 24-6-402(a), THE BOARD VOTED UNANIMOUSLY TO ADJOURN INTO EXECUTIVE SESSION AT 4:35 P.M. TO DISCUSS PERSONNEL MATTERS.

ON THE MOTION OF TRUSTEE RUCKEL, THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE EXECUTIVE SESSION AND RECONVENE INTO REGULAR SESSION AT 5:12 P.M.

ON THE MOTION OF TRUSTEE RUCKEL, THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE REGULAR SESSION AT 5:13 P.M.

Lyle Achziger, Secretary ___________________________  
Date ___________________________