Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 1:30 p.m. by Board Chair Ray Peterson. Other Board members present were Trustee Gene O’Hara and Trustee Carol Ruckel. Trustee Lyle Achziger and Trustee Mark Hout were excused. College CEO/President Dr. Leah L. Bornstein and Board Liaison Carrie Schaefer-Randolph also attended.

II. Pledge of Allegiance

III. Approval of Agenda
   a. There were no additions/deletions to the agenda.

ON MOTION OF GENE O’HARA, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Public Comment
   a. All parties interested in specific agenda topics or District operations may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during Public Comment, except upon favorable majority vote of the Board. At the discretion of the Board Chair, the time limit for individual speakers will be three (3) minutes per item; and, the time limit for each item will not exceed ten (10) minutes. Speakers cannot yield their time to other speakers.
      o There was one public comment:
         1. Sarah Ramsey - commented on the Board’s Resolution on Proposition 112.

V. Consent Agenda
   a. Minutes of the October 3, 2018 District Board Meeting
   b. Policy 14 and Procedure 14-01 Presentations from Guests and Representatives to the Board (Strategy 2, Objective 2.2, Line 34)

ON MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. Board Representative Reports
   a. Student Government Association, Dulzura “Dulce” Gonzalez
      o Ms. Gonzalez shared student accomplishments, honors, and upcoming events.
b. Aims Faculty Association, Brooke Elzey  
   o Ms. Elsey shared faculty accomplishments, honors, and upcoming events.

c. Aims Staff Association, Rachal Walsh  
   o Ms. Walsh shared staff accomplishments, honors, and upcoming events.

VII. CEO/President’s Report – Dr. Bornstein  
   a. Excellence at Aims!!! - Alumni  
      o Hayley Hull, Aims Foundation, introduced Dr. Bridgette “Bailie” Peterson.  
         1. Dr. Peterson shared the journey that brought her to Aims. She was introduced to Aims through Centennial BOCES’ Aim High tuition free program. She shared that Aims faculty and staff made an impact on her by helping her think of possible worlds other than the world she was in. She now bases her mentorship of others after the mentorship she received at Aims.

b. Executive Vice President – Dr. Russ Rothamer  
   o Higher Learning Commission (HLC) Monitoring Report Update  
      (Strategy 2, Objective 2.2, Line 33)  
      1. Dr. Rothamer reviewed highlights of the Credit to Clock Hour Compliance monitoring report:  
         • Recognized faculty and staff who contributed to report.  
         • Federal report is due December 21, 2018.  
         • The monitoring report is in response to the HLC recommendation that compressed format courses ensure the Carnegie unit of one hour of class to two hours of homework.  
         • Dr. Rothamer outlined the College’s response including:  
            i. adding compliance to the Strategic Plan,  
            ii. creation of compliance exception report,  
            iii. adding Carnegie Unit statements to all syllabi,  
            iv. revisions to applicable policies and procedures,  
            v. faculty training, and  
            vi. analysis of learning outcomes in compressed courses.

c. Academic Affairs - Dr. Russ Rothamer, Interim Vice President for Academic Affairs  
   o Dr. Rothamer reported that Fall 2018 enrollment is up in headcount 4.15% and up in FTE 3.2%. He noted that nationally community college enrollment is declining.  
   o He also highlighted that the Early Childhood Education (ECE) program is responding to the needs of the community by offering expanded child care courses through United Way and at Aims. The courses will also be offered on Saturdays and in Spanish beginning Spring 2019. (Strategy 1, Objective 1.1 Line 6)  
      1. He noted that enrollment in the ECE program is up in headcount 26.5% and up in FTE over 32%. 
d. Administrative Services – Chuck Jensen, Vice President for Administrative Services
   o Budget Update
      1. Revenue:
         • Fall tuition income is up 5.5% over budgeted.
         • Property taxes are strong. Final assessment will be in December.
         • Other income: royalties from oil wells are above projections.
      2. Expenditures:
         • No concerns. Expense budgets are on track.
   o Division Highlights
      2. Updated the Board on projects completed and in-progress on all campuses.

e. Community & College Relations Report – Timothy Ullmann, Vice President for Community & College Relations
   o Mr. Ullmann shared:
      1. Legislative session will begin in January.
         • Meetings will begin with Tonette Salazar of Salazar and Associates on November 12.
      2. Aims website has been refreshed and is more user-friendly.
      3. Admissions and recruiting teams attended 126 events in October.
      4. Thanked attendees of the Foundation’s Propel the Future Breakfast:
         • 150 attended with $45,000 raised for scholarships.
      5. Mr. Ullmann shared how the Board could support Aims:
         • He provided recruiting brochures and information cards for Trustees to hand out while they are out in the community.
         • Asked Trustees to let him know of upcoming community events.

   o Ms. Shultz shared highlights of the Human Resources annual report on accomplishments, initiatives, employee profile, recruiting efforts, medical benefits, and talent management and retention.
      1. Ms. Shultz pointed out that their success is due to the support and collaboration throughout College.
      2. She also thanked the Board for their support.
   o Ms. Shultz introduced John Fults, Campus Safety Director.
      2. Mr. Fults explained the background of the Clery Report and its reporting requirements.
         • Statistics are required in criminal offenses, hate crimes, and arrests and referrals for disciplinary action.
• Mr. Fults reviewed the stats of each for all Aims campuses.
3. He also explained the Violence Against Women Reauthorization Act and requirements for annual reporting.
4. Mr. Fults thanked the Board for their support. He emphasized their support assists the Department in helping students stay in school and providing them with needed resources.

Student Engagement, Inclusion, and Success Report - Dr. Sarah Wyscaver, Vice President for Student Engagement, Inclusion, and Success (SEIS)

- Dr. Wyscaver reported:
  1. Finals are approaching, and the College is prepared to provide support as students experience increased stress.
  2. Spring registration began two weeks earlier than last year. This allowed returning students to register early which, in-turn, allows new students more time for advising.
  - Current registration data indicates an increase in FTE.
  3. The Federal Pell requirements have changed to include fund distribution during fall, spring and summer semesters.
     - This will assist with Strategy 1, Objective 1.2, Line 10 – the implementation of 12+12+6 (30 credits/year) initiative which gives students an increased opportunity to take classes in the summer.
  4. Dr. Wyscaver thanked all involved with the opening of the Center for Diversity and Inclusion. Students have shared that they “love” the space. She also thanked the Board for their support.
  5. She reported on the Equity and Inclusion Council which includes faculty, students, and staff. The Council focuses on providing programs such as H2H, Aims Common Read, and Latinx programs.

Comments from the CEO/President

CEO/President’s Report

1. Dr. Bornstein reviewed her meetings of note for October.

Employee Report

1. Supervisors introduced new employees.

VIII. Information Items

a. ACCT Leadership Congress Report, Chair Ray Peterson (Board Priority A)
   - Item was tabled until the Board retreat on January 30, 2019.

b. ACCT National Legislative Summit Attendance, Carrie Schaefer-Randolph, Board Liaison (Board Priority B)
   - Ms. Schaefer-Randolph shared information on the up-coming ACCT National Legislative Summit. She asked that Trustees let her know by November 16 of their intent to attend.
c. Board Calendar
   o Chair Peterson reviewed the upcoming Board calendar. The following events were announced in addition to those on the calendar:
     1. Aims’ 2nd Annual Give Back Event – volunteer opportunity at the Weld County Food Bank on Friday, November 16 from 1:00 – 4:00 p.m.
     2. College winter break closure dates: December 24, 2018 – January 1, 2019

IX. Action Items
   a. There were no action items.

X. Comments from the Board Members
   a. Trustees each shared their respective comments of the meeting.
      o Board members commended Chuck Jensen, Vice President of Administrative Services, and his staff for the quick response to their questions during the work session held earlier in the day.

XI. Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

XII. Adjourn

The meeting was adjourned at 3:09 p.m.