Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 1:36 p.m. by Board Chair Ray Peterson. Other Board members present were Trustee Lyle Achziger, Trustee Mark Hout, Trustee Gene O’Hara, and Trustee Carol Ruckel. College CEO/President Dr. Leah L. Bornstein and Board Liaison Carrie Schaefer-Randolph also attended.

II. Pledge of Allegiance

III. Approval of Agenda
   a. There were no additions/deletions to the agenda.

ON MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Public Comment
   a. All parties interested in specific agenda topics or District operations may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during Public Comment, except upon favorable majority vote of the Board. At the discretion of the Board Chair, the time limit for individual speakers will be three (3) minutes per item; and, the time limit for each item will not exceed ten (10) minutes. Speakers cannot yield their time to other speakers.
      o There was no public comment.

V. Consent Agenda
   a. Minutes of the December 12, 2018 District Board Meeting

ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. Representatives to the Board
   a. Student Government Association, Dulzura “Dulce” Gonzalez
      o Ms. Gonzalez shared student accomplishments, honors, and upcoming events.
   b. Aims Faculty Association, Francie Rottini
      o Due to weather conditions, Ms. Rottini was unable to attend. The written AFA report including faculty accomplishments, honors and upcoming events was included in the Board packet.
   c. Aims Staff Association, Jenn Seedorf
      o Ms. Seedorf shared staff accomplishments, honors, and upcoming events.
VII. CEO/President’s Report – Dr. Leah L. Bornstein

a. Excellence at Aims!!!
   o Hayley Hull, Aims Foundation, introduced alumni, Eli McKee.
     ▪ Mr. McKee shared that he served in the Marines for five years. His father introduced him to the Aims Aviation Program. Through the GI Bill, Mr. McKee was able to obtain his Professional Pilot A.A.S. degree in 2015. Professor Karen Robinson helped him realize his talent in math. He transferred to CU Boulder and obtained his aerospace engineering degree. He is now employed as a First Officer by Trans States Airlines. Mr. McKee shared that the Trio program helped him with how to study, how to apply himself and gave him the resources needed to be in the “college mindset.” He thanked employees and expressed that Aims was the best place for him to start his college career.

b. Executive Vice President – Dr. Russ Rothamer
   o Grants Report:
     ▪ Dr. Rothamer introduced Malone Miller, the Grants Manager.
       1. He shared highlights from the report including:
          i. Grant received from Colorado Department of Higher Education for Open Educational Resources - $25,000.
          ii. Sub-Award with University of Northern Colorado of $173,258 for Computational Thinking in Industrial Automation. Aims role is to partner with high schools to encourage diverse populations into the fields of advanced manufacturing and industrial automation.

b. Executive Vice President – Dr. Russ Rothamer
   o Workforce Report:
     ▪ Dr. Rothamer explained the four areas of Workforce Development and Innovation:
       1. Corporate Training
          i. Develops and delivers customized training for partnered companies.
       2. CDL – Commercial Driver’s License
          i. Provides training for Class A and Class B, or provides testing only for these licenses. Single class opportunities such as public defensive driving are also offered.
       3. Continuing Education
          i. Aims is revitalizing this area. Thirty-eight (38) non-credit courses will be offered this spring. The schedule is online and in print.
       4. College for Kids
          i. College for Kids is a three-week summer outreach program which introduces children ages 9 through 12 to the community college environment. The program will be offered on the Greeley, Loveland and Fort Lupton campuses.
Hemp:
- Dr. Rothamer explained that a feasibility study in a hemp production program has been completed.
  1. Currently there will be two non-credit courses offered in the fall. After analysis of the non-credit courses they may be moved to credit courses with a potential degree program to articulate to Colorado State University.

Other highlights:
- Aims is partnering with St. Vrain School District at Frederick High School in p-tech programs.
- The Tax Help program will run from February 2 – April 14, 2019.

Administrative Services – Chuck Jensen, Vice President for Administrative Services

Budget Update:
- Revenues:
  1. Tuition at the end of December is up 3% over last fiscal year.
  2. Fees have increased due to strong enrollment in Aviation.
  3. State appropriations is as anticipated.
  4. Mill levy is coming in strong as is gas and oil income.
- Expenses:
  1. Expenses are on track with no issues to report.

Facilities:
- Fort Lupton welding project has begun; expected to be completed for classes to begin Fall 2019.
- Loveland airport construction is beginning; expected to be completed for classes to begin Fall 2019.
- Loveland Campus exterior and interior projects are complete.
- Windsor Campus food service has opened.
- Greeley Campus:
  1. Data Center in Cornerstone will be completed in Spring 2019.
  2. ATTC third floor will be completed for classes to begin Fall 2019.

Enterprise Resource Planning – Banner Software:
- Consultant has been hired to access current needs.

Community & College Relations Report – Timothy Ullmann, Vice President for Community & College Relations

Mr. Ullmann presented his report via video.
- He will be attending the Higher Education Congress. He will also attend the National Legislative Summit with three Trustees to meet with senators and representatives.
- Division highlights included:
  1. Admissions has 58 campus tours scheduled through May.
  2. Windsor Career Academy was held on February 1.
  3. The Skills USA Competition for the automotive department will be on February 14.
• Mr. Ullmann encouraged Trustees to attend the Loveland Sweetheart Festival on February 8 and 9; to attend a campus tour; and attend Ag Day on the Fort Lupton Campus on March 19.

f. Student Engagement, Inclusion, and Success Report - Dr. Sarah Wyscaver, Vice President for Student Engagement, Inclusion, and Success (SEIS)
   o Arty’s Pantry Expansion:
     ▪ Dr. Wyscaver shared the background of Arty’s Pantry and provided statistics of its usage.
     ▪ Expansion of the pantry is planned for the outlying campuses.
     ▪ There will be an employee donation drive in February. The Aims Foundation also accepts cash donations for the pantry.
   o Advising:
     ▪ There were 2,900 student advising visits from October through January.
     ▪ February is National Financial Aid Awareness Month.
       1. Various activities are planned including a student quiz with a drawing for $100 scholarships.
       2. Aims has distributed $5.9 million in awards this spring.

g. Comments from the President
   o President’s Report:
     ▪ Dr. Bornstein reviewed the CEO/President’s meetings of note.
     ▪ Acknowledgements:
       1. The Fort Lupton Campus received the Business of the Year Award from the Fort Lupton Chamber of Commerce.
       2. Public Information has two projects included in competition for the Paragon Awards:
          i. Emergency Procedure Quick Reference Guide
          ii. Beat Goes On - 50th Anniversary Gala
       3. The Testing Center has received certification from the National College Testing Association.
   o Employee Report:
     ▪ Supervisors introduced new employees.

VIII. Information Items – Chair Ray Peterson
   a. Correspondence
     o Correspondence was shared from a student who expressed appreciation of Aims faculty and staff.

   b. Board Calendar
     o Chair Peterson reviewed the upcoming Board Calendar.

   c. January Retreat Follow-Up (Board Priority C)
     o Trustees shared their appreciation of the January 30, 2019 retreat.
       ▪ Demographic information received from Elizabeth Garner who tailored her information relative to Aims.
       ▪ The attendance by members of the Aims Foundation Board.
       ▪ The opportunity to network with UNC President Dr. Andy Feinstein and his interest to collaborate with Aims Community College.
- Thanked Cabinet members and staff for their work on the Strategic Plan Initiatives.

d. Trustee Lyle Achziger volunteered to chair the Distinguished Fellow Award Committee.

IX. Action Items
a. FY 2019-20 Proposed Tuition Rates, Chuck Jensen, vice President for Administrative Services
   o Mr. Jensen shared the recommendations:
     - No increase in tuition (has remained unchanged since 2011-12).
     - Reduce the tuition categories from sixteen to eight.
     - Round all amounts to whole dollars.

ON THE MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE FY 2019-20 TUITION RATES AS PRESENTED.

b. Location of Public Board Meeting Notices, Carrie Schaefer-Randolph, Board Liaison
   o Ms. Schaefer-Randolph explained the requirements of C.R.S. 24-6-402.

ON THE MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE LOCATION OF THE PUBLIC BOARD NOTICES TO BE AIMS COMMUNITY COLLEGE, PRESIDENT’S OFFICE, ED BEATY HALL, ROOM 103, 5401 WEST 20TH STREET, GREELEY, CO 80634.

X. Comments from the Board Members
a. Trustees each shared their respective comments of the meeting.

XI. Assessment of Board Meeting/Plus Delta
a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

XII. Adjourn

The meeting was adjourned at 3:24 P.M. ON THE MOTION OF LYLE ACHZIGER.