Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 1:36 p.m. by Board Chair Ray Peterson. Other Board
      members present were Trustee Lyle Achziger, Trustee Mark Hout, Trustee Gene O’Hara,
      and Trustee Carol Ruckel. College CEO/President Dr. Leah L. Bornstein and Board
      Liaison Carrie Schaefer-Randolph also attended.

II. Pledge of Allegiance

III. Approval of Agenda
   a. There were no additions/deletions to the agenda.

   ON MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE
   AGENDA AS PRESENTED.

IV. Public Comment
   a. All parties interested in specific agenda topics or District operations may address the
      Board at this time. No action will be taken by the Board resulting from individuals
      addressing the Board during Public Comment, except upon favorable majority vote of the
      Board. At the discretion of the Board Chair, the time limit for individual speakers will be
      three (3) minutes per item; and, the time limit for each item will not exceed ten (10)
      minutes. Speakers cannot yield their time to other speakers.
      o There was no public comment.

V. Consent Agenda
   a. Minutes of the January 30, 2019 District Board Retreat
   b. Minutes of the February 6, 2019 District Board Meeting

   ON MOTION OF GENE O’HARA, THE BOARD UNANIMOUSLY APPROVED THE
   CONSENT AGENDA AS PRESENTED.

VI. Representatives to the Board
   a. Student Government Association, Al Rodenburg
      o Al Rodenburg shared student accomplishments, honors, and upcoming events.
   b. Aims Faculty Association, Brooke Elsey
      o Ms. Elsey shared faculty accomplishments, honors, and upcoming
        events.
   c. Aims Staff Association, Amy Stinar
      o Ms. Stinar shared staff accomplishments, honors, and upcoming
        events.
VII. CEO/President’s Report – Dr. Leah L. Bornstein

a. Excellence at Aims!!!
   o Dr. Robert Garcia, with the BUENO CAMP (College Assistance Migrant Program) at CU Boulder shared a brief history of the partnership that began with Aims in 2001. He introduced Gisela Cardenas, a CAMP student graduate.
      ▪ Ms. Cardenas shared her experiences in the CAMP and credited her success to the support from employees at the Fort Lupton Campus as well as fellow CAMP students. Ms. Cardenas graduated from Aims in 2013 and went on to graduate from UNC. She is currently working on her Master’s degree in psychology and multicultural studies at the University of Colorado, Denver. Ms. Cardenas continues to stay in touch with the Fort Lupton Campus through volunteer work.

b. Executive Vice President – Dr. Russ Rothamer
   o Dr. Rothamer reported on accreditation (Strategy 2, line 33), credit-to-clock hour compliance.
      ▪ Work continues to maintain accreditation through the Higher Learning Commission (HLC) Open Pathways model.
        1. The team is scheduled to attend an upcoming HLC conference.

c. Academic Affairs - Dr. Russ Rothamer, Interim Vice President for Academic Affairs
   o Dr. Rothamer highlighted:
      ▪ The Peri-Op 101 Surgical Nurse training which supports Strategy 1, line 6:
        1. Prepares RNs to work in operating room environments which is a need in the nursing workforce.
        2. Aims is the first community college in Colorado to partner with AORN (Association of Perioperative Registered Nurses) in providing this training.
      ▪ The revamping of Continuing Education which supports Strategy 3, line 55. Dr. Rothamer distributed the 2019 Spring Schedule to the Trustees.
   o Dr. Rothamer shared kudos to:
      ▪ two air-traffic control students who completed the FAA/ATC Academy in Oklahoma City. One finished fourth and the other finished first in the class.
      ▪ the Dual Enrollment partnership with Jefferson High School (District 6) in offering classes in carpentry, job site safety, and OSHA 10 Safety Training.

d. Administrative Services – Chuck Jensen, Vice President for Administrative Services
   o Budget Update
      ▪ Revenues:
        1. Tuition and fees continue to be above budget.
        2. State appropriation is on budget.
        3. Property taxes, interest income, and other revenues continue above budget.
      ▪ Expenses remain on track.
Facilities:
- Mr. Jensen reported that all construction projects are on schedule.

e. Community & College Relations Report – Timothy Ullmann, Vice President for Community & College Relations
- Mr. Ullmann highlighted upcoming events at all campuses and CCR departments.
- Mr. Ullmann joined Trustees at the Association of Community College Trustees National Legislative Summit in Washington D.C. in February. The team met with staff at Congressman Ken Buck’s office and Senator Cory Gardner on key higher education issues.
- Mr. Ullmann facilitated an in-depth report from Tonette Salazar of Salazar and Associates on Colorado HB 19-181 Protect Public Welfare Oil and Gas Operations
  - The bill passed the Senate and is currently in discussion in the House.

f. Student Engagement, Inclusion, and Success Report - Dr. Sarah Wyscaver, Vice President for Student Engagement, Inclusion, and Success (SEIS)
- Dr. Wyscaver congratulated Dr. Nancy Gray and her financial aid team on reducing the Aims student loan default rate from 25% in 2011 to 12% in 2016.
- Dr. Wyscaver reported on programs supporting Strategy 1, lines 13 and 14 - Diversity and Inclusion:
  - Lavender Graduation Ceremony will be held for the first time this spring. It celebrates the achievements and contributions of LGBTQ+ students.
  - Veterans Club presented each Trustee with a desk “Aims Flag”.
    1. A 3’ x 5’ size flag will be given to each campus.
  - An “I am First” pin was given to each Trustee. The pins were designed to identify and support learning for first generation students.
  - The Common Read Committee plans to distribute the book, “Evicted” by Matthew Desmond. The book will be an Aims community read. The book explores the effects of poverty. A copy will be given to each Trustee.

g. Comments from the President
- President’s Report
  - Dr. Bornstein reviewed the CEO/President’s meetings of note.
  - She acknowledged:
    1. the Aims Staff Association for the Arty Gram Valentine’s Day cards given in appreciation of colleagues.
    2. John Fults, Dan Lucero, and Timothy Ullmann for their timely communication and planning during the recent blizzard.
- Employee Report
  - Supervisors introduced new employees.

VIII. Information Items – Chair Ray Peterson
a. Correspondence
- Dr. Bornstein shared correspondence from Kari Knutson, keynote speaker at Conversation Day in appreciation of Aims.
b. Board Calendar
   o Chair Peterson reviewed the upcoming Board Calendar.

c. ACCT National Legislative Summit Debrief (Board Priority B)
   o Each Trustee shared their perspective of the ACCT National Legislative Summit.
   o Trustee Ruckel is serving as the state coordinator for ACCT. She explained the commitment and noted the need for a new coordinator at the end of her term. Interested Trustees may contact her. Highlights and recommendations from the coordinators’ meeting in February include:
     - Nominating Aims faculty awardees for the ACCT faculty awards.
     - Consideration of how community colleges can support non-linear students.
     - There will be an Education Commission of the States (ECS) National Forum on Education Policy, July 10-12, 2019, in Denver.

d. Possible Topics for June Retreat
   o Board Liaison, Carrie Schaefer-Randolph reviewed possible topics and requested Trustees to submit further suggestions.
     - Topics include: year-end strategic plan review, active shooter training/education, and the Aims service area.

IX. Action Items
a. Archive Industrial Technology Level III Certificate – Dr. Russ Rothamer, Interim Vice President of Academic Affairs
   o Dr. Rothamer explained that action items a., b., and c. are based on no enrollment in the past six years and a redesign of the Industrial Technology degree.

ON THE MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED TO ARCHIVE THE INDUSTRIAL TECHNOLOGY LEVEL III CERTIFICATE.

b. Archive Industrial Technology Level IV Certificate – Dr. Russ Rothamer, Interim Vice President of Academic Affairs
   o Dr. Rothamer explained the reasons noted in Action Item a. above.

ON THE MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED TO ARCHIVE THE INDUSTRIAL TECHNOLOGY LEVEL IV CERTIFICATE.

c. Archive Industrial Technology Design for Manufacturing Certificate – Dr. Russ Rothamer, Interim Vice President of Academic Affairs
   o Dr. Rothamer explained the reasons noted in Action Item a. above.

ON THE MOTION OF GENE O’HARA, THE BOARD UNANIMOUSLY APPROVED TO ARCHIVE THE INDUSTRIAL TECHNOLOGY DESIGN FOR MANUFACTURING CERTIFICATE.

d. Institutional Travel Policy (4-1650) Revisions, Chuck Jensen, Vice President of Administrative Services
   o Mr. Jensen explained the revisions to the policy include language changes and current processes.
ON THE MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED REVISIONS TO INSTITUTIONAL TRAVEL POLICY AS PRESENTED.

   e. Scholarly Ethics Policy (2-150) Revisions, Dr. Russ Rothamer, Interim Vice President of Academic Affairs
      o Dr. Rothamer explained the revisions to the policy were developed through the Learning Council and Aims Faculty Association and reflect current trends.

ON THE MOTION OF GENE O’HARA, THE BOARD UNANIMOUSLY APPROVED REVISIONS TO SCHOLAR ETHICS POLICY AS PRESENTED.

   f. Repeal Student Success Center Services Policy (5-550), Dr. Sara Wyscaver, Vice President of Student Engagement, Inclusion, and Success
      o Dr. Wyscaver explained the policy was developed in 2007 and was based on the organizational structure at the time. All services are still in existence under a different structure.

ON THE MOTION OF MARK HOUT, THE BOARD UNANIMOUSLY APPROVED TO REPEAL STUDENT SUCCESS CENTER SERVICES POLICY.

   g. Appointment of Board of Trustees Liaison as Election Official – Dr. Leah L. Bornstein
      o Dr. Bornstein referenced Board Policy 12, Board Officer Elections and Responsibilities, in appointing the Election Official.

ON THE MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPOINTED BOARD LIAISON CARRIE SCHAEFER-RANDOLPH AS THE 2019 ELECTION OFFICIAL

X. Comments from the Board Members
   a. Trustees each shared their respective comments of the meeting.

XI. Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

XII. Adjourn

The meeting was adjourned on the motion of Lyle Achziger at 3:31p.m.