Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 1:30 p.m. by Board Chair Ray Peterson. Other Board members present were Trustee Lyle Achziger, Trustee Mark Hout, Trustee Gene O’Hara, and Trustee Carol Ruckel. College CEO/President Dr. Leah L. Bornstein and Board Liaison Carrie Schaefer-Randolph also attended.

II. Pledge of Allegiance

III. Approval of Agenda
   a. There were no additions/deletions to the agenda.

   ON MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS PRESENTED.

IV. Public Comment
   a. All parties interested in specific agenda topics or District operations may address the Board at this time. No action will be taken by the Board resulting from individuals addressing the Board during Public Comment, except upon favorable majority vote of the Board. At the discretion of the Board Chair, the time limit for individual speakers will be three (3) minutes per item; and, the time limit for each item will not exceed ten (10) minutes. Speakers cannot yield their time to other speakers.
      o There was no public comment.

V. Consent Agenda
   a. Minutes of the March 19, 2019 District Board Meeting

   ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. Representatives to the Board
   a. Student Government Association, Dulzura “Dulce” Gonzalez
      o Ms. Gonzalez shared student accomplishments, honors, and upcoming events.
   b. Aims Faculty Association, Francie Rottini
      o Ms. Rottini shared faculty accomplishments, honors, and upcoming events.
   c. Aims Staff Association, Amy Stinar
      o Ms. Stinar shared staff accomplishments, honors, and upcoming events.
VII. CEO/President’s Report – Dr. Leah L. Bornstein
   a.  Excellence at Aims!!!
      o  Dean of Students Shannon McCasland introduced student Asamoah Boateng.
         ■  Mr. Boateng shared he was born in West Africa and moved to the United States when he was fifteen. He graduated from high school and enlisted in the Marine Reserves and has served for four years. Mr. Boateng attended two other community colleges before enrolling at Aims. Aims was different and made him feel welcome. Faculty showed him they care and wanted him to succeed. Aims also provided him with the resources he needed as a first-generation student. Mr. Boateng currently serves as a Peer Coach at Aims because he is passionate about helping other first-generation students. He plans to complete his Associate’s degree in 2020, transfer to Colorado State University in CIS and then pursue a Master of Theology degree.
 b. Executive Vice President – Dr. Russ Rothamer
   o  Dr. Rothamer shared that a data dashboard is being developed which will include the College’s core measures and key performance indicators. The dashboard will be presented to the Board in Fall, 2019. It will be front-facing to the Board and the public for transparency.
 c. Academic Affairs - Dr. Russ Rothamer, Interim Vice President for Academic Affairs
   o  Dr. Rothamer acknowledged:
      1.  Deans, faculty, and staff for their best use of resources. Employees worked with a company to purchase new radiologic tech equipment at refurbished pricing.
      2.  Aims departments for engaging with partners and serving the community.
         i.  Comm Media
             1.  Employees and students are working with local law enforcement to develop a video called “Every 15 Minutes”. The video is designed to discourage drinking and driving.
         ii. Automotive Program
            1.  Selected by Subaru University to be one of their flagship institutions.
            2.  Conducted a “Project Self-Sufficiency” car clinic for selected single parents.
         iii. Arts and Sciences
             1.  Part-time art instructor, Dan Augenstein, coordinated a donation of a “truck load” of art supplies.
         iv.  Career and Technical Education
            1.  CTE trailers have been “wrapped” for visibility in the community.
d. Administrative Services – Chuck Jensen, Vice President for Administrative Services
   o Budget Update
      ▪ Revenues:
         1. Continue to be solid and on track.
         2. Tuition will exceed budgeted amount.
         3. Interest is above budgeted amount.
      ▪ Expenses remain on track.
      ▪ Functional Classification – Mr. Jensen noted that the expense for Upstate Colorado has been moved from Institutional Support to Public Services.
   o Facilities:
      ▪ Construction of the Welcome Center and the renovation of CCTR will begin in February of 2020 rather than in Fall, 2019.
      ▪ All other projects are on schedule.

e. Community & College Relations Report – Timothy Ullmann, Vice President for Community & College Relations
   o Mr. Ullmann shared division events/uploads:
      ▪ Fort Lupton Campus hosted Ag Day, Business After Hours, and the statewide competition for FFA.
      ▪ Loveland Campus will host a Spring Art Exhibition beginning April 12.
      ▪ Windsor Campus hosted a recruiting day for EMS, Fire Science and Police Academy.
      ▪ Admissions/Recruiting will host Bilingual College 101 on the Fort Lupton Campus on April 17.
      ▪ Foundation is developing a new philanthropy philosophy. The Employee Giving Campaign completed with a total of 202 employees contributing.
      ▪ Government Affairs – Mr. Ullmann reviewed current legislation at the federal and state levels.
      ▪ Marketing and Communication – received two awards from the National Council for Marketing and Public Relations:
         2. Bronze Award for the Beat Goes On Program

f. Student Engagement, Inclusion, and Success Report - Dr. Sarah Wyscaver, Vice President for Student Engagement, Inclusion, and Success (SEIS)
   o Dr. Wyscaver gave highlights from the Score calendar including the Frank Meeink Story, the Holocaust observation, and the Zonta Club silent witness program.
   o The Student Enrollment, Records, and Testing department is working on a process redesign with Campus Works to streamline the student experience as they come onto campus. (Strategic Plan 2, line 36)
   o Commencement:
      ▪ 1,771 students have applied for graduation.
      ▪ It is projected that 500-550 students will be “walking” at commencement; an approximate increase of 26% from last year.
      ▪ Due to the increase, plans are being developed for a more efficient way to distribute diplomas.
1. The Board of Trustees will participate in the commencement program and will receive instructions in May. Trustees are strongly encouraged to be at the Budweiser Event Center by 3:00 p.m. on May 10 for a walk-through. Commencement begins at 5:00 p.m.

g. Comments from the President
   o President’s Report
     ▪ Dr. Bornstein reviewed the CEO/President’s meetings of note.
     ▪ She highlighted the joint meeting with University of Northern Colorado President Dr. Andy Feinstein and Executive Director of Colorado Department of Higher Education Dr. Angie Paccione.
   o Employee Report
     ▪ Supervisors introduced new employees.

VIII. Action Items
   a. Compensation Proposal, FY 2019-20, Dee Shultz, Executive Director, Human Resources
      o Supports Strategic Plan 2, line 46.
      o Trustees noted:
         ▪ The compensation proposal was reviewed in-depth during the Board’s work session in March.
         ▪ Changes were made in an equitable approach to move to parity with peers.

ON THE MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED THE FY 2019-20 COMPENSATION PROPOSAL AS PRESENTED.

   b. Health and Dental Insurance Benefits Proposal, FY 2019-20, Dee Shultz, Executive Director, Human Resources
      o Supports Strategic Plan 2, line 46.
      o This proposal was also reviewed in-depth during the Board’s work session in March.

ON THE MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE FY 2019-20 HEALTH AND DENTAL INSURANCE BENEFITS PROPOSAL AS PRESENTED.

   c. Distinguished Fellow Award Nominee, Trustee Lyle Achziger
      o Trustee Achziger shared the process of the nominee recommendation.
      o The second and third place nominees will be carried forward for consideration in 2020.


IX. Executive Session, Facilities and Operations Conference Room
   a. As allowed by C.R.S. 24-6-402 (4)(a) Lyle Achziger moved to adjourn into executive session to discuss real estate. The Board unanimously approved the motion and adjourned into executive session at 2:47 p.m.
   b. Carol Ruckel moved to adjourn the executive session. The Board unanimously approved the motion and adjourned the executive session at 3:04 p.m.
   c. Chair Peterson reconvened the open session at 3:08 p.m.
X. Information Items
   a. Board Calendar
      o Chair Peterson reviewed the upcoming Board Calendar.
   b. June Retreat – Carrie Schaefer-Randolph, Board Liaison
      o Ms. Schaefer-Randolph reviewed the Board Retreat scheduled for June 26 and 27, 2019. The retreat will be held at the Greeley Country Club. Topics will include: the Strategic Plan Year-End Summary, the Aims Service Area, Active Shooter Training, Board self-evaluation, and College CEO/President’s evaluation.

XI. Comments from Board Members
   a. Trustees each shared their respective comments of the meeting.

XII. Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

XIII. Adjourn

The meeting was adjourned on the motion of Lyle Achziger at 3:17 p.m.