Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 1:32 p.m. by Board Chair Ray Peterson. Other Board members present were Trustee Lyle Achziger, Trustee Mark Hout, and Trustee Gene O’Hara. College CEO/President Dr. Leah L. Bornstein and Board Liaison, Carrie Schaefer-Randolph also attended. Trustee Carol Ruckel was excused.

II. Pledge of Allegiance

III. Approval of Agenda
   a. Chair Peterson requested to amend the agenda with the removal of Action Item VIIIb. Resolution to Cancel Board of Trustees Election. Prerequisites to cancel the election pursuant to C.R.S. 1-5-208(1.5) were not met.

ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE AGENDA AS AMENDED.

IV. Public Comment
   a. The Board of Trustees encourages the general public to provide comments directly related to the business and operations of the College and to give input on items before the Board. Each speaker is required to complete a Public Comment Registration form. No action will be taken by the Board resulting from individuals addressing the Board during the Public Comment period. The time limit for individual speakers will be three (3) minutes per item. The time limit for each item will not exceed ten (10) minutes. Speakers cannot yield their time to other speakers.
      o There was one public comment.
         ▪ Dr. Andres Guerrero, Jr. shared comments on helping all students especially the underprivileged.

V. Consent Agenda
   a. Minutes of the August 7, 2019 District Board Meeting

ON MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE CONSENT AGENDA AS PRESENTED.

VI. Representatives to the Board
   a. Student Government Association, Chris Warren
      o Mr. Warren shared student accomplishments, honors, and upcoming events.
   b. Aims Faculty Association, Mark Moody
o Mr. Moody shared faculty accomplishments, honors, and upcoming events.

c. Aims Staff Association, Jenn Seedorf
o Ms. Seedorf shared staff accomplishments, honors, and upcoming events.

VII. CEO/President’s Report – Dr. Leah L. Bornstein
a. Excellence at Aims – Foundation Executive Director Kelly Jackson introduced alumna Sandra Lopez.
   o Ms. Lopez received her AA degree in psychology in 2019. She was a participant in the TRiO program. Ms. Lopez shared how she felt welcomed at Aims and had a successful first semester. However, in 2017 she lost sight of her academic life and decided to work full time instead. Through encouragement from her family and children, she returned to Aims. Ms. Lopez expressed special thanks for help from Leah Schaefer on her FAFSA during this time. She put forth more effort in her “second chance” and has become the first to receive a college degree in her family. Ms. Lopez expressed thanks to the amazing Aims community. She is now pursuing sports and exercise psychology at UNC.

b. Executive Vice President/Academic Affairs – Dr. Russ Rothamer
   o Dr. Rothamer shared highlights from the written academic report.
      ▪ Aims Student Radio has a new van which has been wrapped with branding and will be used for live remote broadcasts. The link to access the station was provided in the Board packet.
   o Assessment Report
      ▪ Dr. Rothamer introduced Ross Perkins, Director of Curriculum Development & Scheduling. Mr. Perkins reviewed assessment for the 2018-19 academic year and how assessment data is used to make informed decisions on student learning.
   o Sabbatical Report
      ▪ Dr. Rothamer introduced Kendra Griffin, Associate Professor of English. Ms. Griffin thanked the Board for the opportunity. She shared her sabbatical experience developing curriculum for creative writing for the Early College Academy and how it has enriched her teaching abilities.

c. Administrative Services – Chuck Jensen, Vice President for Administrative Services
   o Budget Update
      ▪ Mr. Jensen reported on the first month of the fiscal year.
         1. All areas are on track.
         2. Mr. Jensen will continue to update the Board on revisions within general property taxes.
   o Administrative Services Update
      ▪ Mr. Jensen shared facility project updates for all campuses.
      ▪ He explained the Enterprise Resource Planning (ERP) project is moving forward and has been renamed to “Our Workday”. Fiscal, Information Technology, and Human Resources are the first areas working on implementation.
d. Community & College Relations Report – Timothy Ullmann, Vice President for Community & College Relations
   - Mr. Ullmann shared information on the new recruiting plan that ties to Strategic Plan, lines 17 and 2 – reaching out to underrepresented populations.
   - Marketing and Communications continues to work on the website and optimizing Aims’ presence on the internet.
   - The Loveland campus is reaching out to the community to development courses for adult life-long learners.
   - Mr. Ullmann reminded the Board of important upcoming events including the Aims2UNC MOU signing.

e. Student Engagement, Inclusion, and Success Report – Dr. Sarah Wyscaver, Vice President for Student Engagement, Inclusion, and Success (SEIS)
   - Dr. Wyscaver provided a perspective from the student point of view. Currently, they are trying to connect, find their place, and build relationships.
     - This is enhanced by classroom group assignments.
     - The operational side of SEIS is also working to build relationships between divisions to promote student success.
   - Dr. Wyscaver shared that the Council for Equity and Inclusion is sponsoring a common read. The book is *Evicted* by Matthew Desmond. It explores who profits from poverty. An important topic for our students and community.
   - She shared statistics of students served in Advising, Testing, and Financial Aid.

f. Comments from the President
   - Open Meeting Law and Code of Conduct Policy. Sandra Owens, Attorney and Counselor at Law
     - Presentation was postponed to a later date.
   - President’s Report
     - Dr. Bornstein reviewed the CEO/President’s meetings of note including her on-going conversations with community members.
       1. She took a recent tour of Leprino Foods and shared their appreciation for Aims’ graduates; noting that skills gained at Aims are applicable and valuable in all industries.
   - Employee Report
     - Supervisors introduced new employees.

VIII. Action Items

a. Approval of Hearing Officers, Board Chair, Dr. Ray Peterson
   - Proposed hearing officers are Richard N. Lyons II, J.D. and Kent E. Sutherland, J.D.

**ON THE MOTION OF LYLE ACHZIGER, THE BOARD UNANIMOUSLY APPROVED THE HEARING OFFICERS FOR 2019-2020 AS PRESENTED.**

b. Resolution to Cancel Board of Trustees Elections, Carrie Schaefer-Randolph, Designated Election Officer
   - Action Item VIIIb. was removed from the agenda by vote under III. Approval of Agenda.
IX. Information Items – Board Chair, Dr. Ray Peterson
   a. Correspondence
      o Chair Peterson shared correspondence from Greeley Area Chamber of Commerce and Upstate Colorado Economic Development.
   b. Board Calendar of Events
      o Chair Peterson reviewed the Board’s calendar of events.
   c. Topics for January Board Retreat
      o Chair Peterson requested topics for the January Board Retreat
         ▪ “Board responsibilities” was suggested.
         ▪ Trustees were asked to forward additional topic suggestions to Chair Peterson.

X. Comments from Board Members
   a. Trustees each shared their respective comments of the meeting.

XI. Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

ON THE MOTION OF MARK HOUT, THE BOARD VOTED UNANIMOUSLY TO ADJOURN INTO EXECUTIVE SESSION AT 3:09 P.M.

XII. Executive Session
   a. As allowed by C.R.S. 24-6-402 (4)(f) the Board will adjourn into executive session to discuss personnel matters.

ON THE MOTION OF GENE O’HARA, THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE EXECUTIVE SESSION AT 3:25 P.M. AND RECONVENED INTO REGULAR SESSION.

The meeting was adjourned at 3:27 p.m. by Chair Peterson.