Aims District Board Meeting

I. Call to Order
   a. The meeting was called to order at 1:31 p.m. by Board Chair Ray Peterson. Other Board members present were Trustee Lyle Achziger, Trustee Gene O’Hara, and Trustee Carol Ruckel. College CEO/President Dr. Leah L. Bornstein and Board Liaison Carrie Schaefer-Randolph also attended. Trustee Mark Hout joined by conference call.

II. Pledge of Allegiance

III. Approval of Agenda
   a. There were no additions/deletions to the agenda.

ON MOTION OF GENE O’HARA, THE BOARD VOTED UNANIMOUSLY TO APPROVE THE AGENDA AS PRESENTED.
   Trustee Achziger – Yes
   Trustee Hout – Yes
   Trustee O’Hara – Yes
   Chair Peterson – Yes
   Trustee Ruckel - Yes

IV. Public Comment
   a. The Board of Trustees encourages the general public to provide comments directly related to the business and operations of the College and to give input on items before the Board. Each speaker is required to complete a Public Comment Registration form. No action will be taken by the Board resulting from individuals addressing the Board during the Public Comment period. The time limit for individual speakers will be three (3) minutes per item. The time limit for each item will not exceed ten (10) minutes. Speakers cannot yield their time to other speakers.

   ○ There was no public comment.

V. Consent Agenda
   a. Minutes of the September 4, 2019 District Board Meeting

ON MOTION OF LYLE ACHZIGER, THE BOARD VOTED TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH FOUR VOTES OF YES.
   Trustee Achziger – Yes
   Trustee Hout – Yes
   Trustee O’Hara – Yes
   Chair Peterson – Yes
   Trustee Ruckel - Abstained
VI. Representatives to the Board
   a. Student Government Association, Chris Warren
      o Mr. Warren shared student accomplishments, honors, and upcoming events.
   b. Aims Faculty Association, Brooke Elzey
      o Ms. Elzey shared faculty accomplishments, honors, and upcoming events.
   c. Aims Staff Association, Jenn Seedorf
      o Ms. Seedorf shared staff accomplishments, honors, and upcoming events.

VII. CEO/President’s Report – Dr. Leah L. Bornstein
      o A video of Mr. Moeller’s story was shown.
      o Mr. Moeller followed by verbally sharing his experience at Aims. He explained that Aims gave him no excuses to not finish the program by offering classes online and at night. He thanked everyone at Aims for their support, especially Instructor Kyle Cadarette. Mr. Moeller is the first to graduate in his family. He is currently working at Weld County Garage with the attitude he learned at Aims: “job ready – day one.” He shared that his future is bright and education is the key. He now strives to help his family and community members by sharing his story.
   b. Executive Vice President/Academic Affairs – Dr. Russ Rothamer
      o Dr. Rothamer shared reasons to celebrate:
         ▪ Aims received the Higher Learning Commission (HLC) monitoring reports on Federal Compliance and Concurrent Enrollment. HLC commended Aims on the quick action to address these areas of opportunity for improvement and the large number of employees that participated in moving the institution forward.
            1. Dr. Rothamer acknowledged Bryanne Ostoyich Akers who coordinated the efforts and all employees that participated.
            2. No further reports are required from Aims at this time.
      o Dr. Rothamer introduced Jeffrey Adcock, Interim Director of Institutional Reporting, and highlighted data from the written Institutional Research and Core Measures Report. He noted that percentages of all performance indicators are increasing.
      o Enrollment figures were reviewed with the highlight that overall enrollment is up by 6.2% in headcount and 4.2% in FTE over this time last year.
   c. Administrative Services – Chuck Jensen, Vice President for Administrative Services
      o Budget Update
         ▪ Revenue – tuition is currently 3% above budget, due to increased enrollment.
         ▪ Expenditures – no concerns.
         ▪ Student Financial Aid – Aims’ scholarships are now awarded automatically which removes the barrier of applications. Therefore, utilization is increasing.
Administrative Services Update

- Mr. Jensen shared facility project updates for all campuses.
- Mr. Jensen made note that the College has received an offer from the Colorado Department of Transportation (CDOT) to purchase approximately three (3) acres of the Berthoud property. An action item will be brought forward at the November meeting.
- Fiscal Services and Human Resources have completed a tremendous amount of work on the implementation of “Workday” (ERP).

d. Community & College Relations Report – Timothy Ullmann, Vice President for Community & College Relations

- Mr. Ullmann thanked the Board for their support of Aims by attending activities.
- Aims was mentioned in the September Forbes magazine in an article on innovation in public schools (Frederick High School’s partnership with Aims in their P-TECH program).
- Mr. Ullmann shared highlights of the Aims report to the State committee on making higher education attainable. Aims is helping students attain their education by offering affordable tuition rates, dedicated admissions advisors, and supplemental instruction. Holly Spritzer, an EMT/Firefighter alumna shared her testimony about Aims with the committee.
- Aims was named the Top Workplace by the Greeley Tribune for education and public administration employers with 51+ employees.

e. Student Engagement, Inclusion, and Success Report – Dr. Sarah Wyscaver, Vice President for Student Engagement, Inclusion, and Success (SEIS)

- Dr. Wyscaver reported the SEIS Division provided a training for international disability educators in September.
- Aims will host the fall meeting for CoCEAL (Colorado Coalition for the Educational Advancement of Latinxs).
- The SEIS leadership team is looking at ways to revolutionize the community college experience. This includes fundamentals in technologies, business processes, human connections, and physical environments which will transform the student experience.

f. Comments from the President

- President’s Report
  - Dr. Bornstein reviewed the CEO/President’s meetings of note including her on-going conversations with community members on the capital projects plan.
- Employee Report
  - Supervisors introduced new employees.
VIII. Action Items
   a. Facilities Plan 2018-2023, Revised - Chuck Jensen, Vice President for Administrative Services
      o Mr. Jensen summarized the revisions to the Facilities Plan 2018-2023.
         ▪ He highlighted information in the packet with the request for an additional $26,000M to the original plan.
         ▪ Discussion ensured.

CAROL RUCKEL MOVED TO TABLE ACTION ITEM VIIIa, FACILITIES PLAN 2018-2023, UNTIL THE NOVEMBER 6 BOARD MEETING. THE MOTION PASSED WITH THREE VOTES OF YES AND TWO VOTES OF NO.
   Trustee Achziger – No
   Trustee Hout – Yes
   Trustee O’Hara – Yes
   Chair Peterson – No
   Trustee Ruckel - Yes

   b. Acceptable Use of Information Technology Policy (3-905) Revision, Chuck Jensen, Vice President for Administrative Services
      o Mr. Jensen reviewed the revisions to the policy.

ON THE MOTION OF CAROL RUCKEL, THE BOARD UNANIMOUSLY APPROVED ACCEPTABLE USE OF INFORMATION TECHNOLOGY POLICY (3-905) REVISION AS PRESENTED.
   Trustee Achziger – Yes
   Trustee Hout – Yes
   Trustee O’Hara – Yes
   Chair Peterson – Yes
   Trustee Ruckel - Yes

IX. Information Items – Board Chair, Dr. Ray Peterson
   a. Correspondence
      o Chair Peterson shared correspondence from Roy Otto, Manager, City of Greeley; Cathy Crawford; and CampusWorks.
   b. Board Calendar of Events
      o Chair Peterson reviewed the Board’s calendar of events.
   c. ACCT Annual Conference Update
      o Carrie Schaefer-Randolph gave a brief update on plans for the ACCT Leadership Conference on October 16-19, 2019, San Francisco, CA
   d. Topics and date for January Board Retreat
      o Date for the January Board Retreat will be January 29, 2020.
      o Suggested topics were:
         ▪ Getting acquainted with newly-elected Trustee(s).
         ▪ Additional suggestions are to be sent to Chair Peterson.
   e. Progress on BOT Priorities
      o Chair Peterson shared the Board’s professional development and how Trustees are meeting with community members to advocate for Aims.

X. Comments from Board Members
   a. Trustees each shared their respective comments of the meeting.
XI. Assessment of Board Meeting/Plus Delta
   a. What worked? What didn’t work?
   b. Did we focus on oversight? Strategy? Challenges?
   c. Did we receive the information we needed to have an effective conversation?
   d. Did everyone have an opportunity to speak?

The meeting was adjourned at 3:52 p.m. by Chair Peterson.