

New Students: Follow these steps to be considered for the Career Academy Scholarship Program

Make sure to follow your district's deadlines, guidelines and policies regarding this program

Application to Aims

Students must apply to the college they plan to attend. Visit www.aims.edu for an online or paper application.
Returning students within 1 year of last course attended need not re-apply.

Assessment

Med Prep courses ONLY: Students must either take Accuplacer or show qualifying ACT/SAT scores to enroll
Accuplacer [Reading: 62] • ACT [Reading: 17] • SAT [Verbal: 440]

Meet with high school counselor and/or college academic advisor

Students must meet with a counselor or academic advisor to understand the Career Academy Scholarship Program. **Students under the age of 16 must meet with a designated college advisor prior to registration (parent must be present).**

Completed & Approved Agreement Form with ALL signatures

Students must complete a Concurrent Enrollment Agreement form in addition to the college application & Program Addendum. This paperwork must be approved by your high school and/or school district prior to Program participation. Additional forms may be required by your high school/school district. See your high school counselor for forms and details.

Career Academy Addendum

The Career Academy Addendum must be submitted with the Concurrent Enrollment Agreement for students participating in this program.

Register for Courses

Upon approval: students will be contacted by the Academic Pathways Department to register for courses. Students will not be registered for their Career Academy courses until they meet with the department designee.

Obtain parking permit and school ID

Visit the College Center with your Course Schedule for a Student ID and Parking Permit.

Course Materials and Books

Required course materials and books will be provided to the student by the Program. Instructions and information regarding distribution will be provided during registration. Materials are limited to program requirements only.

Returning Students must complete this form and have met all course prerequisites to re-enroll as a Career Academy student.

***Concurrent Enrollment & ASCENT Students:** Program specific packets are available as each program has specific paperwork. You must contact your high school counselor for information prior to completing these forms.

Deadlines: Speak with your high school counselor regarding deadlines and due dates for all paperwork

Neither your high school or Aims Community College is responsible for monitoring submission forms. You are asked to be thorough, proactive, and timely throughout the procedures outlined for you.

High School _____
Last Name _____ First Name _____ MI _____
Counselor _____

Career Academy Students are awarded the full cost of tuition and fees as well as all required books and course materials.

Applicants must meet the following requirements BEFORE selection:

- Meets the school district criteria for selection
- Using the most current completed term, the student's attendance must be no more than 5 absences (excused or unexcused).
- Med Prep applicants must take the Accuplacer reading assessment. Students with ACT scores of Reading 17 do not need to take the Accuplacer.
- Students will need to verify the ability to transport themselves to the college.
- On the backside of this addendum, choose the Career Academy in which you are interested.

Applicants must meet the following requirement AFTER selection:

- Meet with an Academic Pathways Department designee to register for program courses

2016-2017 Career Academy Performance Contract

As an applicant to the Career Academy I understand the expectation that I perform as a college student should I be accepted into the Academy. I further acknowledge that these expectations include (but not limited to):

- Attendance at class and/or any labs or other required meetings
- Academic performance at "C" grade level or better
- Respectful and attentive behavior appropriate to the educational setting
- Providing your own reliable transportation to campus

I understand that failure to meet these expectations will result in disciplinary action that will be reported to the Dean of Students and my high school principal and may result in my removal from the program. I further give permission for my attendance of Aims classes be reported to my high school attendance office.

Transportation:

REQUIRED (Parent/Guardian initials):

_____ **I will arrange and/or provide transportation to the college for my child.**

Student Signature

Date

Parent Signature

Date

