Rad Tech (RTE) Application Procedures for Spring 2017

Read below & initial in the space provided to show that you understand each of the items.

Phase I & II: Orientation, Initial Advising & Admission Requirements

1. All RTE students must view Part 1 & Part 2 mandatory online 2017 RTE 101 orientation to be eligible to apply for admission to the Spring 2017 RTE 101 cohort. Additionally, all RTE 101 applicants must have completed a one-time mandatory RTE appointment with an Allied Health (AH) advisor after having viewed the mandatory RTE 101 orientation & provide the AH advisor with the Orientation Certificate of Completion.

2. Students must view the online orientation each subsequent year between the first working day of January & the last working day of September to obtain the current standards & application procedures.

3. Applying for provisional acceptance into RTE 101 does not constitute admittance nor is it a promise of admittance to the RTE Degree Program.

4. Entry into or completion of the program does not guarantee the passing of any required licensure exams or employment offers.

5. Aims CC must abide by state & federal financial aid guidelines. Students should check with Aims CC, Financial Aid Dept. for specifics.

6. Students are responsible for checking their Aims student email account &/or the RTE department website weekly for changes/updates to the program & are responsible for making necessary adjustments. Failure to do so will not be a defense to missed program changes or deadlines.

Phase III: Rad Tech Provisional Acceptance Application Process for Entry Into RTE 101

It is the student's responsibility to complete all application requirements & provide the required documentation by the application submission deadline for the year in which they will be applying.


2. Students are required to submit all application materials between the first & last working day of September 2016 for the following Spring 2017 RTE 101 ONLY. All materials must be submitted per directions available in the 2017 RTE 101 Application Process Directions video & in one complete application packet. Incomplete application packets will NOT be processed. If a student is not admitted to RTE 101, the student is required to reapply each year & must meet the standards for the year in which they are applying.

3. ALL RTE general education & prerequisite coursework must be completed with a grade of “C” or better by end of Summer 2016 semester.

4. Official transcripts from other institutions must be submitted to Admissions & Records. If applicable, the official transfer of all coursework must be completed & applied to the student's record by 5pm on September 30, 2016.

5. Students must provide copies of documentation of having received the first (1st) of 3 Hepatitis B vaccines or proof of immunity via titer results. Additional immunizations may be required.

6. A current admissions application must be on file with Admission & Records & all holds must be removed before the application submittal.

Phase IV: RTE 101 & RTE Provisional Program Acceptance

Once Phase III requirements have been satisfied, selected students will be provisionally accepted into the Rad Tech Program pending final documentation review by the RTE department; requirements are subject to change. To be fully accepted into the RTE Program, students must first pass RTE 101 & fulfill all other acceptance requirements as determined by the RTE Department. Requirements are subject to change.

1. RTE 101 Final Selection Criteria 2017. In the event there are more eligible students than openings, the following points system will be used to rank order the applicants according to the students with the greatest number of points earned in the following: Critical Thinking assignment up to 5 points possible, GPA of the RTE general education coursework up to 4 points possible, Proof of more than 1 year paid Medical Experience OR proof of successful completion Allied Health program w/minimum 8 clinical hours in direct patient care beyond administrative duties may earn 0.5 point. Provisional admission will be based on applicants with the greatest number of total points. In the event of a tie, priority will be given to applicants using the following: first-highest score of Critical Thinking Assignment; second-date & time of application submittal.

2. A cleared background check & drug screening are required prior to final program acceptance. Clinical facilities may also require additional background checks & drug screening. Clinical sites & Aims CC have the right to exclude students based on the results. Clinical sites may require additional background checks, urinalysis screening, &/or fingerprinting which may disqualify students from participating at a clinical site based on clinical site policies independent of any action by Aims CC. The department will give students directions on how to order their background checks/drug screening at the appropriate time. Student acknowledges that he/she has reviewed the list of University of Colorado's requirements for clinical placement found at www.clinics.org. Failure to do so may negatively impact his/her ability to satisfy requirements of the RTE Program & may adversely impact his/her ability to find gainful employment in the chosen AHS field.

3. Additional immunizations will be required at the time of final program acceptance: (MMR) Measles, Mumps, Rubella (2 vaccines) or proof of immunity via titer, Varicella (2 vaccines) or proof of immunity via titer, Hepatitis B (last 2 vaccines) or proof of immunity via titer, flu vaccine during flu season, 2 TB Tests (PPD) & Tdap less than 10 years old. Upon Provisional acceptance into the RTE program, students will be responsible for a one-time charge of $35 - $60 for an immunization tracking platform required by more than one of our clinical sites. Price is subject to change.

4. Current American Heart Association BLS Healthcare Provider CPR card is required prior to starting program.

5. Full-time status may be required while students are in the RTE program. Courses & clinical rotations will be scheduled at various times including weekends, evenings, & some graveyard shifts. Classes may run as early as 7:30 a.m. & as late as 5:00 p.m. depending on sections. Classes are filled on a first come first serve basis with caps on each class. Exceptions will not be made after the caps are met.

6. Students who fail a RTE course will be withdrawn from the program without the option of re-entry.

7. Licensure or certification is provided by the state or national agencies & not by the college. Aims CC provides the approved coursework to prepare a student to take the licensing or certification exams. Aims CC tuition & student fees do not apply to immunizations, state exams, drug screening, or background checks & are solely the student's responsibility.

Student's Printed Name: ________________________________

Student's Signature: ________________________________

Aims ID #: ________________________________ Date: __________