AIMS COMMUNITY COLLEGE PROCEDURE

ANTI-DISCRIMINATION AND EQUAL OPPORTUNITY STATEMENTS

Aims Community College abides by a policy of non-discrimination; discrimination is strictly prohibited. Divisions of Aims Community College are required to include a statement of its nondiscriminatory policy in any and all bulletins, announcements, publications, catalogs, application forms, or other recruitment materials that are made available to participants, students, applicants, or employees.

1. For magazines, books, and other more lengthy publications and productions the required statement is:
   “Aims Community College is an equal opportunity institution. The College prohibits discrimination in its practices, programs, and activities on the basis of age, race, color, religion, creed, national origin, sex, sexual orientation, veteran status, or disability and is committed to maintaining an environment free from sexual or other harassment and retaliation.”

2. For shorter publications, such as advertisements, one-page announcements, etc., the required language is:
   “Aims Community College is an EEO Employer and an equal opportunity educational institution.”

3. For handbooks, catalogs, and personnel policy manuals:
   “Aims Community College is an equal opportunity institution. The College does not discriminate on the basis of age, race, color, religion, creed, national origin, sex, sexual orientation, veteran status, or disability in its employment practices, educational programs, or activities.

The College’s nondiscrimination policies are available on the College’s website at www.aims.edu. Anyone who believes that he or she has experienced any form of harassment or discrimination should call the Office of Human Resources and Equal Opportunity.

Office of Human Resources and Equal Opportunity
Aims Community College
5401 W. 20th Street
P.O. Box 69
Greeley, Colorado 80632
Telephone: (970) 339-6434”

APPROVED: Dr. Marilynn Liddell
Aims Community College President
Date: August 20, 2007

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