AIMS COMMUNITY COLLEGE PROCEDURE

FACULTY CREDENTIALS

Qualified Faculty Members are identified primarily by credentials, but other factors, including but not limited to equivalent experience, may be considered in determining whether a faculty member is qualified. Faculty shall possess an academic degree relevant to what they are teaching and at least one level above the level at which they teach, except in programs where terminal degrees have been determined to be the threshold.

I. Faculty – University/College (Transfer Courses)
Minimum Qualifications:

● Faculty must hold, at a minimum, a master’s degree, including at least eighteen graduate-level semester hours in the program area to be taught.

A waiver of the Minimum Qualifications may be recommended by the Department Chair with approval by the Division Dean to the Vice President of Academic Affairs for individuals who have expertise, knowledge, and ability but do not meet the Minimum Qualifications criteria. Use a Credential Waiver Form to request a waiver.

II. Faculty – Career and Technical Education
Minimum Qualifications:

● Faculty must hold a Bachelor’s Degree or Terminal A.A.S. degree in the field they will teach or have a combination of education, training, and experience.

● Faculty must have industry experience in the field they will teach and qualify for a career and technical education credential in the discipline in which they teach as required by the Colorado State Board for Community Colleges and Occupational Education.

Faculty who teach career and technical education that are intended to transfer shall meet the same qualifications as university/college faculty in Section I, and qualify for a career and technical education credential in
the discipline in which they teach as required by the Colorado State Board for Community Colleges and Occupational Education.

A waiver of the minimum qualifications may be recommended by the Department Chair with approval by the Division Dean to the Vice President of Academic Affairs for individuals who have expertise, knowledge, and ability but do not meet the Minimum Qualifications criteria. Use a Credential Waiver Form to request a waiver.

III. Faculty – Developmental Education
Minimum Qualifications:
● Faculty must hold a Bachelor’s Degree in the field or a Bachelor’s Degree plus 18 credit hours in the discipline or a closely related field.

A waiver of the minimum qualifications may be recommended by the Department Chair with approval by the Division Dean to the Vice President of Academic Affairs for individuals who have expertise, knowledge, and ability but do not meet the Minimum Qualifications criteria. Use a Credential Waiver Form to request a waiver.